

FULL COUNCIL AGENDA



To: Cllr Mrs D Bailey
Cllr Mrs P Godwin
Cllr E Phennah
Cllr J Roberts
Cllr Mrs S Terry

Cllr M Barnes
Cllr Mrs E MacTiernan
Cllr C Porter
Cllr G Shelton
Cllr S Ward

Date: 9th May 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 15th May 2019 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.20 p.m. directly following the Annual Meeting** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available on line or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 15th MAY 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4.
 - i. **Minutes of the Council Meeting that took place on 10th April 2019:** For approval and signature ([copy circulated to Members](#)).
 - ii. **Minutes of the Extraordinary Council Meeting that took place on 1st May 2019:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

C/93/19 – Traveller Encampment on Northway Playing Field – The resident who donated use of his trailer for the clean up has been sent a letter of thanks.
6. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. To receive response from Gloucestershire County Council (GCC) regarding borrowing the Vehicle Activated Sign (VAS) again
7. **Borough Councillors' Reports**
8. **County Councillor's Report**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on: 17th April 2019 ([copy circulated to Members](#)).
10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17th April 2019 ([copy circulated to Members](#)).
11. **Finance Committee:** To receive the Minutes from the Finance Committee Meeting held on 24th April 2019.
12. **Encampment on Northway Playing Field:**
 - i. To receive an update regarding actions agreed at the Extraordinary Council Meeting that took place on 1st May 2019.
 - ii. To consider any further actions that may be necessary. To determine.

COUNCIL AGENDA

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13. **Community Event Working Party:**
 - i. To receive the Notes from the Community Events Working Party Meeting held on 1st May 2019.
 - ii. To receive an update on the progression of plans for the event and determine any further action including approval of funding.
 - iii. To approve recommendation that any funds raised go towards the purchase and installation of a Wooden Trail (Min Ref GP/54/19 refers).
14. **Community Infrastructure – Future-Proofing for the Parish** - It was agreed to retain this agenda item to allow the Council to regularly consider items that could be to be included in an evidence based plan of benefits for Northway from Section 106/CIL monies (from developments in and around the parish).
15. **Insurance** – To receive amended insurance quote to include extra capital purchases i.e. projector and receive recommendation from Finance Committee that the Council approve the insurance policy (Min Ref FIN/27/19). To approve recommendation.
16. **Emergency Plan Working Party:** To receive an update relating to the event scheduled for 3rd June 2019. To determine any necessary action.
17. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 9th May 2019.
18. **Uncontested Election and Co-option:** Following the Uncontested Election on 2nd May 2019 to receive applications for co-option for the three available vacancies ([copies circulated to Members](#)). To determine (this may be done by show of hands or ballot)
19. **Defibrillator:**
 - i. To receive update relating to the most recently installed Defibrillator on Hardwick Bank Road (in the phone box). To determine any action.
 - ii. It was agreed (Min Ref C/271/18 refers) that once this Defibrillator was installed to reconsider the offer from Northway Community Volunteers (NCV) for a further defibrillator to be installed outside the pet shop at the Northway Centre. To determine action.
20. **Voluntary Work in Parish** – As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
21. **Youth Provision in Northway**
 - i. To receive response from Trustees of the Youth Club regarding having a meeting (as agreed under Min Ref C/63/19). (Provisionally set for 5th June 2019). To consider/agree agenda.
 - ii. To receive feedback relating to Play Rangers and World Jungle. To determine.
 - iii. Ashchurch Guides – To consider request from Ashchurch Guides to use the Hub. To determine. (If necessary to consider under exclusion).
22. **Groundworkers Meetings** – To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
23. **Correspondence for Information:**
 - i. **Clerks & Councils Direct** – Magazine May 2019
 - ii. **Information Commissioner's Office** – Newsletter

COUNCIL AGENDA

WEDNESDAY, 15th MAY 2019 at 7.00 P.M.

23. **Correspondence for Information** (Continued)
 - iii. **National Association of Local Councils** - Chief Executive's Bulletin x 4
 - iv. **Worcestershire County Council** – Pre-Application Guidance Document has been published and is, therefore, available.
24. **Correspondence Available in the Clerk's Office:**
 - i. **Neighbourhood Watch** – Newsletter
25. **Correspondence received after 9th May 2019**

The next meeting of the Full Council will be Wednesday, 12th June 2019