

NORTHWAY PARISH COUNCIL

Annual Meeting held on Wednesday 8th May 2024
In the Ray Shill Room at Northway Community Hub, commencing at 7.00 p.m.

Present: Cllr M Barnes
Cllr G Fancourt
Cllr E MacTiernan
Cllr G Shelton
Cllr S Terry

Cllr J Beadle
Cllr P Godwin
Cllr P Mackenzie
Cllr J Roberts

In Attendance: County Cllr V Smith, Gloucestershire County Council
Mrs C Woodward, Clerk of the Council
Mrs L Stewart, Clerk's Assistant

A two minute silence was held in honour of Brian Trenfield, a Council employee (and local resident), who died on 5th May 2024.

C/101/24 **Election of the Council Chairman for the Municipal Year**

Cllr Terry PROPOSED that Cllr Barnes was elected as Chairman for the forthcoming Municipal year. Cllr Barnes accepted the nomination. Cllr Godwin SECONDED. As no further nominations were forthcoming, a vote was taken.

FOR: UNANIMOUS

C/102/24 **Chairman's Declaration of Acceptance of Office**

The incoming Chairman, Cllr Barnes, signed a Declaration of Acceptance of Office and took the Chair.

C/103/24 **Apologies for Absence**

Apologies for absence had been received from Cllr Poole.

C/104/24 **Declarations of Interest**

Cllr Roberts declared an interest in item 8 on the agenda. No further declarations of interest were made as required by the Code of Conduct adopted by the Parish Council on 12th April 2023 (Minute Ref: C/85/23 refers).

C/105/24 **Election of the Council Vice-Chairman for the Municipal Year**

Cllr Roberts expressed an interest in standing as Vice-Chairman. Cllr Godwin PROPOSED that Cllr Roberts was elected as Vice-Chairman for the upcoming year. Cllr MacTiernan SECONDED. As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

C/106/24 **Review of and Appointment of Committees and Working Parties**

Members had been circulated a form and indicated on this which Committees and Working Parties they wished to stand on (the Chairman and the Vice-Chairman being ex-officio Members of all Committees and Working Parties).

NORTHWAY PARISH COUNCIL

C/106/24 **Review of and Appointment of Committees and Working Parties** (continued)

a. Finance Committee

Cllr Barnes (ex-officio)	Cllr Godwin
Cllr MacTiernan	Cllr Roberts
Cllr Shelton	Cllr Terry

b. Planning Committee

Cllr Barnes	Cllr Beadle
Cllr Fancourt	Cllr Godwin
Cllr Mackenzie	Cllr MacTiernan
Cllr Roberts	Cllr Shelton
Cllr Terry	

c. General Purposes Committee

Cllr Barnes	Cllr Beadle
Cllr Fancourt	Cllr Godwin
Cllr Mackenzie	Cllr MacTiernan
Cllr Roberts	Cllr Shelton
Cllr Terry	

d. GP Projects Working Party

Cllr Barnes	Cllr Beadle
Cllr Fancourt	Cllr Godwin
Cllr Roberts	Cllr Shelton
Cllr Terry	

e. Road Safety Committee

Cllr Barnes	Cllr Beadle
Cllr Fancourt	Cllr Mackenzie
Cllr Roberts	

f. Staffing/Personnel/HR Committee

Cllr Barnes	Cllr Roberts
+ Chairman of Finance Committee	

g. Carbon Neutral Working Party

Cllr Barnes	Cllr Beadle
Cllr Fancourt	Cllr Godwin
Cllr Roberts (ex-officio)	Cllr Shelton

h. Standing Orders/Financial Regulations Working Party

Cllr Barnes	Cllr Roberts (ex-officio)
Cllr Shelton	

i. Emergency Planning Working Party/Winter Maintenance

Cllr Barnes	Cllr Godwin
Cllr Mackenzie	Cllr Roberts (ex-officio)
Cllr Terry	

NORTHWAY PARISH COUNCIL

C/106/24 **Review of and Appointment of Committees and Working Parties** (continued)

j. **Community Event Working Party**

Cllr Barnes	Cllr Godwin
Cllr Roberts	Cllr Shelton
Cllr Terry	

k. **General Data Protection Regulations Working Party**

Cllr Barnes	Cllr Roberts (E-O)
-------------	--------------------

C/107/24 **Appointment of Representatives on Outside Bodies**

a. **Northway Community Volunteers (Northway Area Residents and Homeowners Association)**

Cllr Godwin

b. **Parish Council Association**

Cllr MacTiernan PROPOSED that, since this group had not been very active, a representative should be nominated if/when a meeting was scheduled. Cllr Mackenzie SECONDED.

FOR: UNANIMOUS

c. **Tewkesbury Garden Communities Parish Subgroup Meeting**

Cllr Roberts, Cllr Barnes and Cllr Beadle confirmed that they were willing to remain as representatives on this group as in the previous year.

C/108/24 **Health and Safety**

It was AGREED that NFU should remain the point of contact any help required relating to Health and Safety (as included as part of their contract).

C/109/24 **Standing Orders and Financial Regulations**

The Clerk confirmed that updated Financial Regulations had been received that day, these would be reviewed by the Standing Orders/Financial Regulations Working Party.

Cllr MacTiernan PROPOSED approval of the existing Standing Orders (originally adopted by NPC in June 2014 (Min Ref: C/157/14 refers) and Financial Regulations (adopted by NPC in February 2020 Min Ref C/41/20 refers). Cllr Terry SECONDED.

FOR:	Cllr MacTiernan	Cllr Terry
	Cllr Barnes	Cllr Beadle
	Cllr Godwin	Cllr Mackenzie
	Cllr Roberts	Cllr Shelton

ABSTENTIONS: Cllr Fancourt

C/110/24 **Banking**

Members were reminded that Cllr Beadle had agreed to be added as a bank signatory. Cllr Mackenzie offered to have his name added also.

