

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr Mrs S Terry (Vice Chairman)
Cllr Mrs D Bailey Cllr D Birch
Cllr P Cox Cllr Mrs F Castle
Cllr Mrs P Godwin Cllr Mrs E MacTiernan
Cllr E Phennah Cllr C Porter
Cllr J Roberts Cllr G Shelton
Cllr A Webber

Date: 3rd January 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 9th January 2019 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received._

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available on line or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 9th JANUARY 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Minutes of the Council Meetings that took place on 12th December 2018:** For approval and signature ([copy circulated to Members](#))
5. **Matters Arising from Council Minutes/Clerks Report:**

C/293/18 – Ashchurch Concept Masterplan Working Party - A formal response was sent to Tewkesbury Borough Council regarding the JCS Review

C/299/19 Community Event – A letter of thanks was sent to the donator of the mince pies and gingerbread men. (Cllr Shelton agreed to send thanks to Barnwood Trust along with photographs).

C/301/18 Correspondence for Action ATDRPG - A response was sent to a letter received from ATDRPG offering support if monies become available at a later date for larger car park and real time information.

C/301/18 Correspondence for Action Gloucestershire Fire & Rescue Service Governance Review – A response was made on behalf of the Council for the 'status quo' to remain.

C/301/18 Correspondence for Action Passion First Aid – Offer of free use of hall was made.
6. **Road Safety:**
 - i. **Issues of Concern** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager
 - ii. **Vehicle Activated Sign (VAS)** – To receive update relating to use of this machine ([copy circulated to Members](#))
 - iii. **Local Highways Manager** - To receive letter of introduction from Craig Freeman, Local Highways Manger.
7. **Borough Councillors' Reports**
8. **County Councillor's Report**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on: 19th December 2018 ([copy circulated to Members](#)).

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10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 19th December 2018 ([copy circulated to Members](#)).
11. **Ashchurch Concept Masterplan Working Party:**
 - i. To receive request from Ashchurch Rural Parish Council that the Chairman of the Council sign a joint letter to Tewkesbury Borough Council regarding the Ashchurch Concept Masterplan & Garden Town Project. ([copy circulated to Members](#)). To determine.
 - ii. To receive Notes from the Public Meeting held by Ashchurch Rural Parish Council to discuss Ashchurch Concept Masterplan. ([Copy circulated to Members](#)).
12. **Council Accounts:**
 - i. To approve the Schedule of bills paid and cheques for payment at 9th January 2019.
 - ii. To receive details of fraud attempt on the Parish Council bank account (this will be going to Finance Committee for further consideration).
13. **Voluntary Work in Parish** – As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
14. **Parish Assembly:** To consider nominations for Community Awards. To determine.
15. **Youth Provision:-**
 - i) **Gloucestershire Rural Community Council (GRCC)** – To receive request for information regarding youth provision support in the parish. (Response was forwarded before Christmas)
 - ii) **CMAS** – To receive copy of letter sent to users of the Youth Club from the CMAS Team. To consider any action.
 - iii) **Youth Club Management Committee** - To receive request from the Youth Club Management Committee that the Council consider how to improve energy efficiency (i.e. doors and windows). To determine action.
16. **Groundworkers Meetings** – Following attendance at this monthly meeting by Cllr Terry to receive information regarding the meeting. To further consider request for Cllr Terry to become a Member. To determine.
17. **Attendance** – To approve continued absence from Cllr Webber due to illness. To determine.
18. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish & Town Councils (GAPTC):-**
 - a) To consider attendance on any courses. To determine.
 - b) To consider nominating the Chairman for attendance at the Buckingham Palace Garden Party on 29th May 2019.
 - c) Message from New GAPTC Chairman ([copy circulated to Members](#))
 - ii. **Gloucestershire County Council** – To consider responding to Consultation on the 2019/20 budget.

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18. **Correspondence for Action:** (Continued)
- iii. **National Association of Local Councils (NALC):-**
 - a) To receive information including press release, posters and election timetable to help prepare for Thursday 2nd May elections. To consider using this information and if so how this should be administered.
 - b) Chief Executive's Bulletin x 2
 - iv. **Worcestershire County Council – Minerals Local Plan – Fourth Stage Consultation – To consider responding. To determine.**
19. **Correspondence for Information:**
- i) **National Association of Civic Officers – Guidelines in the event of the death of a senior national figure.**
 - ii) **Tewkesbury Borough Council – Press Release regarding 'Operation Backpack'.**
 - iii) **Society of Local Council Clerks – Minutes from Meeting that took place on Thursday, 6th December 2018**
20. **Correspondence Available in the Clerk's Office:**
- i) **Carrant Brook Junior School – Newsletter (circulated via email to members)**
21. **Correspondence received after 3rd January 2019**

The next meeting of the Full Council will be Wednesday, 13th February 2019