

NORTHWAY PARISH COUNCIL

Annual Meeting held on Wednesday 12th May 2021

In the Main Hall at Northway Community Hub, commencing at 7.00 p.m.

Present: Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry
Cllr T Treacy Cllr S Ward

In Attendance: Mrs C Woodward, Clerk of the Council
Mrs L Stewart, Clerk's Assistant

C/111/21 **Election of Chairman**

Cllr Ward announced that, although unable to attend, Cllr Roberts had expressed an interest in being elected Chairman.

Cllr Ward PROPOSED that Cllr Roberts was elected as Chairman for the forthcoming Municipal year. Cllr Terry SECONDED.

As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

C/112/21 **Chairman's Declaration of Acceptance of Office**

The incoming Chairman, Cllr Roberts, was not in attendance and so could not sign a Declaration of Acceptance of Office but would do this at the earliest opportunity.

C/113/21 **Apologies**

Apologies for absence had been received from Cllr Roberts.

C/114/21 **Election of Vice-Chairman**

Cllr Ward called for nominations for Vice-Chair and Cllr Terry PROPOSED that Cllr Ward was elected as Vice-Chairman for the coming year. Cllr Barnes SECONDED. Cllr Ward accepted this nomination.

As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

C/115/21 **Appointment of Committees and Working Parties**

Members considered which Parish Council Committees and Working Parties they wished to stand on (the Chairman and the Vice-Chairman being ex-officio Members of all Committees and Working Parties).

a. **Finance Committee**

(Cllr Roberts)	Cllr Ward
Cllr Godwin	Cllr MacTiernan
Cllr Phennah	Cllr Shelton
Cllr Terry	Cllr Treacy

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C/115/21 **Appointment of Committees and Working Parties** (continued)

b. Planning Committee

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Blackmore
Cllr Godwin	Cllr Mackenzie
Cllr Phennah	Cllr Shelton
Cllr Terry	Cllr Treacy

c. General Purposes Committee

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Blackmore
Cllr Godwin	Cllr Mackenzie
Cllr MacTiernan	Cllr Phennah
Cllr Shelton	Cllr Terry
Cllr Treacy	

d. GP Projects Working Party

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Godwin
Cllr Terry	

e. Road Safety Committee

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Mackenzie

f. Staffing/Personnel/HR Committee

(Cllr Roberts)	Cllr Ward
Cllr Terry	

g. Carbon Neutral Working Party

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Godwin
Cllr MacTiernan	

h. Standing Orders/Financial Regulations Working Party

(Cllr Roberts)	Cllr Ward
Cllr Shelton	Cllr Treacy

i. Emergency Planning Working Party/Winter Maintenance

(Cllr Roberts)	Cllr Ward
Cllr Godwin	Cllr Mackenzie
Cllr Shelton	Cllr Terry

j. Community Event Working Party

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Blackmore
Cllr Godwin	Cllr Mackenzie
Cllr MacTiernan	Cllr Shelton
Cllr Terry	Cllr Treacy

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C/115/21 Appointment of Committees and Working Parties (continued)

k. **Grant Working Party**

It was AGREED that this Working Party should be removed.

l. **General Data Protection Regulations Working Party**

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Blackmore
Cllr Mackenzie	

m. **Art Project Working Party**

(Cllr Roberts)	Cllr Ward
Cllr Godwin	Cllr MacTiernan
Cllr Terry	

n. **IT Working Party**

It was AGREED that this should be removed, and future IT issues addressed by the Finance Committee.

o. **Dog Issues Working Party**

(Cllr Roberts)	Cllr Ward
Cllr Barnes	Cllr Blackmore
Cllr Godwin	Cllr Mackenzie
Cllr Shelton	Cllr Terry
Cllr Treacy	

C/116/21 Appointment of Representatives on Outside Bodies

a. **Northway Community Volunteers (Northway Area Residents and Homeowners Association)**

Cllr Godwin

b. **Parish Council Association**

Cllr Roberts (with Cllr Barnes / Cllr Mackenzie appointed as backup representatives).

C/117/21 Health and Safety

It was noted that NFU would be providing a report on Health and Safety as part of their contract with the Parish Council, but this had not yet been completed.

C/118/21 Standing Orders and Financial Regulations

Cllr Terry PROPOSED approval of the existing Standing Orders (adopted by NPC in June 2014 (Min Ref: C/157/14 refers)) and Financial Regulations (adopted by NPC in February 2016). Cllr MacTiernan SECONDED.

FOR: UNANIMOUS

