

# FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)  
Cllr M Barnes Cllr J Beadle  
Cllr C Blackmore Cllr P Godwin  
Cllr P Mackenzie Cllr E MacTiernan  
Cllr E Phennah Cllr G Shelton  
Cllr S Terry Cllr T Treacy

Date: 7<sup>th</sup> April 2022

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 13<sup>th</sup> April 2022**, commencing at 7.00 p.m. in the Main Hall, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

.....  
Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 13<sup>th</sup> APRIL 2022 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
  - a) To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

***Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.***
  - b) To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Minutes of Previous Council Meeting that took place on: 9<sup>th</sup> March 2022:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

***C/64/22 General Purposes Committee*** – *Maverick have been informed that they were successful with their tender for the skate park project.*

***C/60/22 & C/231/22 Digibus*** – *Following a site meeting it has been determined that the Digibus will be unable to access Northway Playing Field car park. Other suggestions such as The Northway or the Co-op were made.*

***C/76/22 Correspondence received after – StitchStory*** – *This Community workshop is coming back to Northway Community Hub on 19<sup>th</sup> April between 3.00 p.m. and 5.00 p.m.*
6. **Roads & Road Safety:**
  - a) To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
  - b) Road Closures – To receive details for forthcoming road closures.
7. **County Councillor's Report:**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 16<sup>th</sup> March 2022. ([Copy circulated to Members](#)).
9. **General Purposes Committee:**
  - i. To receive the Minutes of the General Purposes Committee Meeting held on 16<sup>th</sup> March 2022. ([Copy circulated to Members](#)).
  - ii. Wheelchair Swing – Following problems encountered with the installing of the wheelchair swing regarding the use of the Changing Rooms to consider how to compensate TTFC. To determine

## COUNCIL AGENDA

WEDNESDAY, 13<sup>th</sup> APRIL 2022 at 7.00 P.M.

10. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 6<sup>th</sup> April 2022 (Circulated or to be tabled)
11. **Queen's Platinum Jubilee Working Party:**
  - a) To receive the Notes of the meeting that took place on 11<sup>th</sup> March 2022. (Copy circulated to Members)
  - b) To receive any updates including progress of grant applications.
  - c) To receive information from Zurich, the Council's insurers, regarding putting on jubilee events.
  - d) To consider contracting the 'Music Man' to attend the event at a cost of £250.00. To determine.
  - e) To consider any necessary action necessary relating to the event on the 5<sup>th</sup> June 2022.  
  
N.B. (All matters relating to The Park i.e. trees, meeting with schools, plaques, benches, time capsules will be on the General Purposes Committee Agenda)
12. **Borough Councillor's Report:**
13. **Gloucestershire Association of Parish & Town Councils (GAPTC)** – To approve subscription renewal.
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 13<sup>th</sup> April 2022.
15. **Priors Park Neighbourhood Project** – To receive a report from Cllr Mackenzie following his visit to the Prior Park Neighbourhood Project Food Pantry (Min ref C/68/22 refers). To further consider the possibility of something similar in Northway and determine action.
16. **Northway Community Hub & Parish Office:**
  - a) To consider, on an individual basis, the charging structure for some groups using / or wanting to use the Hub and determine action.
  - b) Covid-19 – To consider changes to use of kitchen. To determine.
17. **Armed Forces Covenant** (Min Ref P/12/2 refers)– To receive confirmation that this has now been signed and Cllr Ward attended the signing event (virtually). To ratify.
18. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
19. **Youth Club / Youth Work:**
  - a) To receive feedback if available from the Police and Crime Commissioner regarding the grant application made to assist with the continuance of free boxing for young people. If successful to determine how the funds should be administered. To determine.
  - b) To receive update relating to proposed meeting (Min Ref C/74/22 refers).
  - c) To receive more positive feedback from parents of children attending the Boxing Club.
  - d) To consider whether the Council wish to arrange a further 'catch up' meeting with the Trustees. To determine.

## COUNCIL AGENDA

WEDNESDAY, 13<sup>th</sup> APRIL 2022 at 7.00 P.M.

20. **Correspondence for Action:**

- a) **National Association of Local Councils (NALC)** - The Civility and Respect Project is asking for videos to be submitted relating to the project's subject matter. To consider and determine.
- b) **Tewkesbury Borough Council** – Invitation to the Annual Meeting and Mayor Making Ceremony.
- c) **Gloucestershire Association of Parish & Town Councils (GAPTC) – Call for Resolutions.** To consider submitting a resolution for the AGM.

21. **Correspondence for Information:**

- a) **TBC:** Press Release 'TBC embraces environmental crime custodial sentence).
- b) **GAPTC:** Newsletter 22<sup>nd</sup> February and 21<sup>st</sup> March 2022 (forwarded to Members by email)
- c) **National Association of Local Councils (NALC):** Chief Executive's Bulletin 11/03/22, 18/03/22 25/03/22, 01/04/22
- d) **Guideposts** – To receive an update regarding opportunities in the Gloucestershire Area.
- e) **Play Gloucestershire** – a farewell email from the founder and leader of Play Gloucestershire.
- f) **Society of Local Council Clerks (SLCC):** Accounts for the Years 2020 and 2021.
- g) **Gloucestershire County Council (GCC)** – Details of the updated information relating to the Hub on [www.yourcircle.or.uk/Services/14001](http://www.yourcircle.or.uk/Services/14001)
- h) **Resident** – To receive request from a 13-year-old for a donation towards the World Scout Jamboree in 2023 in South Korea. (The Parish Council is unable to donate to an individual in this way).

22. **Correspondence Available in the Clerk's Office:**

- a) **Clerks & Councils Direct magazine** – March 2022 Issue 140
- b) **Age UK** – Introduction to the new CEO of Age UK Gloucester, Mr Matt Fellows

23. **Tewkesbury Garden Town:**

- a) **Response to Resident's objections-** To receive copy of second response to young resident forwarded by the Tewkesbury Garden Town Team
- b) **Parish Subgroup Meeting** -This meeting was not quorum, but a brief update provided.

**Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. receiving TGT updates which are not yet in the public domain, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

**Exclusion Items** – COUNCILLORS ONLY. – To receive update and determine any actions if necessary.

24. **Correspondence received after 7<sup>th</sup> April 2022.**

The next meeting of the Full Council will be Wednesday, 11<sup>th</sup> May 2022