

**NORTHWAY PARISH COUNCIL**

**Annual Meeting held on Wednesday 10<sup>th</sup> May 2023**  
**In the Ray Shill Room at Northway Community Hub, commencing at 7.00 p.m.**

Present: Cllr J Beadle Cllr C Blackmore  
Cllr P Godwin Cllr E MacTiernan  
Cllr E Phennah Cllr J Roberts  
Cllr S Terry

In Attendance: Mrs C Woodward, Clerk of the Council  
Mrs L Stewart, Clerk's Assistant

C/99/23 **Election of the Council Chairman for the Municipal Year**

Cllr Terry PROPOSED that Cllr Roberts was elected as Chairman for the forthcoming Municipal year. Cllr Roberts accepted the nomination. Cllr Blackmore SECONDED.

As no further nominations were forthcoming, a vote was taken.

FOR: UNANIMOUS

C/100/23 **Chairman's Declaration of Acceptance of Office**

The incoming Chairman, Cllr Roberts, signed a Declaration of Acceptance of Office, witnessed by the Clerk.

C/101/23 **Apologies for Absence**

Apologies for absence had been received from Cllrs Shelton and Mackenzie.

C/102/23 **Members' Declaration of Acceptance of Office**

Due to it being an election year, all Members had signed a Declaration of Acceptance of Office, witnessed by the Clerk.

C/103/23 **Declarations of Interest**

Cllr Roberts declared an interest in item 9 on the agenda. No further declarations of interest were made as required by the Code of Conduct adopted by the Parish Council on 12<sup>th</sup> April 2023 (Minute Ref: C/85/23 refers).

C/104/23 **Election of the Council Vice-Chairman for the Municipal Year**

Cllr Roberts PROPOSED that Cllr Phennah was elected as Vice-Chairman for the coming year. Cllr Phennah accepted the nomination. Cllr MacTiernan SECONDED.

As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

**NORTHWAY PARISH COUNCIL**

C/105/23    **Review of and Appointment of Committees and Working Parties**

Members had been circulated a form and indicated on this which Committees and Working Parties they wished to stand on (the Chairman and the Vice-Chairman being ex-officio Members of all Committees and Working Parties).

a.    **Finance Committee**

Cllr Blackmore	Cllr Godwin
Cllr MacTiernan	Cllr Phennah (E-O)
Cllr Roberts	Cllr Terry

b.    **Planning Committee**

Cllr Beadle	Cllr Blackmore
Cllr Godwin	Cllr MacTiernan
Cllr Phennah (E-O)	Cllr Roberts
Cllr Terry	

c.    **General Purposes Committee**

Cllr Beadle	Cllr Blackmore
Cllr Godwin	Cllr MacTiernan
Cllr Phennah	Cllr Roberts
Cllr Terry	

d.    **GP Projects Working Party**

Cllr Beadle	Cllr Blackmore
Cllr Godwin	Cllr Phennah (E-O)
Cllr Roberts	Cllr Terry

e.    **Road Safety Committee**

Cllr Beadle	Cllr Phennah (E-O)
Cllr Roberts	

f.    **Staffing/Personnel/HR Committee**

Cllr Roberts	Cllr Phennah
+ Chairman of Finance Committee	

g.    **Carbon Neutral Working Party**

Cllr Godwin	Cllr MacTiernan
Cllr Phennah (E-O)	Cllr Roberts (E-O)

h.    **Standing Orders/Financial Regulations Working Party**

Cllr Terry	Cllr Phennah (E-O)
Cllr Roberts (E-O)	

i.    **Emergency Planning Working Party/Winter Maintenance**

Cllr Blackmore	Cllr Godwin
Cllr Phennah (E-O)	Cllr Roberts (E-O)
Cllr Terry	

**NORTHWAY PARISH COUNCIL**

C/105/23 **Review of and Appointment of Committees and Working Parties** (continued)

j. **Community Event Working Party**

Cllr Beadle	Cllr Blackmore
Cllr Godwin	Cllr MacTiernan
Cllr Phennah (E-O)	Cllr Roberts
Cllr Terry	

k. **General Data Protection Regulations Working Party**

Cllr Blackmore	Cllr Phennah (E-O)
Cllr Roberts (E-O)	

l. **Dog Issues Working Party**

Cllr Blackmore	Cllr Godwin
Cllr MacTiernan	Cllr Phennah (E-O)
Cllr Roberts (E-O)	

C/106/23 **Appointment of Representatives on Outside Bodies**

a. **Northway Community Volunteers (Northway Area Residents and Homeowners Association)**

Cllr Godwin

b. **Parish Council Association**

Cllr Roberts (the Clerk was asked to confirm whether Cllr Barnes also wanted to remain a representative on this group as in the previous year).

c. **Tewkesbury Garden Town Parish Subgroup Meeting**

Cllr Roberts and Cllr Beadle (the Clerk was asked to confirm whether Cllr Barnes also wanted to remain a representative on this group as in the previous year).

C/107/23 **Health and Safety**

Cllr Terry PROPOSED that NFU should remain the point of contact any help required relating to Health and Safety (as included as part of their contract). Cllr MacTiernan SECONDED.

FOR:	Cllr Terry	Cllr MacTiernan
	Cllr Beadle	Cllr Blackmore
	Cllr Godwin	Cllr Phennah

ABSTENTIONS: Cllr Roberts

C/108/23 **Standing Orders and Financial Regulations**

Cllr MacTiernan PROPOSED approval of the existing Standing Orders (originally adopted by NPC in June 2014- (Min Ref: C/157/14 refers) and Financial Regulations (adopted by NPC in February 2020 Min Ref C/41/20 refers). Cllr Beadle SECONDED.

FOR: UNANIMOUS

