

# FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)  
Cllr M Barnes Cllr C Blackmore  
Cllr P Godwin Cllr P Mackenzie  
Cllr E MacTiernan Cllr E Phennah  
Cllr G Shelton Cllr S Terry  
Cllr T Treacy

Date: 2<sup>nd</sup> December 2021

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 8<sup>th</sup> December 2021**, commencing at 7.00 p.m. in the Main Hall, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> DECEMBER 2021 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
  - a. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

***Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.***
  - b. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Minutes of Previous Council Meeting that took place on 10<sup>th</sup> November 2021:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

***C/265/21 & C/279/21 Build Back Better grant*** – *This grant has now been received.*

***C/289/21 Heritage Assets*** – *To receive any available updates following submission.*

***C/285/21 Carbon Neutral Working Party*** – *To receive further feedback from Cllr MacTiernan regarding funding applications to help communities tackle climate change.*
6. **Roads & Road Safety:**
  - a. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
  - b. To consider installing village gateways at the entrances to Northway (Min Ref C/281/21 refers). County Cllr Smith said that he would be happy to support this initiative out of next year's budget. To determine.
  - c. To consider using Survey Monkey to engage with residents regarding the possibility of full width speed humps along The Park. To determine. (Min Ref C/280/21 refers)
  - d. Grange Road (Level Crossing) - Details of a temporary road closure to carry out essential maintenance between 11.00 pm on 30<sup>th</sup> January 2022 and 5.00am on 31<sup>st</sup> January 2022.
7. **County Councillor's Report:**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17<sup>th</sup> November 2021. ([Copy circulated to Members](#)).

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9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17<sup>th</sup> November 2021. ([Copy circulated to Members](#)).
10. **Borough Councillor's Report:**
11. **Society of Local Council Clerks (SLCC)** – To approve renewal of this subscription.
12. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 8<sup>th</sup> December 2021.
13. **Northway Community Hub:**
  - a. **Caring for Communities & People (CCP)** – This group has restarted drop ins during November
  - b. **Free Events** – Following the first successful event to approve a continuance of this usage. To determine.
  - c. **Defibrillator Training** – To receive update and determine action.
14. **Internal Audit Report 2021-22 (Interim)** – To receive a copy of the Interim Internal Audit Report provided by Auditing Solutions Ltd. To consider content and determine whether any action is necessary. ([Copy circulated to Members](#))
15. **Correspondence for Action:**
  - a. **Carrant Brook Junior School** – Request that details of School Governor vacancy is advertised in the next newsletter. To determine (if still relevant at the time of printing).
  - b. **Gloucestershire Rural Community Council (GRCC)** – To consider completing Parish Survey. To determine ([Copy circulated to Members](#))
  - c. **Tewkesbury Borough Council Housing Strategy** - To consider responding to this consultation. (Details forwarded to Members by email)
  - d. **Gloucestershire County Council** – Invitation to a workshop launching the development of a new Road Safety policy for GCC (can be attended physically or virtually). To consider attendance.
16. **Crime & Disorder:**
  - a. To receive any information relating to crime and disorder (to discuss under confidential cover if necessary).
  - b. To receive feedback from Cllr MacTiernan following her attendance at the Community Building Workshop on 18<sup>th</sup> November 2021. To consider whether actions are necessary as a result.
17. **Correspondence for Information:**
  - a. **National Association of Local Councils (NALC)** – Chief Executive's bulletin 19.11.21 / 26.11.21
  - b. **The Clerk magazine** – Volume 52 No 6.
  - c. **Tewkesbury Borough Council:**
    - i) Tewkesbury Borough Community Magazine.
    - ii) World Leading Environment Act becomes law (forwarded to Members by email)

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17. **Correspondence for Information:** (Continued)
- d. **Tewkesbury Garden Town Sub Group with ARPC and NPC** – Details of forthcoming meetings (attended by Cllrs Roberts, Barnes and Treacy) for 2022.
  - e. **Clerks & Councils Direct** – Magazine November 2021, Issue 138
  - f. **Tewkesbury Know Your Patch** – Agenda for November meeting.
  - g. **Pollution Monitors** - Cllr Shelton has confirmed that the pollution monitor is now live on the Tewkesbury Borough Council website.
18. **Correspondence Available in the Clerk's Office** - Tewkesbury Foodbank - Newsletter
19. **Property Matters / Youth Club / Trustees**
- a. To receive notes from the meeting held between representatives of Northway Parish Council and Northway Youth Club Trustees (copy circulated to Members)..
  - b. To receive request for further meeting between the Councillor representatives and Northway Youth Club Trustees for an update relating to changes made by the Trustees in the running of the group. To consider any action / consider dates.
- If appropriate, to **Exclude the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz:** -
- That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to possible legal procedures / fund and provision, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.
- c. **Exclusion** – COUNCILLORS ONLY.
20. **Correspondence received after 2<sup>nd</sup> December 2021:**

The next meeting of the Full Council will be Wednesday, 12<sup>th</sup> January 2022