

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry
Cllr T Treacy

Date: 6th January 2022

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 12th January 2022**, commencing at 7.00 p.m. in the Main Hall, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 12th JANUARY 2022 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
 - a. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.
 - b. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Minutes of Previous Council Meeting that took place on 8th December 2021:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

C/290/21 and C/302/21 Christmas Events in Northway – To receive updates re: letters of thanks sent and information relating to the Santa Post box.

C/312/21 Correspondence for Action GRCC survey – To receive confirmation that the Chairman and Clerk responded to this survey as agreed.
6. **Roads & Road Safety:**
 - a. **Issues of Concern** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
 - b. **Village Gateways** - To consider installing village gateways at the entrances to Northway (Min Ref C/281/21 and C/303/21 refers). County Cllr Smith has confirmed (in principle) that he would be happy to cover the costs for these and was waiting for costs from the design team. To consider what style / type the Council would prefer. To determine.
 - c. **Survey** - To receive update regarding the use of Survey Monkey to engage with residents regarding the possibility of full width speed humps along The Park.
 - d. **Gloucestershire County Council (GCC)** – To consider completing survey relating to 20mph proposals. To determine.
 - e. **Gloucestershire County Council (GCC)** – To receive notice of temporary road closure to carry out maintenance works to the level crossing in Grange Road. This will be from 10.00 pm on the 26th February 2022 until 8.00 am on the 27th February 2022.
 - f. **Highways England** – To receive notification of works to the M5 southbound junction 8 to junction 9 safety barrier replacement taking place between 10th January 2022 to 18 March 2022. (For information).

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7. **County Councillor's Report:**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 15th December 2021. [\(Copy circulated to Members\)](#).
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 15th December 2021. [\(Copy circulated to Members\)](#).
10. **Queen's Platinum Jubilee Working Party:** (Min Ref C/291/21 refers)
 - a. To receive the Notes of the meeting that took place on 14th December 2021 [\(Copy circulated to Members\)](#)
 - b. To approve the Terms of Reference for the Queen's Platinum Jubilee Working Party [\(Copy circulated to Members\)](#)
 - c. To consider / determine requests from the Working Party:-
 - i) To allow Members of the Working Party to contact local schools and businesses to see if they would like to support any events.
 - ii) To approve use of the official Royal emblem to use wherever possible on commemorative memorabilia.
 - iii) To consider purchasing a commemorative flag for the Community Hub
 - iv) To consider, in principle, whether the Council would be willing to provide gifts to children in local schools (approx. 300 recipients) and where the costs would be allocated to.
 - v) If grant funding is available to approve submission of applications by the Working Party (but via the Clerk)
 - vi) To consider renaming of The Park.
11. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 10th January 2022 (to be tabled if available).
12. **Financial Requirements for the year 2022 / 2023** (details previously circulated to Finance Committee and to be tabled) - To discuss the draft requirements as recommended by the Finance Committee and ratify the Budget or amend/call further meeting, as necessary.
13. **Precept Requirement for the year 2022 / 2023** (details to be tabled) – To discuss the draft Precept as recommend by the Finance Committee and ratify the Precept or amend/call further meeting if necessary.
14. **Borough Councillor's Report:**
15. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 12th January 2022.
16. **Northway Community Hub:**
 - a. **Caring for Communities & People (CCP)** – This group restarted during November but has now suspended services due to the rise in Covid infections.
 - b. **Covid restrictions** – Following discussions with Councillors who have delegated authority to implement changes, to receive an update of the current status and consider whether any further action is necessary. To determine.

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16. **Northway Community Hub:** (Continued)
 - c. **Mobile Catering** - To receive a request for a mobile catering business who are looking for new sites for their pizza business to sell from the Hub car park – To determine.
17. **Correspondence for Action:**
 - a. **Gloucestershire Association of Parish and Town Councils (GAPTC)** have confirmed that legislation has not changed regarding holding face to face meetings, but the National Association of Local Councils are continuing to lobby for a change to this legislation to allow remote meetings. To consider writing to Laurence Robertson, MP to ask for his support of remote meetings. To determine.
 - b. **Tewkesbury Borough Council (TBC)** – Details received relating to the Severn Trent Community Fund – grants for environmental projects. To consider whether Northway Parish Council wish to apply for any grant funding that fit criteria. To determine.
 - c. **Active Gloucestershire** – To receive request to be involved in a community connections piece of work. To consider and determine.
18. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
19. **Correspondence for Information:**
 - a. **National Association of Local Councils (NALC)** - Chief Executive's Bulletin 10.12.21, 17.12.21
 - b. **Tewkesbury Borough Council (TBC)** – Register of Electors 2021/22 request form. The Clerk has completed and returned this.
 - c. **Gloucestershire Rural Community Council (GRCC)** – Details of Community Buildings Network events.
20. **Correspondence Available in the Clerk's Office:**
 - a. **Age UK** – A message from Rob Fountain who is stepping down as CEO at the end of March 2022.
21. **Property Matters / Youth Club / Trustees**
 - a. Following agreement to hold a meeting with the Trustees of Northway Youth Club and Youth provision provider to receive update and determine action.

If deemed necessary, to **Exclude the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to possible legal procedures / fund and provision, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.
 - b. To consider using remaining funds from the Covid grant towards provision of free boxing in Northway. To determine.
 - c. **Exclusion** – COUNCILLORS ONLY.
22. **Correspondence received after 6th January 2022.**

The next meeting of the Full Council will be Wednesday, 9th February 2022