

# FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)  
Cllr M Barnes Cllr J Beadle  
Cllr C Blackmore Cllr T Fowler  
Cllr P Godwin Cllr P Mackenzie  
Cllr E MacTiernan Cllr E Phennah  
Cllr G Shelton Cllr S Terry

c.c. County Cllr Vernon Smith  
Will Luker, (Gloucestershire Live)

Date: 2<sup>nd</sup> March 2023

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 8<sup>th</sup> March 2023**, commencing at 7.00 p.m. in the Ray Shill Room, Northway Community Hub, to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> MARCH 2023 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation (10 minutes max)** – As part of the Council's ongoing community engagement members of the public are invited to contribute during this part of the meeting.

*Members of the public can speak for up to three minutes on parish matters. These matters can only be debated by Members later in the meeting if there is an agenda item, if not it may be carried forward for a response at a later date or inclusion on a later agenda.*

3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**

4. **Minutes of Previous Council Meeting that took place on 8<sup>th</sup> February 2023:** For approval and signature.

5. **Matters Arising from Council Minutes/Clerks Report:**

**C/26/23 Roads & Road Safety** – *The lights on Northway Lane (close to The Northway) have now had electricity restored by the National Grid.*

**C/26/23 Roads & Road Safety – VAS** – *The proposed locations for poles have been forwarded to Gloucestershire County Council (Highways) and the Community Speed watch Team for approval.*

**C/33/23 Arnold-Baker on Local Council Administration** – *A copy of this book has been ordered.*

6. **Roads & Road Safety:** To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence including any updates relating to the latest Community Speedwatch application and the Vehicle Activated Sign. To determine action.

7. **County Councillor's Report**

8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 15<sup>th</sup> February 2023. [\(Copy circulated to Members\)](#)

9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 15<sup>th</sup> February 2023. [\(Copy circulated to Members\)](#).

10. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 1<sup>st</sup> February 2023. [\(Copy circulated to Members\)](#).

11. **Borough Councillor's Report**

12. **Council Accounts:**

- a) To approve the schedule of bills paid and cheques for payment on 8<sup>th</sup> March 2023.
- b) Petty Cash – Confirmation that petty cash (up to a maximum of £75.00) is checked periodically.

13. **Zoom:** To consider whether it is necessary to continue the zoom account. To determine.

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14. **Play Gloucestershire** - To receive verbal report relating to the event on the 24<sup>th</sup> February 2023 at Northway Playing Field (Min Ref C/32/23 refers) as well as a letter of thanks. To also receive information relating to their next visit during the Easter holidays. To consider whether to have them visit in the summer holidays. To determine action.
15. **Boxing:** The Parish Council agreed to match fund boxing for young people in Northway until the end of the Financial Year (Min Ref C/223/22 (d) refers). To consider whether the Council wish to continue supporting this initiative in the new financial year and, if so, for what period of time. To determine.
16. **Food Pantry:**
  - a) **Tewkesbury Borough Council** - To receive confirmation from Tewkesbury Borough Council that the application for a grant from the Community Food Project Fund has been successful in the sum of £5,000.00. To be mindful of the terms and conditions when making any decisions relating to its expenditure.
  - b) **Tewkesbury ILP (Young Gloucestershire)** - To receive response from this group regarding the £2,000 allocated to Northway and whether this could be used for a Community Fridge.
  - c) **Planning** - To receive any updates from Tewkesbury Borough Council Planning Department relating to whether planning would be required to install an outbuilding (if available).
  - d) **Fridge Location** - To receive details from Cllr Mackenzie regarding a possible location for a Community Fridge at the front of the Community Hub. To determine action.
  - e) **Update** – To receive update from Cllr Blackmore regarding a Community Fridge or Food Larder. To consider any decisions.

(While making decisions relating to either initiative Members need to bear in mind that this is not a Council project although the Council is a facilitator. The funds offered from TBC are to allow the Council to facilitate a Food Pantry. The funds from TBC could not be used to purchase a fridge for a community larder, although possibly a fridge for a Food Pantry. Any outbuilding would be owned by the Parish Council and consideration as to who is responsible for insurance etc needs consideration).
17. **Events Working Party** (Coronation of King Charles III) – To receive Notes from Working Party meeting that took place on 15<sup>th</sup> February 2023 ([copy circulated to Members](#)). To receive any updates and consider / approve any requests from the Events Working Party.
18. **Community Hub Hire** – To receive request for use of the Hub on Christmas day and determine (if necessary, due to the contractual nature, the meeting may need to exclude the public and press).
19. **Crime & Disorder:** To receive any information relating to crime and disorder (to discuss under confidential cover if necessary). To include latest local Crime Statistics.
20. **Correspondence for Action - Gloucestershire Association of Parish & Town Councils** - To consider/approve attendance on any courses
21. **Correspondence for Information:**
  - a) **Clerks & Councils Direct Magazine** Issue 146 March 2023
  - b) **Tewkesbury Borough Council Press Release:**
    - ‘Council sets budget for 2023/24’
    - King Charles III coronation – how to host a street arty and spend a day volunteering.
    - Tewkesbury to receive fully-accessible toilet facilities.

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> FEBRUARY 2023 at 7.00 P.M.

21. **Correspondence for Information (Continued)**
- c) **Society of Local Council Clerks (SLCC)** – Details of Gloucestershire Branch networking meeting.
  - d) **National Association of Local Councils:**
    - Chief Executive’s Bulletin 10.2.2023 & 24.2.2023.
    - Event – Social isolation and loneliness from the local council perspective
22. **Correspondence Available in the Clerk’s Office:**
- a) **Gloucestershire Carer’s Hub** - Newsletter for March 2023.
  - b) **National Highways** – Update relating to safety barrier upgrades on the M5 between junction 6 and 7.
  - c) **Age UK** – To receive details of a new walking group in Northway for over 75’s as well as updated version of groups and activities in Tewkesbury.
23. **Tewkesbury Garden Town Meeting with Ashchurch Rural Parish and Northway Parish Sub-Group**
- Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**
- That in view of the special / confidential nature of the business that is not yet in the public domain, it is advisable in the public interest that the public and press are temporarily excluded, and they are instructed to withdraw.
- Exclusion Items – COUNCILLORS ONLY** - To receive update from Cllr Roberts relating to meetings and terms of reference.
24. **Correspondence received after 2<sup>nd</sup> March 2023**

The next meeting of the Full Council will be Wednesday, 12<sup>th</sup> April 2023