

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)
Cllr M Barnes Cllr J Beadle
Cllr C Blackmore Cllr T Fowler
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 8th December 2022

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 14th December 2022**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 14th DECEMBER 2022 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept/ note apologies for absence.
2. **Public Participation:**
 - a) To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman.
 - b) To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Minutes of Previous Council Meeting that took place on: 9th November 2022:** For approval and signature ([copy previously circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

C/223/22 Youth Club / Youth Work – Following approval to continue funding free boxing sessions, to receive confirmation that the Youth Club Trustees will match fund.

C/246/22 Correspondence received After – Gloucestershire Association of Parish & Town Councils
Cllr Roberts was interviewed about what it was like to be a Councillor to assist in recruiting Councillors at the forthcoming 2023 Elections.
6. **Roads & Road Safety:**
 - a) **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
 - b) **Damaged Bollards** - A further report was made to Street Lighting regarding the damaged bollards on Northway Lane M5 overbridge with a request secure the temporary signage to stop it blowing over.
 - c) **Gloucestershire County Council Road Closures :-**
 - Northway Lane overbridge resurfacing scheme.
 - M5 Junction 9 resurfacing scheme.
 - Grange Road Northway road closure.
 - d) **Community Speedwatch Fund** - To receive the results from the speed survey tubes that had been put down on The Park and Northway Lane in two places (copy circulated to Members). To receive any updates relating to a Vehicle Activated Sign and determine any action.
7. **County Councillor's Report**

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8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 16th November 2022. (Copy circulated to Members).
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 16th November. (Copy circulated to Members).
10. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 19th October 2022. (Copy circulated to Members)
11. **Borough Councillor's Report**
12. **Society of Local Council Clerks** – To approval renewal of subscription.
13. **Council Accounts:**
 - a) To approve the schedule of bills paid and cheques for payment on 14th December 2022.
 - b) Petty Cash – Confirmation that petty cash (up to a maximum of £75.00) is checked periodically.
14. **Food Pantry**
 - a) To receive the Notes from the Meeting that took place on Wednesday, 2nd November 2022.
 - b) To receive an update from Cllr Blackmore following a visit to the CCP Food Pantry / PPNP. To determine any further action.
 - c) Location and funding – To further consider the location of a Food Pantry in Northway and the funding of it. To determine action.
15. **Warm Hub**
 - a) The Parish Council were successful in securing two grants for the Warm Hub. One from Tewkesbury Borough Council (£1,000.00) and the £500.00 other from Gloucestershire Community Foundation.
 - b) To consider any necessary actions relating to the Warm Hub. To determine.
16. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
17. **Correspondence for Action:**
 - a) **Gloucestershire Association of Parish & Town Councils** – To consider/approve attendance on any courses.
 - b) **Barchester Homes** - Cllr Shelton met with a representative of Barchester homes who has invited Council members to visit their home at Bushley to include tea and cakes.
 - c) **DCK Accounting Solutions** – To approve Year End Closedown and Financial Statement Preparation for 2022-23.
18. **Correspondence for Information:**
 - a) **Young Gloucestershire** – Poster regarding outreach work in Northway.

18. **Correspondence for Information:** (Continued)
- b) **Tewkesbury Borough Council:**
- i. Press Release - 'Dog Breeders successfully prosecuted under Animal Welfare Act'.
Press Release - 'Community support event offers advice on managing rising costs'.
Press Release – 'Support grants for community warm spaces'
 - ii. Register of Electors – A copy for the office has been ordered.
 - iii. Tewkesbury Borough News (as distributed to homes in District).
 - iv. Licensing Requirements for Events.
- c) **National Association of Local Councils**
- i. Chief Executive's Bulletins 11.11.22, 25.11.2, 02.12.22.
 - ii. An update on the Energy Bill Relief Scheme.
- d) **Wychavon District Council** – Copy of the Appeal Decision for Land East of Bredon Road and Tewkesbury Road, Mitton – The Appeal has been dismissed.
- e) **Gloucestershire Association of Parish & Town Councils** – Newsletters 21.11.22 & 08.12.22 (forwarded to Members by email).
- f) **The Clerk** magazine November 2022
19. **Tewkesbury Garden Town Parish Sub Group** – To receive Minutes from the meeting that took place on 21st September 2022. The November meeting has been deferred until January 2023.
20. **Appeal Review relating to Ashchurch Bridge Over Rail (ABoR)**
- a) **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**
- That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to legal procedures and funding, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.
- b) **Exclusion Items** – COUNCILLORS ONLY.
21. **Correspondence Available in the Clerk's Office:**
- a) **Gloucestershire Mentoring Programme** – Details of volunteer recruitment initiative.
22. **Correspondence received after 8th December 2022**

The next meeting of the Full Council will be Wednesday, 14th January 2023