

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr E Phennah (Vice-Chairman)
Cllr M Barnes Cllr J Beadle
Cllr C Blackmore Cllr P Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 6th July 2023

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 12th July 2023**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

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WEDNESDAY, 12th JULY 2023 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not it may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests****

4. **Minutes of Previous Council Meeting that took place on 14th June 2023:** For approval and signature. ([Copy circulated to Members](#))

5. **Matters Arising from Council Minutes/Clerks Report:**

C/146/23 Road Safety – National Grid Roadworks were contacted regarding the four-way traffic lights on the junction of The Park/ Northway Lane and Kingston Road and responded with ways they would try to improve the current situation.

C/152/23 Borough Councillor's Report – The Northway Borough Councillors were informed of the Council's request for a written report prior to the meeting.

C/162/23 Correspondence for Action – Feeding Gloucestershire – To receive a report following attendance at this event by Cllr Godwin / Cllr Blackmore.

C/163/23 Tewkesbury Garden Town – Ashchurch Rural Parish Council have been informed that Northway Parish Council has not changed its mind on the disbursement of the funds due to come back to the various Parish Councils.

P/37/23 Tewkesbury School Academy Invitation – To receive report from Cllr Shelton following attendance at an occasion marking Tewkesbury School becoming an Academy.

C/154/23 Food Pantry – All contributors to the Food Larder building have now been sent a letter of thanks for their contribution.

6. **Roads & Road Safety:**

- a) **Issues of Concern** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.
- b) **Road Closures** – Northway Lane two day road closure (hump back bridge).
- c) **Camera** – To receive updates, including the DPIA assessment undertaken by Cllr Blackmore. To consider signage and determine any action.
- d) **Vehicle Activation Sign (VAS)** – To receive updates, if available, relating to installation of VAS posts. To also consider, once posts are erected) who will be responsible for moving the VAS between the various posts and changing batteries. To determine any necessary action.

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6. **Roads & Road Safety:** (Continued)
 - e) **Road Safety Meeting** – To consider date for next Road Safety Meeting. To determine
7. **County Councillor Report:**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 19th June 2023. (Copy circulated to Members)
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 19th June 2023. (Circulated to Members).
10. **GP Projects Working Party:**
 - a) To receive the Notes from the GP Working Party Meetings that took place on 14th June 2023 and 5th July 2023 (Copies circulated to Members)
 - b) To receive a request that the Council consider funding for Fund Raising Thermometer to be installed at the Skate Park. To determine.
 - c) To receive request that the Council consider funding some Skating Lessons to show support for the project. To determine.
11. **Emergency Plan Working Party:**
 - a) To receive the Notes from the Emergency Plan Working Party Meeting that took place on 5th July 2023.
 - b) Following the Council's approval 'in principle' that the Community Hub be designated as a Rest Centre in the Country Emergency Plan. To receive recommendation from the Emergency Plan Working Party that this is formally approved. To determine.
12. **Borough Councillor's Report:** To receive a report from **Borough Cllr MacTiernan.**
13. **Northway Community Hub** – To review unpaid invoice relating to room hire and consider how to deal with it (any sensitive information to be discussed under exclusion).
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 12th July 2023.
15. **Food Pantry:**
 - a) To receive response from One Legal regarding the Council's request for a quotation to undertake the drawing up of a lease between the Parish Council and the Food Larder regarding use of the garden building. To consider / determine action.
 - b) To receive any relevant updates, including consideration of how waste arising from the Food Larder will be dealt with (Min Ref C/154/23 refers). To determine.
16. **Northway Playing Field** – To receive request for use of Northway Playing Field for a Charity Event. To consider available information and determine.
17. **Coronation Trail Artwork** – To receive an update from Cllr Terry regarding any progress made with contacting a local artist to assist in ideas for making a display or any other suggestions. To consider and determine any necessary action.
18. **Youth Work** – Requests have been made for further Play Days from Play Rangers in 2024. To receive feedback and determine any further action.

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19. **Crime & Disorder:**
- a) To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
 - b) To review request from Gloucestershire Constabulary that the Community Hub be used as a Safe Space. To consider and determine.
20. **Correspondence for Action:**
- a) **Tewkesbury Borough Council:**
 - i) To receive an email introducing the new Monitoring Officer including an email from the outgoing Monitoring officer with a copy of the Code of Conduct training sessions.
 - ii) To receive an update relating to the Parish Subgroup meeting for the Garden Town Project. To consider any action.
 - b) **Gloucestershire Association of Parish & Town Councils (GAPTC):**
 - i) Announcement of GAPTC Transition and search for new CEO with details of how to apply.
 - ii) To approve attendance on any relevant courses by Councillors or staff.
21. **Correspondence for Information:**
- a) **National Association of Local Councils (NALC)** – Chief Executive’s Bulletin 29/06/23, 06/07/23
 - b) **Gloucestershire Association of Parish & Town Councils (GAPTC):**
 - i) Newsletter 05/07/23
 - ii) Details of AGM
 - c) **Tewkesbury Borough Council:**
 - i) Press Releases:-
 - ‘More property restoration grants for Tewkesbury businesses’
 - ‘Tewkesbury Leisure Centre’s soft play open for business’
 - ‘Tewkesbury Borough Council votes in favour of webcasting its Council meetings’
 - ii) ‘Worrying About Money’ leaflet
 - iii) Details relating to the Co-option process for casual vacancy.
 - d) **Barnwood Trust Circle** – Details of ‘Meet Up’ at Northway Community Hub.
 - e) **Gloucestershire County Council (GCC)** – Councils Connected Newsletter.
 - f) **Gloucestershire Mentoring Programme** – Update Newsletter Issue No 4 June 2023.
 - g) **Save Our Lanes** – Update (forwarded to Members by email).
 - h) **Society of Local Council Clerks (SLCC)** – Details of meeting on 19th June 2023.

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22. **Correspondence Available in the Clerk's Office:**
 - a) Clerks & Councils Director July 2023 Issue 148
23. **Correspondence received after 6th July 2023**

The next meeting of the Full Council will be Wednesday, 13th September 2023