

# FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr Mrs S Terry (Vice Chairman)  
Cllr Mrs D Bailey Cllr D Birch  
Cllr P Cox Cllr Mrs F Castle  
Cllr Mrs P Godwin Cllr Mrs E MacTiernan  
Cllr E Phennah Cllr C Porter  
Cllr J Roberts Cllr G Shelton

Date: 7<sup>th</sup> March 2019

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 13<sup>th</sup> March 2019 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received. \_

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available on line or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 13<sup>th</sup> MARCH 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
  - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
  - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.  
  
**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Minutes of the Council Meeting that took place on:** 13<sup>th</sup> February 2019: For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**  
  
C/45/19 Emergency Plan – To receive confirmation that GRCC have agreed that 3<sup>rd</sup> June would be acceptable for a Desktop Exercise (Emergency Planning Meeting on 3<sup>rd</sup> April to consider this further).
6. **Roads & Road Safety:**
  - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
  - ii. To receive a letter from a resident regarding concerns of speeding in the village.
  - iii. To receive feedback following a meeting with Craig Freeman, Local Highways Manager, regarding footpath, road repairs. To consider any action.
  - iv. To consider items to forward to GCC to be included on their 'Maintenance Gang' lists.
  - v. To receive information relating to road closures for essential works.
7. **Borough Councillors' Reports**
8. **County Councillor's Report**
9. **Elections:**
  - i. To consider how the Council may wish to advertise the forthcoming elections, or whether enough is being done. (Currently being advertised with posters, facebook and newsletter. To determine.
  - ii. To receive a copy of the Timetables for 2<sup>nd</sup> May 2019 and a document from GAPTC regarding 'PURDAH'. ([Copies circulated to Members](#))
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on: 27<sup>th</sup> February 2019 ([copy circulated to Members](#)).
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 27<sup>th</sup> February 2019 ([copy circulated to Members](#)).

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12. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 13<sup>th</sup> March 2019.
  13. **Voluntary Work in Parish** – As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
  14. **Youth Provision in Northway**
    - i. To accept a donation from a retired community group for youth provision. To consider how to use these funds.
    - ii. It was agreed (Min Ref C/41/19 refers) to ask Northway residents their views on future proofing youth provision in the parish. To consider relevant questions to ask. To determine.
    - iii. **Exclusion of the Public and Press under Standing Order No. 1c, Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. relating to youth provision in Northway including contractors, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw. (Contractual and staffing matters to be discussed).
- Exclusion Items – COUNCILLORS ONLY**
15. **Northway Community Hub:**
    - a) **Community Hire** - To consider request to use the building to offer a service to the community assisting particularly in the area of debt (this is under the canopy of CAP – Christians Against Poverty). To consider any matters that may arise.
  16. **Groundworkers Meetings** – To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
  17. **Correspondence for Action:**
    - i. **Sustainable Community Buildings Roadshow** – Event taking place at Elmley Castle Village Hall on 30<sup>th</sup> March 2019. To consider attendance.
    - ii. **Gloucestershire Association of Parish & Town Councils (GAPTC)** Newsletter ([Copy circulated to Members](#)) and details of courses. To consider attendance.
  18. **Correspondence for Information:**
    - i. **Severn Trent** – Information relating to works being carried out in the area.
    - ii. **National Association of Local Councils (NALC)** – Chief Executive's Bulletin 15.2.19 & 22.2.19 & 1.3.19.
    - iii. **County Councillor** - In Touch newsletter Spring 2019.
    - iv. **Neighbourhood Watch** – newsletter – February 2019.
    - v. **Society of Local Council Clerks** – Newsletter including information relating to new regulations called 'The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018).
    - vi. **Clerks & Councils Direct** – March 2019 Issue 122

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- vii. **Gloucestershire County Council:**
  - a) Councils Connected Newsletter (forwarded to Members).
  - b) Chartered Parish and Town Council Meeting – Agenda 07.03.19
- 19. **Correspondence Available in the Clerk’s Office:**
  - i. Ashchurch, Tewkesbury and District Rail Promotion Group (ATDRPG) – Newsletter
- 20. **Correspondence received after 7<sup>th</sup> March 2019**

The next meeting of the Full Council will be Wednesday, 10<sup>th</sup> April 2019