

NORTHWAY PARISH COUNCIL

C/32/24 Matters Arising from Council Minutes/Clerks Report

C/272/23 Christmas – The Boys Brigade had thanked the Council for the £100 donation towards use of the sleigh at Christmas.

C/294/23 Coronation Trail Artwork – Postcards of the Coronation artwork were in the process of being ordered. The Clerk also read a letter from Buckingham Palace expressing that King Charles had been 'particularly touched' that Northway had commemorated the Coronation in this way. It was agreed that the royal correspondence should be mentioned in the next newsletter.

GP/92/23 Play Rangers – Play Rangers would be at Northway Playing Field on 15th February 2024.

C/21/24 Gloucestershire Health and Care NHS Foundation Trust – Following a meeting between the Clerk and a team member, a drop in for community health checks and flu vaccinations had been scheduled for 20th March at Northway Community Hub.

C/21/24 Youth Work – Cllr Godwin confirmed that she had spoken to the man who was rude to Young Gloucestershire during their hire of the Village Hall.

C/24/24 Precept Requirements for the year 2024/2025 – Confirmation was given that the precept request had been forwarded to Tewkesbury Borough Council.

C/33/24 Roads & Road Safety

Cllr Mackenzie reported that he had relocated the VAS (vehicle activated sign) to Kingston/Steward Road where it would be left for the next two or three months.

Members were reminded that the ANPR camera would be installed at the end of March, once the clocks had changed and evenings were starting to get lighter.

Cllr Roberts mentioned that he had taken photographs of flooding along Northway Lane by Apple Tree Court. The Clerk confirmed that she had forwarded these to Max Kelly, Local Highways Manager, who had agreed to arrange a survey.

C/34/24 County Councillor's Report

County Councillor Smith had forwarded an email report to the Parish Office, this had been circulated to Members.

C/35/24 County Councillor Funding

Members re-considered projects towards which the Council could request funding from County Cllr Smith (Min Ref: C/09/24 refers). Suggestions forwarded to the office included – resurfacing along The Spine footpath, Warren Road pavement, Warren Road footpath to the Industrial Estate and Cherry Orchard pavement.

Cllr Roberts PROPOSED that the Council should forward these suggestions to County Cllr Smith for consideration in the following order of priority:

1. The Spine, 2. Warren Road pavement (on west side), 3. Cherry Orchard, Warren Road path to Industrial Estate.

FOR: UNANIMOUS

C/36/24 Planning Committee

Members received the Minutes of the Planning Committee Meeting held on 17th January 2024.

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C/37/24 General Purposes Committee

Members received the Minutes of the General Purposes Committee Meeting held on 17th January 2024.

C/38/24 Finance Committee

- a. Members received the Minutes of the Finance Committee Meeting held on 17th January 2024.
- b. Members received the Minutes of the Finance Committee Meeting held on 24th January 2024.

C/39/24 Risk Assessment

Cllr Shelton PROPOSED approval of the Council's Risk Assessment, as recommended by the Finance Committee (Min Ref: FIN/11/24 refers). Cllr Poole SECONDED.

FOR: UNANIMOUS

C/40/24 Borough Councillor's Report

Cllr Godwin reported that the Borough Council were asking for feedback on the proposed Council Plan, including a potential name change. The consultation went live on 19th January 2024.

Rapid Relief volunteers helped clear up Spring Gardens following recent floods and delivered food packages to the Food Bank.

Borough Councillors had attended a meeting to update on Phase 1 of the new designer outlet, the presentation would soon be passed on to local Parish Council's.

Cllr Shelton asked when the bus route would extend to the bus shelter by Dobbie's. Cllr Blackmore had read that this would be after completion of Phase 1 (so estimated Spring 2025).

C/41/24 Council Accounts

Cllr Shelton PROPOSED that the accounts for payment, totalling £17,822.06, should be approved. Cllr MacTiernan SECONDED.

FOR: UNANIMOUS

It was noted that the tree guards for the Oak Drive Oak trees had arrived but the Clerk's Assistant was struggling to get hold of anyone at the Borough to arrange planting (Min Ref: GP/163/23 refers). It was AGREED that she should copy Andy Noble, Peter Tonge (both from TBC) and Cllr MacTiernan into future emails. It should also be considered at the next General Purposes Committee meeting where the other Oak trees should be planted.

C/42/24 Parish Assembly

- a. Approval of the agenda was AGREED as well as the list of invitees for the Parish Assembly.
- b. Members considered who should be invited to give a presentation at the Parish Assembly. It was AGREED first choice - Newland Homes, second choice – Chris Ashman (Tewkesbury Borough Council), third choice – SARA, fourth choice – MOOG.

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C/42/24 Parish Assembly (continued)

- c. Cllr MacTiernan PROPOSED that the organisers of Ashchurch 1st Brownies should receive community awards at the Parish Assembly. Cllr Barnes SECONDED.

FOR: UNANIMOUS

Cllr MacTiernan further PROPOSED that the Northway Pantry Volunteers should receive a community award. Cllr Barnes SECONDED.

FOR: Cllr MacTiernan Cllr Barnes
Cllr Shelton

ABSTENSIONS: Cllr Blackmore Cllr Godwin
Cllr Mackenzie Cllr Poole
Cllr Roberts

- d. The Clerk was asked to make enquiries with several catering companies and organise a buffet with wine, beer and cider up to a maximum budget of £500.00. AGREED.

C/43/24 Northway Community Hub Internal Noticeboard

Members received quotations for an internal electronic noticeboard verses a large pin-noticeboard. Cllr Mackenzie PROPOSED that the Council should accept the quotation for the electronic option. Cllr Shelton SECONDED.

FOR: Cllr Mackenzie Cllr Shelton
Cllr Barnes Cllr Godwin
Cllr Roberts

AGAINST: Cllr Blackmore Cllr Poole

ABSTENTIONS: Cllr MacTiernan

C/44/24 Tewkesbury Garden Communities

Cllr Barnes gave an update following his attendance at meetings of the Parish Liaison Group and the Programme Oversight Board.

He mentioned that there were discussions regarding the roads and the rat run through Northway and the A46. They had also talked about flooding and the Consortiums plans to build 4,500 houses North of the army camp.

Talks had been taking place with Stagecoach about amending bus routes and with the railways who were keen to redevelop Ashchurch Station (as they were keen for the level crossing to be removed). Cllr Barnes said that he had mentioned the condition of the iron bridge which someone from the Consortium had said could be dealt with.

The presentation from the meeting was supposed to be being circulated to the Parish Councils.

C/45/24 Section 106 Funds for Football Provision

The Clerk announced that there was approximately £200 remaining in the pot of Section 106 funds towards football provision which required spending in the next few months. Cllr MacTiernan PROPOSED that the Clerk should arrange suitable expenditure of the funds following an upcoming inspection of the Changing Room Facility, otherwise the Football Club itself should be asked for suggestions. Cllr Barnes SECONDED.

FOR: UNANIMOUS

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C/46/24 Northway Pantry

Cllr Blackmore mentioned that some of the Pantry volunteers were keen to introduce a way of planting and growing for local families. The Funding Officer at Tewkesbury Borough Council had mentioned Severn Trent funds could be applied for towards a downpipe and guttering on the Pantry building as well as trugs which volunteers could then look after and use to grow things such as tomatoes. A local company (Alexander Burns Funeral Directors) had offered to provide seeds.

Cllr Terry had asked for her email to be read out, in her absence, which raised a number of concerns she had. Cllr MacTiernan agreed with the comments and said that, although the Pantry was wonderful, she felt it had gone as far as it could, except for possibly a retractable cover to offer shelter.

Cllr Roberts referred to a recent meeting with Newland Homes at which they had indicated an intention to provide some community allotments. Alternatively, there was also Joan's Field which could possibly be utilised for community growing.

Cllr Blackmore added that she had been keen for the trugs to be at the Community Hub to give something back to the volunteers and make the project more sustainable. She had also wanted to obtain the funding for the downpipes and the water butt to save the Council money but if it was happy to fund these then she was not too disappointed if the trugs were not progressed.

Cllr MacTiernan PROPOSED that the Council did not permit the Northway Pantry to have trugs in the Hub grounds. Cllr Barnes SECONDED.

FOR: Cllr MacTiernan Cllr Barnes
Cllr Shelton

ABSTENTIONS: Cllr Blackmore Cllr Godwin
Cllr Mackenzie Cllr Poole
Cllr Roberts

C/47/24 Councillor Advocacy Scheme

Neither Cllr Terry nor Cllr Fancourt had been able to attend the latest Councillor Advocacy Scheme. A copy of the 'Tewkesbury Scheme Manual' (confidential) had been forwarded to Members.

C/48/24 Crime & Disorder

- a. **Crime Figures** – The Clerk read a report from the local PCSO relating to crime within the parish between 10th December 2023 and 10th January 2024. A total of fifteen incidents had been reported during this period.
- b. **Crime & Disorder** – The Clerk confirmed that the family of the boy who damaged the CCTV at Northway Playing Field had paid for the cost of its repair (Min Ref: C/298/23 refers).

A van which was regularly parked blocking access to The Spine from The Sandfield had been reported to the local PCSO's (there were two new officers for the area) who had agreed to try and take a look.

The Music Bus had attending Northway Playing Field on 13th February, as arranged by Aston Project. Unfortunately, the Parish Council had not been given prior notice of this and so it was not advertised locally and had very few attendees. The Clerk had written to ask for more warning of future visits.

C/49/24 Correspondence for Action

- a. **Gloucestershire Association of Parish and Town Councils (GAPTC)** – The Clerk passed on details of upcoming training courses.

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C/49/24 Correspondence for Action (Continued)

- b. **Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan, Public Consultation** – Cllr Roberts PROPOSED that Members should respond to this consultation individually.

C/50/24 Correspondence for Information

- a. **National Association of Local Councils (NALC)** - Chief Executive's Bulletins 11/01/24, 18/01/24, 25/01/24, 01/08/24 & 08/02/24.
- b. **Tewkesbury Borough Council:**
 - i. **Press Releases:**
 - Gloucester Cars PLC guilty of operating vehicles without a licence.
 - Council signs up to Gloucestershire Statement of Common Ground
 - Man prosecuted and fined for non-compliance with planning enforcement notice.
 - Rapid Relief Team assists Tewkesbury communities affected by flooding.
 - Feedback wanted on Tewkesbury Borough Council's draft Council Plan.
 - Council supporting communities following recent flooding event.
 - Tewkesbury Borough Council holding community flood recovery advice and support surgeries.
 - Disposal of household items contaminated by flooding.
 - Financial Support available for flooded homes.
 - Businesses invited to talk growth, engagement, and community.
 - ii. **Parish Matters** Issue 1 – 2024. (forwarded to Members by email)
- c. **Gloucestershire Association of Parish & Town Council (GAPTC)** – Encouragement for Councils to follow GAPTC on social media.
- d. **St Nicholas Church** – To receive an invitation to the 'Raise the Sound Concert' at St Nicholas Church (forwarded to Members).
- e. **Resident** – The Clerk read an email from the parent of child who attended Boxing Clever sessions.

C/51/24 Correspondence Available in the Clerk's Office

- a. **Gloucestershire Mentoring Programme** – January 2024, issue no. 6.

C/52/24 Correspondence Received After 8th February 2023

- a. **Society of Local Council Clerks (SLCC)** – News Bulletin – 14 February 2024
- b. **National Association of Local Councils (NALC)** – Newsletter.
- c. **Gloucestershire Constabulary** – Crime report relating to arson (bin fire) at the rear of Apple Tree Court (had been sent to Tewkesbury Town Council in error). It was noted that bins had also recently been set on fire at the Playing Field. The bins had all been inspected and there appeared to be no evidence of damage.
- d. **Gloucestershire Association of Parish and Town Councils (GAPTC)** – Call for nominations to attend Palace Garden Party. It was AGREED that the Clerk should ask Cllr Terry if she would like to be nominated.
- e. **Use of Car Park** – The Clerk passed on a request from a local resident for permission to use the car park

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C/52/24 **Correspondence Received After 8th February 2023** (continued)

on a Wednesday morning for bird of prey handling. Members noted that the car park would be relatively busy due to Book Club meeting at the Hub and Northway Pantry being in operation. It was felt that, if this was permitted, a section of the car park would need to be cordoned off for safety and a risk assessment created.

Cllr MacTiernan PROPOSED that the Council should respond that, unfortunately, it did not consider the car park to be a safe place for this. Cllr Mackenzie SECONDED.

FOR: UNANIMOUS

- f. **Flood Warden Meeting** – Cllr Mackenzie mentioned that he was unable to attend an upcoming GRCC Flood Warden Meeting on 22nd February 2024. No other Members were able to attend.

As there was no further business the meeting concluded at 8.40pm.