

# FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)  
Cllr M Barnes Cllr J Beadle  
Cllr C Blackmore Cllr T Fowler  
Cllr P Godwin Cllr P Mackenzie  
Cllr E MacTiernan Cllr E Phennah  
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith  
Will Luker, (Gloucestershire Live)

Date: 2<sup>nd</sup> February 2023

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 8<sup>th</sup> February 2023**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> FEBRUARY 2023 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes)** - This Council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

***During the Public Open Forum:*** Members of the public should note that the Council can only make decisions on items publicised on the agenda; items not on the agenda may be carried forward for a response at a later date.

***After the Public Open Forum:*** Members of the public are asked to respect the fact that the meeting is for conducting Council business and interruptions during the remainder of the meeting are not permitted.

3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**

4. **Minutes of Previous Council Meeting that took place on 11<sup>th</sup> January 2023:** For approval and signature.

5. **Matters Arising from Council Minutes/Clerks Report:**

***C/261/22 & C/261/22 Warm Space*** – This started on the 9<sup>th</sup> January 2023. To receive update regarding its use to date.

***C/262/22 & C/05/23 Correspondence for Action / Matters Arising*** – To receive report from Councillors who attended afternoon tea at Barchester Homes. (A letter of thanks has been forwarded).

***C/06/23 Roads & Road Safety*** – Emails received from resident relating to potholes and Northway Lane motorway bridge issues forwarded to Max Kelly, Local Highways Manager (as suggested by County Cllr Smith).

***C/16/23 Food Pantry*** – Cllr Blackmore and the Clerk completed the grant application to Tewkesbury Borough Council's Community Food Project Fund and submitted it for consideration.

***C/19/23 Correspondence for Action / Sleigh Appeal*** – The Boys Brigade have been informed of the decision to contribute £100 towards the costs of running the sleigh over the Christmas period.

***C/19/23 Correspondence for Action / Hire of Hub*** – Various groups that enquired about free use of the Hub have been informed of the terms on which they can hire/use. Also, one of the hirers have confirmed a donation towards the skate park project of £50.00.

***C/19/23 Correspondence for Action / Age UK*** – Ida Poschel has been invited to the February or March Council meeting (or may leave it until the Parish Assembly next month)

***C/19/23 Correspondence for Action / Safer Streets Funding*** – Details of projects in the pipeline were forwarded.

6. **Roads & Road Safety:**

- a) **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.

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6. **Roads & Road Safety:** (Cont/...)
  - b) **Vehicle Activation Sign -**
    - This has now been delivered and consideration is required regarding placing of the posts. To review suggested locations and approve / make any necessary changes. (Copy circulated to Members)
    - Letters of thanks have been forwarded.
  - c) **Community Speedwatch Camera** – To ratify application to the Police and Crime Commissioners Speedwatch Fund for a speed camera.
  - d) **Village Gateways** (Min Ref C/37/22 refers) – To revisit the possibility of Village Gateways in Northway. To determine action.
7. **County Councillor's Report**
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 18<sup>th</sup> January 2023. (Copy circulated to Members)
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 18<sup>th</sup> January 2023. (Copy circulated to Members).
10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 1<sup>st</sup> February 2023 (to be tabled if available).
11. **Borough Councillor's Report**
12. **Play Gloucestershire** – Play Rangers have been booked to provide some youth provision on Northway Playing Field during February Half term (Friday, 24<sup>th</sup> February 2023) (Min Ref C/202/22 refers). Due to the lack of availability a further two days have provisionally been booked for the Easter holidays (dates to be confirmed) at a cost of £528.50 per day. To approve. Dates for summer are being investigated.
13. **Arnold-Baker on Local Council Administration** – To approve purchase of the latest edition of Arnold-Baker on Local Council Administration.
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 8<sup>th</sup> February 2023.
15. **Food Pantry:**
  - a) To receive any updates from Tewkesbury Borough Council Planning Department relating to whether planning would be required to install an outbuilding (if available).
  - b) To receive update regarding the progression of the Food Pantry to include further suggestion from Cllr Blackmore relating to a Community Fridge (copy circulated to Members).
  - c) Cllr Blackmore will be providing a presentation to members of Gloucestershire Associations of Parish and Town Councils late February, explaining the 'journey so far'
  - d) Funding:
    - i. To consider the value of applying for a grant from Feeding Gloucestershire due to timing limitations. To determine.
    - ii. To revisit the offer from Young Gloucestershire for funding towards a Food Larder (has to be spent before the end of March 2023). To consider / determine response.

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16. **Events Working Party** (Coronation of King Charles III) – To receive Notes from Working Party meetings that took place on 16<sup>th</sup> and 30<sup>th</sup> January 2023 and 6<sup>th</sup> February 2023 (if available). To receive and approve any requests from the Events Working Party.
17. **Community Hub Hire** – To receive request for use of the Hub on Christmas day and determine (If necessary, due to the contractual nature, the meeting may need to exclude the public and press).
18. **Elections** – To receive details of the launch of the Elections toolkit and see if there is any way the Council can use the information provided in it to encourage residents to stand at the forthcoming elections. (Forwarded to Members by email).
19. **Risk Assessment** – To receive recommendation from Finance Committee for approval of the Risk Assessment (approved by Finance Committee on 1<sup>st</sup> February 2023). To determine. (Copy circulated to Members).
20. **Internal Audit** – To receive completed half year audit and review / approve contents (received by Finance Committee on 1<sup>st</sup> February 2023). (Copy circulated to Members).
21. **Parish Assembly:**
  - a) To approve agenda and consider invitees for the Assembly.
  - b) To consider whether to invite a guest for a Presentation. To determine.
  - c) To consider nominees for community awards. To determine
22. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary). To include latest local Crime Statistics.
23. **Correspondence for Action:**
  - a) **Gloucestershire Association of Parish & Town Councils:-**
    - i. To consider/approve attendance on any courses. (Cllr Beadle is booked in for the Being a Better Councillor course in March).
    - ii. Photo ID Elections – Resources for the use on social media and newsletters to raise awareness regarding voter id for the forthcoming elections. To consider their use.
  - b) **Freemason Grant Panel** – To receive an invitation to the next GCF Let's Talk/Let's Listen details their grant programme and funding priorities. To consider attendance.
24. **Correspondence for Information:**
  - a) **National Association of Local Councils** – Chief Executive's Bulletin 13.1.23, 20.01.23 & 27.01.23.
  - b) **Worcestershire County Council** – Green Infrastructure Strategy running a consultation between 23<sup>rd</sup> January and 6<sup>th</sup> March 2023. This can be found at [www.worcestershire.gov.uk/gi](http://www.worcestershire.gov.uk/gi).
  - c) **Gloucestershire Rural Community Council** – Details explaining that some Flood warnings have been automated meaning they may look different to usual – this is due to industrial action.
  - d) **Tewkesbury Borough Council** – Confirmation has been made for the booking of the Community Hub as a Polling Station on 4<sup>th</sup> May 2023. Hirers have been notified.
  - e) **Breakfast Meeting** – Cllr Roberts has accepted an invitation to the re-forming Breakfast Meeting to be held at Dobbies on the 24<sup>th</sup> February.

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25. **Land to the Northway of Hardwick Bank Road** – Following meeting on the 6<sup>th</sup> February 2023 to consider any responses or actions that may be necessary. To determine. (If matters of a confidential nature are raised the meeting can move to exclude the public and press).

26. **Tewkesbury Garden Town Meeting with Ashchurch Rural Parish and Northway Parish Sub-Group**

**Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business that is not yet in the public domain, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.

**Exclusion Items – COUNCILLORS ONLY.**

27. **Judicial Review / ABoR**

**Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. determining/approving actions relating to possible legal procedures and expenditure, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

**Exclusion Items – COUNCILLORS ONLY.**

28 **Correspondence received after 2<sup>nd</sup> February 2023**

The next meeting of the Full Council will be Wednesday, 8<sup>th</sup> March 2023