

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)
Cllr M Barnes Cllr J Beadle
Cllr C Blackmore Cllr T Fowler
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 4th April 2023

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 12th April 2023**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received and a meeting of the Events Working Party.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 12th APRIL 2023 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not it may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

4. **Minutes of Previous Council Meeting that took place on 8th March 2023:** For approval and signature.

5. **Matters Arising from Council Minutes/Clerks Report:**

C/60/23 Zoom – This subscription has now been cancelled as agreed.

C/63/23 Boxing – The Youth Club Management Committee have been informed of the Council's offer to match fund boxing for a further year and they have agreed to continue this arrangement. (To include associated correspondence from a resident)

C/66/23 Hub Hiring – A family that wished to hire the Community Hub on Christmas Day have been informed that the Council has agreed to this.

6. **Roads & Road Safety:** To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.
7. **County Councillor Report:** There will be no report this month due to Purdah.
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 15th March 2023. [\(Copy circulated to Members\)](#)
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 15th March 2023. [\(Copy circulated to Members\)](#).
10. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting that took place on 5th April 2023.
11. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting that took place on 13th March 2023.
12. **Code of Conduct:** To receive and review the recommendation of the Staffing Committee relating to the adoption of the latest version of the Code of Conduct (2021). [\(Copy circulated to Members\)](#). To receive information and advice from the Borough Solicitor and determine approval of the Code.
13. **Borough Councillor's Report:** There will be no report this month due to Purdah.
14. **Gloucestershire Association of Parish & Town Councils** – To approve renewal of annual subscription payment of £1,241.69.

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15. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 8th March 2023.
16. **Food Pantry / Community Fridge:**
 - a) **Food Pantry:**
 - i. Following Cllr Mackenzie's offer to approach a number of local businesses, to receive details of any pledges that have been made.
 - ii. To review funding available along with pledges and grants and consider whether the Food Pantry is viable at this time. To determine.
 - iii. To consider any other relevant matters and determine.
 - b) **Community Fridge:**
 - i. Dependant on what agreement is made under item 15 a) ii, to consider whether to progress a community fridge including funding, location etc (Cllr Mackenzie to provide mock-up of this), housing, additional shelving / racking etc.
 - ii. To consider any other matters necessary for consideration at this time. To determine.
17. **Events Working Party** (Coronation of King Charles III):
 - i. To receive the Notes from the Working Party that took place on 8th March 2023. (Previously tabled)
 - ii. To receive Notes from Working Party meeting that took place on 27th March 2023 ([copy circulated to Members](#)).
 - iii. To receive any updates and consider / approve any requests from the Events Working Party and determine action.
18. **Warm Space:**
 - i. To ratify agreement made to continue the Warm Space for a further two weeks beyond the 31st March 2023.
 - ii. To approve writing letters of thanks to those who contributed produce to the Warm Space free of charge. To determine.
 - iii. To consider whether the Warm Space should now conclude and be reviewed after the summer or alternatively whether it should continue, either in its current form or at a reduced level to enable those who have found the social aspect of the warm space beneficial. To consider any further cost implications and determine.
19. **Youth Work:**
 - i. To ratify expenditure necessary to allow for Young Gloucestershire to operate for four days over the Easter Holidays. To approve.
 - ii. Play Rangers –
 - a) To receive any feedback available following the first of the two Easter events at Northway Playing Field.
 - b) To receive details of availability during the summer and beyond and consider booking further sessions. To determine.

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20. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
21. **Correspondence for Action**
- a) **Gloucestershire Association of Parish & Town Councils** - To consider/approve attendance on any suitable courses
22. **Correspondence for Information:**
- a) **Gloucestershire Association of Parish & Town Councils (GAPTC)** – March 2023 Newsletter (forwarded to Members by email).
- b) **National Association of Local Councils Chief Executive’s** bulletin 24.03.23 and 31.03.23
23. **Correspondence Available in the Clerk’s Office:**
- a) **Gloucestershire VCS Alliance** – Details of a Trustee Refresher Programme being provided free of charge.
- b) **Gloucestershire County Council** – Details of a free wellbeing, yoga and first aid course available to certain groups of people.
- c) **Tewkesbury Borough Council**
- i. Offering grant of up to £1,000 to encourage community group to develop new or existing projects to improve health and wellbeing.
- ii. Press Release – Successful prosecution for unauthorised greenbelt development
24. **Tewkesbury Garden Town Meeting with Ashchurch Rural Parish and Northway Parish Sub-Group**
- Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**
- That in view of the special / confidential nature of the business that is not yet in the public domain, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.
- Exclusion Items – COUNCILLORS ONLY** - To receive update from Cllr Barnes following attendance at a face-to-face meeting at Tewkesbury Borough Council and information relating to charges and repayments.
25. **Correspondence received after 4th April 2023**

The next meeting of the Full Council will be Wednesday, 10th May 2023