

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry
Cllr T Treacy

Date: 4th March 2021

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 10th March 2021**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Following the passing of the Coronavirus Act 2020 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone either click on the link or go to the Zoom Website (zoom us), click 'join a meeting and enter the Meeting ID:

<https://us02web.zoom.us/j/81245664557?pwd=cHhDTIN4NDIHUzB5RkpTTTIDaTNjQT09>

Meeting ID: 812 4566 4557
Passcode: 606967

Phone 0203 481 5240
0203 901 7895

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 10th MARCH 2021 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

Members of the public are welcome to attend meetings and can use the link to join. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Disqualification of Councillor** – Tewkesbury Borough Council have confirmed that no election has been called and that the vacancy can now be advertised for co-option.
5. **Minutes of the Council Meeting that took place on 10th February 2021:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

There are no matters arising.
7. **Roads & Road Safety:**
 - i. **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. **Radar/Speed Gun** – It was agreed (Min Ref C/33/21 refers) to defer consideration of requesting that Gloucestershire Constabulary put in a bid for use of a speed gun in Northway to the March Meeting. To consider whether a request should be made and approve.
 - iii. **Community Speedwatch** – To revisit the possibility of operating a Community Speedwatch scheme in Northway. To consider action.
 - iv. **Correx 30mph signs** – To consider whether the newly installed correx signs have had an impact on the traffic speeds in Northway and consider when / if they should be moved to other locations (The Local Highways Officer recommended they were moved to retain impact). To determine.
 - v. **The Spine** – To receive response from the Local Highways Manager regarding the deterioration of the footpath along the Spine. To consider action.
8. **County Councillor's Report:**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17th February 2021. ([copy circulated to Members](#))
10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17th February 2021. ([copy circulated to Members](#))

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11. **Borough Councillor's Report:**
12. **Gloucestershire Association of Parish and Town Councils – Renewal.** ([Details of support circulated to Members](#)). To approve renewal of subscription.
13. **Changing Rooms / One Legal:** To receive updated information relating to the professional fees for the renewing of the Changing Room Lease. To consider and approve.
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 10th March 2021.
15. **Internal Audit Report 2021-21 (Interim) –** To receive the Audit Report and consider any action. To determine. ([copy circulated to Members](#))
16. **Tewkesbury Garden Town and Ashchurch Bridge over Rail:** To receive any updates available i.e. joint meeting with Tewkesbury Borough Council and Ashchurch Rural Parish Council (10th March 2021). If necessary, to receive any reports under confidential cover and consider any action. To determine.
17. **Coronavirus (Covid-19):**
 - i. **Hirer** - To approve new hire (a risk assessment was received and approved by delegated Councillors prior to first hire). To consider their request for discounted hire prices. To determine.
 - ii. **Covid-19 Grant** - To receive an update from Tewkesbury Borough Council about potential uses for the unused grant and consider any further action.
 - iii. **Spring Clean** - To receive feedback from Cllr Terry following a GRCC Community Building's Network Zoom meeting she attended relating to Village/Community Halls.
 - iv. **Elections** – To receive an update regarding the Community Hub being used for the elections on 6th May 2021. To consider / determine any necessary actions.
 - v. **Face to Face Meetings** - To receive advice from the National Association of Local Councils (NALC) regarding preparing to return to face-to-face meetings from 7th May 2021. To consider how to progress this possibility and determine action (possibly by delegating to the Covid-19 Councillors SW, JR, ST) ([copy circulated to Members](#)).
 - vi. **Forward Planning** - To consider how to handle requests for hiring (some already received) to consider timescale, type of event, hirer and staff safety etc. To determine.
18. **Parish Assembly: -**
 - i. **Necessary Actions** – As the Parish Assembly will be taking place virtually, to consider any matters that may need to be addressed in order to ensure a smooth-running public event. To determine any necessary action.
 - ii. **Community Awards** – To consider nominees for community awards (Min Ref C/44/21 iii refers). To determine how many awards should be presented, who they should be presented to and what the award should be made up of. To approve budget allocation relating to costs arising.
19. **Water Meter at Northway Community Hub** – It was agreed that the Clerk should communicate with a contractor and Bromford Housing Association regarding whether the meter has been fenced over (Min C/42/21 refers). To receive an update and consider further action. To determine.
20. **Civic Protocols: Exclusion of the Public and Press under Standing Order No. 1c, Viz:** - That in view of the special / confidential nature of the business about to be transacted i.e. relating to sensitive protocols, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.

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WEDNESDAY, 10th MARCH 2021 at 7.00 P.M.

20. **Civic Protocols** (Continued)
- Exclusion Items – COUNCILLORS ONLY**
21. **Standing Orders** – To receive an amendment relating to EU procurement threshold figures in Section 18 of the Standing Orders and approve (this will also require ratification at the April Council meeting). This section still applies even though we are no longer in the EU, and it is suspected that at some stage the wording will be changed to reflect that it applied to the UK.
22. **Crime & Disorder** – To receive details of crime and disorder in the parish (any confidential matters to be discussed under exclusion) and consider any actions.
23. **Correspondence for Action:**
- i. **Local Government Association** – A new Model Code of Conduct was issued in December 2020. To receive information from Tewkesbury Borough Council relating to the new version and its adoption.
 - ii. **Hope for Tomorrow Charity** – It was agreed to defer consideration of helping identify locations in Northway that may be suitable for clothing banks until March (Min ref C/49/21 refers). To consider and determine.
 - iii. **DigiBus Gloucestershire** – To receive initial response relating to this new community project. To consider action.
24. **Correspondence for Information:**
- i. **Gloucestershire Association of Parish and Town Councils** – Newsletter 23rd February 2021 (forwarded to Members).
 - ii. **National Association of Local Councils (NALC): Chief Executive’s Bulletin** – 12th & 19th February 2021.
 - iii. **Tewkesbury Borough Council:**
 - a) Press Release - ‘More help with council tax for those on low incomes’
 - b) Details of Winter Grants available (in partnership with Tewkesbury Foodbank and Caring for Communities & People).
 - c) Press Release – ‘Council sets budget for 2021/2022’
 - iv. **Society of Local Council Clerks** – Newsletter February 2021.
25. **Correspondence received after 4th March 2021:**

The next meeting of the Full Council will be Wednesday, 14th April 2021