

# FULL COUNCIL AGENDA



To: Cllr M Barnes  
Cllr C Blackmore  
Cllr P Mackenzie  
Cllr E Phennah  
Cllr G Shelton  
Cllr T Treacy

Cllr J Beadle  
Cllr P Godwin  
Cllr E MacTiernan  
Cllr J Roberts  
Cllr S Terry  
Cllr S Ward

Date: 5<sup>th</sup> May 2022

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 11<sup>th</sup> May 2022** directly following the **Annual Meeting**, commencing at approximately 7.20 p.m. in the Main Hall, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 11<sup>th</sup> MAY 2022 at approx. 7.20 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
  - a) To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

***Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.***
  - b) To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Minutes of Previous Council Meeting that took place on: 13<sup>th</sup> April 2022:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

***C/91/22 Priors Park Neighbourhood Project*** – It was agreed to organise a meeting, one has been requested but may be deferred until Cllr Mackenzie returns.

***C/92/22 Northway Community Hub and Parish Office*** – Details of charges have been relayed to the various groups that required individual review.

***C/95/22 Youth Club / Youth Work*** – A further ‘catch up’ meeting has been requested, date to be finalised.

***C/96/22 Correspondence for Action*** – Cllr Roberts accepted an invitation to the ‘Mayor Making’ in Tewkesbury.
6. **Roads & Road Safety:**
  - a) To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
  - b) Road Closures – To receive details for forthcoming road closures.
7. **County Councillor’s Report:**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 27<sup>th</sup> April 2022. ([Copy circulated to Members](#)).
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 27<sup>th</sup> April 2022 ([Copy circulated to Members](#)).
10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 4<sup>th</sup> May 2022 ([Copy circulated to Members](#)).

## COUNCIL AGENDA

WEDNESDAY, 11<sup>th</sup> MAY 2022 at approx. 7.20 P.M.

11. **Insurance Renewal:**
  - a) To receive recommendation from Finance Committee to approve the list of Assets (for insurance purposes), (to be tabled). To determine.
  - b) To receive recommendation from Finance Committee to approve the Insurance renewal (to be tabled) To determine.
12. **Asset Register:** To receive recommendation from Finance Committee to approve the Asset Register for the financial year to 31<sup>st</sup> March 2022 to be attached to the Accounts. (to be tabled).
13. **Annual Governance and Accountability Return 2021/22 (AGAR) (If available)**
  - a) **AGAR Submission** – The AGAR is due for submission by Friday 1<sup>st</sup> July 2022
  - b) **Annual Governance Statement** (Section 1) – To receive recommendation from Finance Committee that after consideration of the Statements marking Yes/No/N/A to approve responses. (to be tabled).
  - c) **Accounting Statements** (Section 2) – To receive recommendation from Finance Committee to approve the Accounting Statements. To determine. (to be tabled)
  - d) **Accounts / Financial Statements for the Year ended 31 March 2022** – To receive recommendation from Finance Committee to approve the Accounts and Financial statements for the year ended 31 March 2022. To determine. (to be tabled)
  - e) **Public Rights Notice** – 13<sup>th</sup> June 2022 to 22<sup>nd</sup> July 2022.
  - f) **Internal Auditor's Report** – To receive the first report of the Independent Internal Auditor (Auditing Solutions) and consider contents and determine if there is any further action required. (to be tabled)
  - g) **Further Items** – To consider any other matters relating to the End of Year requirements.
14. **Queen's Platinum Jubilee Working Party:**
  - a) To receive the Notes of the meeting that took place on 6<sup>th</sup> May 2022 (if available)
  - b) To receive any updates and consider any necessary action relating to the event on the 5<sup>th</sup> June 2022.  
  
(N.B. all matters relating to The Park i.e. trees, schools, plaques, benches, time capsules will be on the General Purposes Committee Agenda unless it is time sensitive)
15. **Borough Councillor's Report:**
16. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 11<sup>th</sup> May 2022.
17. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).

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18. **Youth Club / Youth Work:**
  - a) To receive feedback if available from the Police and Crime Commissioner regarding the grant application made to assist with the continuance of free boxing for young people.
  - b) To consider further funding towards youth work / boxing and determine.
19. **Brownie Garden:** To receive request from the Brownies that they be allowed to look after and plant flowers in some of the garden in the Hub grounds. To determine.
20. **Correspondence for Action:**
  - a) **Gloucestershire Association of Parish & Town Councils** – Newsletters (forwarded to Members). Details of courses, to consider attendance.
  - b) **Atkins Global M5 Junction 9 and A46 (Ashchurch) Transport Scheme** – To consider responding to an assessment with suggestions or aspirations that would be of benefit of pedestrians, cyclists and equestrians within the vicinity of scheme (forwarded to Members). Any response has to be submitted by Friday 13<sup>th</sup> May 2022. To determine.
21. **Correspondence for Information:**
  - a) **Tewkesbury Library** – Poster with links to a survey to suggest improvements in the forthcoming refurbishment. (Emailed to Members).
  - b) **National Association of Local Councils (NALC):**
    - i. Chief Executive’s bulletin 22<sup>nd</sup> April 2022.
    - ii. Newsletter ‘Fighting Climate Change’
22. **Correspondence received after 5<sup>th</sup> May 2022.**

The next meeting of the Full Council will be Wednesday, 18<sup>th</sup> June 2022