

FULL COUNCIL AGENDA



To: Cllr J Roberts (Chairman) Cllr S Ward (Vice Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr G Shelton Cllr S Terry
Cllr T Treacy

Date: 2nd September 2021

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 8th September 2021**, commencing at 7.00 p.m. in the Main Hall, Northway Community Hub.to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Councils carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

.....
Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 8th SEPTEMBER 2021 at 7.00 P.M.

1. **Apologies for absence:** To receive and accept / note apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

Members of the public are welcome to attend meetings. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.

- ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

4. **Minutes of Previous Council Meetings:**
 - **Minutes of the Council Meeting that took place on 16th July 2021:** For approval and signature ([copy circulated to Members](#)).
 - **Minutes of the Extraordinary Council Meeting that took place on 28th July 2021:** For approval an signature ([copy circulated to Members](#)).
 - **Minutes of the Extraordinary Council Meeting that took place on 16th August 2021:** For approval and signature ([copy circulated to Members](#)).

5. **Matters Arising from Council Minutes/Clerks Report:**

C/131/21 Carbon Neutral Working Party – To receive confirmation that an air quality monitor has been installed at a location in Kestrel Way.

C/199/21 Regional Fraud Protect Advisor - To receive confirmation that the Regional Fraud Protect Advisor can attend the Parish Assembly on Wednesday 30th March 2022 and also provide an additional Financial Exploitation Presentation to the Council on 6th October 2021 at 7.00 p.m.

6. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager and associated correspondence.
 - ii. To receive the results of the recent traffic survey undertaken by Councillors and receive offer from the local PCSO to undertake further checks with Councillors. ([Results circulated to Members](#)). To determine.
 - iii. To receive correspondence relating to a 20's Plenty Campaign and consider any action.
 - iv. To consider benefit of holding Road Safety Committee Meeting scheduled for 29th September 2021 and if approved to consider relevant Agenda items. To determine.

COUNCIL AGENDA

WEDNESDAY, 8th SEPTEMBER 2021 at 7.00 P.M.

7. **County Councillor's Report:**
8. **Planning Committee:**
 - To receive the Minutes of the Planning Committee Meeting held on 21st July 2021. (Copy circulated to Members).
 - To receive the Minutes of the Planning Committee Meeting held on 16th August 2021. (Copy circulated to Members).
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 21st July 2021. (Copy circulated to Members).
10. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 16th August 2021. (Copy circulated to Members).
11. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 28th July 2021. (Copy circulated to Members).
12. **Community Governance Review Working Party:**
 - i. To receive the Notes of the Community Governance Review Working Party Meeting held on 18th August 2021. (Copy circulated to Members).
 - ii. To receive recommendations of the Community Governance Review Working Party and consider submission to Tewkesbury Borough Council as well as considering notifying neighbouring parishes. (Map of recommendation circulated to Members).
13. **Borough Councillor's Report:**
14. **Council Accounts:** To approve the schedule of bills paid and cheques for payment on 8th September 2021.
15. **Northway Community Hub / Coronavirus (Covid-19):**
 - i. To receive available updates and consider whether any changes are necessary to allow for a fuller use of the Hub, including use of bouncy castles.
 - ii. To receive request for use of the Hub for a fund-raising coffee morning. To consider and determine response.
 - iii. Brownies charges – To review charges (FIN/45/21 refers) and determine action.
16. **Digibus** – Following approval of this bus visiting Northway Playing Field on 7th, 8th and 9th February 2022 (Min Refs C/47/21, C/72/21 & C/179/21 refers) a delay has been encountered and the new dates offered are 3rd, 4th and 5th March 2022. To approve new dates.
17. **Budget Setting** – To consider approval for access to Budgeting Assistance from DCK Accounting Solutions if required. To determine.
18. **Remembrance Sunday** – To consider donating to RBL for a wreath to be laid at the Ashchurch Memorial, to determine donation, who will lay the wreath (Brownies have requested the usual arrangement for the Council to obtain Guide wreath on their behalf). To determine.
19. **Northway Playing Field Gate Opening** - Due to holiday from the 13th to 17th September 2021 to consider cover for the gate opening. To determine.

COUNCIL AGENDA

WEDNESDAY, 8th SEPTEMBER 2021 at 7.00 P.M.

20. **Correspondence for Action:**

- i. **Wheelchair Scales** - To receive suggestion from Member of Public (MOP) that the Council consider purchase of Wheelchair Scales and the benefits of such a purchase. To consider action.
- ii. **Tewkesbury Borough Council:**
 - a) **Town and Parish Council Seminar** – To re- consider attendance at this seminar that will be taking place on 23rd September 2021 from 6.00 p.m. till 7.30 p.m (now that some agenda items have been put forward). To determine.
 - b) **Heritage Engagement Officer** – To receive introductory email from this Officer and selection criteria (if available). To consider any locally important assets that the Council may wish to be put forward to be included in a Local List. To determine.
- iii. **Gloucestershire Rural Community Action** – To consider joining the Tewkesbury VCS network and possibly the Volunteers Manager's Network. To determine.
- iv. **Overgrowth in residents gardens from land north of Sinderberry Drive** – To receive details of complaint and response received.
- v. **Gloucestershire Association of Parish & Town Councils (GAPTC)** – To receive contents of newsletter as well as consider any relevant courses for attendance. To determine.

21. **Crime & Disorder:**

- i. Gloucestershire Police took the Community Engagement Vehicle to Northway Playing Fields on 31st August 2021 – To receive any information available.
- ii. Attempted Burglary, Northway Village Hall – Update.
- iii. Police and Crime Commissioner Engagement Events - To consider attendance at one of the Road shows scheduled during September and October. To determine.

22. **Correspondence for Information:**

- i. **Clerks & Councils Direct** – September 2021 Issue 137.
- ii. **Worcestershire County Council** – Minerals Local Plan Main Modifications Consultation (Re-start).
- iii. **National Association of Local Councils** – Chief Executive's Bulletin 27th August 2021.
- iv. **Tewkesbury Borough Council:**
 - a) Press Release 'Recycle small electricals at the kerbside'.
 - b) Covid-19 Bulletins – These will now be reduced to monthly rather than weekly.

23. **Correspondence Available in the Clerk's Office:**

- i. **Guideposts** – To receive information relating to the Community Hub and services that are available.

COUNCIL AGENDA

WEDNESDAY, 8th SEPTEMBER 2021 at 7.00 P.M.

24. **Tewkesbury Garden Town**

- i. **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to the confidential meetings of the Ashchurch Rural Parish and Northway Parish Sub Group, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

- ii. **Exclusion Items – COUNCILLORS ONLY.**

25. **Property Matters;**

- i. **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to the current lease and associated matters it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

- ii. **Exclusion Items – COUNCILLORS ONLY.**

26. **Judicial Review relating to Ashchurch Bridge Over Rail (ABoR)**

- i. **Exclusion of the Public and Press under the Public Bodies (Admissions to Meetings Act) 1960 s.1 ss.2 Viz: -**

That in view of the special / confidential nature of the business about to be transacted i.e. matters relating to legal procedures and funding, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.

- ii. **Exclusion Items – COUNCILLORS ONLY.**

27. **Correspondence received after 2nd September 2021:**

The next meeting of the Full Council will be Wednesday, 13th October 2021