

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr E Phennah (Vice-Chairman)
Cllr M Barnes Cllr J Beadle
Cllr C Blackmore Cllr P Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 8th June 2023

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 14th June 2023**, commencing at 7.00 p.m in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

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WEDNESDAY, 14th JUNE 2023 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not it may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

4. **Minutes of Previous Council Meetings:** [\(Copies circulated to Members\)](#)

- **Annual Meeting – 12th May 2023:** For approval and signature.
- **Council Meeting - 12th May 2023:** For approval and signature.
- **Extraordinary Council Meeting – 24th May 2023:** For approval and signature.

5. **Matters Arising from Council Minutes/Clerks Report:**

C/132/23 Correspondence for Action / Code of Conduct Training – Most Councillors and staff have now attended this training at Tewkesbury Borough Council.

C/128/23 Events Working Party - Letters of thanks were sent to those (outside the Council) who assisted in any way with the Coronation Trail Event.

C/118/23 Roads & Road Safety – A letter was written to a local resident regarding the parking of their van (copied to Bromford) as requested.

C/129/23 Play Gloucestershire – A Play Day was held at Northway Playing Field on 2nd June 2023.,

6. **Roads & Road Safety:**

- a) To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.
- b) **Road Closures:** Temporary Road closure in Grange Road between 24th July and 25th August 2023.
Temporary Closure of part of Grange Road between 24th June and 25th June 2023.
Temporary closure of Northway Lane between 19th June and 20th June 2023.
- c) To receive any updates, if available, relating to installation of VAS posts and the ANPR camera application. To determine any necessary action.

7. **County Councillor Report:** (Report circulated to Members by email).

8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17th May 2023. [\(Copy circulated to Members\)](#)

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- 9 **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17th May 2023. (Circulated to Members).
10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting that took place on 24th May 2023. (Copy circulated to Members).
11. **GP Projects Working Party:**
 - a) To receive the Notes from the meeting that took place on 31st May 2023.(Copy circulated to Members)
 - b) To receive a request from the Working Party that funding is approved for holding a community event around the skate park (Drinks / pizza or similar provided). To determine.
 - c) To receive any other requests from the GP Project Working Party that may require consideration by Full Council at this time.
12. **Borough Councillor's Report:** To receive a report from one of the Borough Councillors.
13. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 14th June 2023.
14. **Food Pantry:**
 - a) Johnsons undertook a site visit on the 17th May to check the proposed area and confirmed it was suitable, so following receipt of most of the pledges the new building has been ordered.
 - b) To receive information from Tewkesbury Borough Council relating to Planning issues.
 - c) To ratify the acceptance of the offer of the grant from Tewkesbury Borough Council of £5,000.00 and consider some of the references made in the offer and consider action if necessary.
 - d) To receive advice from the Auditor and consider the future use of the building to include running costs, ownership, insurance, lease etc. To determine any necessary action.
15. **'Welcome' Space:**
 - a) To receive an update of what is currently being offered at the Welcome Space as well as attendance levels.
 - b) To receive a report from Cllrs Terry and Godwin following their meeting with the Environmental Health Officer from Tewkesbury Borough Council. To consider whether the Council wants to action any recommendations made.
 - c) To consider and agree the future of the Welcome Space.
16. **Emergency Plan –** To receive request from the Emergency Planning Officer that the Community Hub be designated as a Rest Centre in the event of an emergency. (An Emergency Plan meeting is scheduled to take place on Wednesday 5th July 2023). To consider and determine response.
17. **Caring for Communities and People (CCP) –** To receive notice that CCP will no longer be holding a community drop in at Northway Community Hub due to lack of take up.
18. **Christmas 2023**
 - a) To receive request for the use of Community Hub on Saturday 2nd December 2023 for the regular Christmas Community Event. To determine.
 - b) To consider whether the Council wish to undertake the sleigh run this year. To determine action.

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19. **Coronation Trail Artwork** – To receive an update from Cllr Terry regarding any progress made with contacting a local artist to assist in ideas for making a display or any other suggestions. To consider and determine any necessary action.
20. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
21. **Freedom of the Parish Policy** – To receive a draft policy and review. To determine whether Members wish a meeting to be called to address the granting of this Freedom. [\(Copy circulated to Members\)](#)
22. **Correspondence for Action:**
 - a) **Feeding Gloucestershire** – To receive an invitation to an event on 16th June 2023 at Churchdown Community Centre. To consider attendance (Cllr Blackmore will be attending).
 - b) **Gloucestershire Association of Parish and Town Councils (GAPTC)** - To approve attendance on any relevant courses by Councillors or staff.
23. **Tewkesbury Garden Town - Ashchurch Rural Parish and Northway Parish Sub-Group (including costs relating to the recent Judicial Review Appeal)**

Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -

That in view of the special / confidential nature of the business that is not yet in the public domain, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.

Exclusion Items – COUNCILLORS ONLY
25. **Correspondence for Information:**
 - a) **National Association of Local Councils (NALC) Chief Executive's Bulletin** 25/05/23, 01/06/23, 08/06/23
 - b) **Tewkesbury Borough Council:** Press Releases 'A new Council for Tewkesbury Borough', 'New Mayor for Tewkesbury Borough.
 - c) **Society of Local Council Clerks** – News Bulletin 23rd May 2023.
26. **Correspondence Available in the Clerk's Office:**
 - a) **Worcestershire County Council** – Poster allowing residents to sign up to topics they are interested i.e. polices, strategies, minerals, waste, infrastructure etc
 - b) **Caring for Communities and People (CCP)** – Quarterly update.
27. **Correspondence received after 8th June 2023**

The next meeting of the Full Council will be Wednesday, 12th July 2023