

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr M Barnes
Cllr J Beadle Cllr G Fancourt
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr K Poole
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith
Will Luker, (Gloucestershire Live)

Date: 1st May 2024

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 8th May 2024**, commencing at approximately 7.15 pm directly following the Annual Meeting in the Ray Shill Room, Northway Community Hub, to include a period of public participation.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

In line with the Council's biodiversity policy, consideration will be given to sustainability, environmental impact and biodiversity when making decisions.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 8th MAY 2024 at approx. 7.15 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not they may be carried forward for a response at a later date or inclusion on a later agenda.

3. **Declarations of Interest:** Following adoption of the Northway Parish Council Code of Conduct on 12th April 2023, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**** Registers of Interests are now live on the web site and Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests***

4. **Minutes of Previous Council Meeting: Meeting that took place on 13th March 2024:** For approval and signature. ([Copy circulated to Members](#))

5. **Matters Arising from Council Minutes/Clerks Report:**

C/84/24 Roads & Road Safety:

- *More brackets and jubilee clips have been requested for the VAS posts.*
- *To receive updates relating to drainage issues by Apple Tree Court.*

C/94/24 Warm Space – *Letters of thanks have been sent to Woody's and resident volunteer.*

C/95/24 Youth Work – *Northway Youth Club Trustees have been informed that the Council have agreed a further year of funding towards the Boxing Clever Programme. To receive information from Cllr Godwin relating to funds, (if available).*

6. **Roads & Road Safety:**

- a) **Issues of Concern** – To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence. To determine action.
- b) **Request for Closure of Alleyway** – To receive a request for a closure of the alleyway that runs from Kingston Road to Northway Lane due to antisocial behaviour. This has been forwarded to Gloucestershire County Council. To consider any further action.

7. **County Councillor Report** – To receive a report from County Cllr Vernon Smith.

8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17th April 2024. ([Copy circulated to Members](#))

9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17th April 2024. ([Copy circulated to Members](#)).

10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 24th April 2024. ([Copy circulated to Members](#)).

11. **Borough Councillor's Report:** To receive a report from Borough Cllr MacTiernan.

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12. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 8th May 2024.
13. **Insurance:** To receive recommendation from Finance Committee that the Council enter a three-year agreement with Zurich Insurance. To approve.
14. **Tewkesbury Garden Communities:**
 - a) **Garden Communities Parish Liaison Group** - To receive updates from Cllr Barnes following the Parish Council Liaison Group meeting held on the 1st May 2024. (To receive under exclusion if necessary).
 - b) **North Ashchurch Consortium** - To receive an update following the presentation at the Community Hub on 13th April 2024. (To receive notes of informal meeting under exclusion).
 - c) **Charter** - To consider whether Northway Parish Council wish to sign the 'Stakeholder Endorsement of the Charter for the Tewkesbury Garden Communities. To determine.
15. **Northway Pantry:**
 - a) To consider options to assist the Pantry in the event of inclement weather (if information is available). To determine action.
 - b) To consider making the Pantry area a No Smoking zone on its opening day. To determine.
 - c) To receive details relating to the return of Caring for Communities & People (CCP) to the Community Hub on the first and third Wednesday monthly.
16. **Coronation Art & King's Portrait:**
 - a) **Postcards** - To receive update from Cllr Terry following visits to local schools to deliver the coronation art post cards.
 - b) **Kings Portrait** – This has now been received and is hung in the Ray Shill room.
17. **Carrant Brook Junior School** – Following Cllr Terry's recent visit to the school, to receive information relating to a pupil who has made great achievements in fundraising. To consider whether the Parish Council would wish to acknowledge his achievements in some way.
18. **Policy relating to Donation Requests** – To receive request from Finance Committee that the Council review this policy and determine whether to reinstate it or keep it suspended. To determine. (If agreed it would not be able to be reinstated until the 2025-2026 financial year).
19. **Crime & Disorder:**
 - a) To receive Crime Figures (if available).
 - b) To receive any information relating to crime and disorder in the parish (to discuss under confidential cover if necessary).
 - c) To receive the Gloucestershire Constabulary Stakeholder Report (circulated to Members by email)
 - d) Police / Community Safety Partnership Log Sheets have been provided to the office for the use of residents to record antisocial behaviour.

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20 **Correspondence for Action:**

- a) **Gloucestershire Association of Parish & Town Councils (GAPTC)** – To consider attendance on any relevant courses. To determine.

21. **Correspondence for Information:**

- a) **Tewkesbury Borough Council:** Press Release ‘Flooded communities to be visited by National Flood Forum and Partner Support Teams’
- b) **National Association of Local Councils:** Chief Executive’s Bulletin 18/04/24, 25/04/24
- c) **Gloucestershire Health and Care NHS Foundation Trust** – Vaccination and Health Clinic for over 75-year-olds taking place at the Community Hub on 29th May 2024.
- d) **Gloucestershire Community Foundation** – To receive information relating to a volunteer role on the grant panel at the foundation as well as information relating to GCF’S High Sheriff Fund grants programme.

22. **Correspondence Available in the Clerk’s Office:**

- a) **Tewkesbury Know Your Patch** – Weekly Roundup 26.04.24
- b) **Society of Local Council Clerks (SLCC)** – Minutes of Meeting of the National Forum that took place on 3rd April 2024.
- c) **Clerks & Councils Direct**– May 2024 Issue 153.

23. **Correspondence received after 1st May 2024**

The next meeting of the Full Council will be Wednesday, 12th June 2024