

EXTRAORDINARY COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr E Phennah (Vice Chairman)
Cllr C Blackmore Cllr M Barnes
Cllr J Beadle Cllr P Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr G Shelton Cllr S Terry

Date: 18th May 2023

NOTICE OF MEETING

You are summoned to an Extraordinary Meeting of the Council that will be held on **WEDNESDAY, 24th MAY 2023**, commencing at approximately **7.30pm** directly following a meeting of the Finance Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

EXTRAORDINARY COUNCIL AGENDA

24th MAY 2023

AT Approx 7.30 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Declarations of Interest:** Pursuant to adoption by the Council on 12th April 2023, of the Northway Parish Council Code of Conduct, (Min Ref C/85/23 refers) Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Annual Governance and Accountability Return 2022/23 (AGAR)**
 - a) **AGAR Submission** – The AGAR is due for submission by Monday 3rd July 2023
 - b) **Annual Governance Statement** (Section 1) – To receive recommendations from the Finance Committee and consider the Statements marking Yes/No/N/A.
 - c) **Accounting Statements** (Section 2) – To receive recommendations from the Finance Committee and review and approve the Accounting Statements.
 - d) **Accounts / Financial Statements for the Year ended 31 March 2023** – To receive recommendations from the Finance Committee review and consider approval of the Accounts. To determine
 - e) **Public Rights Notice** – 5th June to 14th July 2023.
 - f) **Annual Internal Audit** – To receive the signed and dated Audit Report
 - g) **Further Items** – To consider any other matters relating to the End of Year requirements.
4. **Young Gloucestershire (Holiday Activity Fund)** – To receive response from the Trustees of Northway Youth Club as to whether the Parish Council is able to hire Northway Village Hall for summer activities. To determine action if necessary.
5. **Correspondence Received after 18th May 2023**