

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr M Barnes
Cllr J Beadle Cllr C Blackmore
Cllr G Fancourt Cllr P Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr K Poole Cllr G Shelton
Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 8th February 2024

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 14th February 2024**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

In line with the Council's biodiversity policy, consideration will be given to sustainability, environmental impact and biodiversity when making decisions.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

C M Woodward

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 14th FEBRUARY 2024 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not it may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption of the Northway Parish Council Code of Conduct on 12th April 2023, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests***

4. **Resignation of Councillor** – To receive the resignation of Emlyn Phennah as Councillor for Northway Parish. A Notice of Vacancy has been displayed on noticeboards and social media. If no election is called by the 28th February 2024, the vacancy will be advertised for co-option.

5. **Minutes of Previous Council Meetings:**

10th January 2024: For approval and signature. ([Copy circulated to Members](#))

17th January 2024: For approval and signature. ([Copy circulated to Members](#))

6. **Matters Arising from Council Minutes/Clerks Report:**

C/272/23 Christmas – To receive thanks for the £100 forwarded to Boys Brigade for use of the sleigh at Christmas.

C/294/23 Coronation Trail Artwork – To receive an update relating to the provision of postcard sized prints of the Coronation Trail Artwork, and associated correspondence.

C/92/23 Play Rangers – Play Rangers will be having a play day at Northway Playing Field on 17th February 2024.

C/14/24 Northway Community Hub – Christmas Day hirers have been refunded 50% of their deposit and the terms and conditions of hire have been amended to make it clear that there will be no further Christmas Day hirings.

C/21/24 Gloucestershire Health and Care NHS Foundation Trust – The Clerk has met with a team member and scheduled a date for a health and vaccination clinic in March.

C/21/24 Youth Work – To receive update from Cllr Godwin regarding concerns raised by Young Gloucestershire.

C/24/24 Precept Requirements for the Year 2024/2025 – To receive confirmation that the Precept request has been forwarded to Tewkesbury Borough Council.

7. **Roads & Road Safety: Issues of Concern** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.

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8. **County Councillor Report** – To receive a report.
9. **County Councillor Funding** – It was agreed (Min Ref C/270/23 & C/09/24 refers) to give further thought to what to apply for from County Councillor Smith's additional funding. To receive suggestions and consider what requests to make. (To date Warren Road footway, The Spine and Warren Road to the Industrial Estate). To determine.
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17th January 2024. (Copy circulated to Members)
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17th January 2024. (Circulated to Members).
12. **Finance Committee:**
 - a) To receive the Minutes of the Finance Committee Meeting held on 17th January 2024.
 - b) To receive the Minutes of the Finance Committee Meeting held on 24th January 2024.
13. **Risk Assessment** – To receive recommendation from Finance Committee for approval of the Risk Assessment (approved by Finance Committee on 24th January 2024 with amendments). To determine. (Copy circulated to Members).
14. **Borough Councillor's Report:** To receive a report from Borough Cllr Godwin.
15. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 14th February 2024.
16. **Parish Assembly:**
 - a) To approve agenda / format and consider invitees for the Assembly. (including invite from GAPTC to online networking session).
 - b) To consider whether to invite a guest for a Presentation and if so, who. To determine.
 - c) To consider nominees for community awards. To determine
 - d) To consider refreshments and determine.
17. **Northway Community Hub Internal Noticeboard** – As agreed (Min Ref C/297/23 refers) to reconsider styles of noticeboard that may be suitable for the atrium (if at all) to include consideration of a digital noticeboard. To determine action.
18. **Tewkesbury Garden Communities:** - To receive updates from Cllr Barnes following any meetings attended as the Parish Council representative on the Parish Council Liaison Group and the Programme Oversight Board (To receive under exclusion if necessary).
19. **Section 106 Funds for Football Provision** – There is a small amount of funding left in this Section 106 'pot', that needs to be spent in the next few months. To consider and determine items, works that this fund should be used for.
20. **Northway Pantry** – To receive a request from the Northway Pantry that it be permitted to have Trugs and Growbags enabling it to grow some of its own produce in the grounds of Northway Community Hub. To consider suitability and, if approved, to agree a suitable location. To consider and determine.
21. **Councillor Advocacy Scheme** – To receive an update from Cllr Terry including and a copy of the 'Tewkesbury Scheme Manual (Confidential) (forwarded to Members by email)

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22. **Crime & Disorder:**

- a) To receive Crime Figures (if available).
- b) To receive any information relating to crime and disorder (to discuss under confidential cover if necessary) including an update regarding the damage to the camera at Northway Village Hall

23. **Correspondence for Action:**

- a) **Gloucestershire Association of Parish & Town Councils (GAPTC)** - To consider attendance on any relevant courses. To determine. (Cllrs Fancourt and Poole are attending training on the 17th February 2024)
- b) **Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan, Public Consultation** – To consider responding to this consultation (Details forwarded by email). To determine.

24. **Correspondence for Information:**

- a) **National Association of Local Councils (NALC)** - Chief Executive's Bulletins 11/01/24, 18/01/24, 25/01/24, 01/08/24 & 08/02/24.
- b) **Tewkesbury Borough Council:**
 - i. **Press Releases:**
 - Gloucester Cars PLC guilty of operating vehicles without a licence.
 - Council signs up to Gloucestershire Statement of Common Ground
 - Man prosecuted and fined for non-compliance with planning enforcement notice.
 - Rapid Relief Team assists Tewkesbury communities affected by flooding.
 - Feedback wanted on Tewkesbury Borough Council's draft Council Plan.
 - Council supporting communities following recent flooding event.
 - Tewkesbury Borough Council holding community flood recovery advice and support surgeries.
 - Disposal of household items contaminated by flooding.
 - Financial Support available for flooded homes.
 - Businesses invited to talk growth, engagement, and community.
 - ii. **Parish Matters** Issue 1 – 2024. (forwarded to Members by email)
- c) **Gloucestershire Association of Parish & Town Council (GAPTC)** – Encouragement for Councils to follow GAPTC on social media.
- d) **St Nicholas Church** – To receive an invitation to the 'Raise the Sound Concert' at St Nicholas Church.
- e) **Resident** – To receive an email about Boxing Clever.

25. **Correspondence Available in the Clerk's Office:**

- a) Gloucestershire Mentoring Programme January 2024 Issue No 6.

26. **Correspondence received after 8th February 2024**

The next meeting of the Full Council will be Wednesday, 13th March 2024