Annual Meeting held on Wednesday 11th May 2022

In the Main Hall at Northway Community Hub, commencing at 7.00 p.m.

Present: Cllr M Barnes Cllr J Beadle

Cllr C Blackmore Cllr P Godwin
Cllr E MacTiernan Cllr G Shelton
Cllr J Roberts Cllr S Terry

Cllr S Ward

In Attendance: Mrs C Woodward, Clerk of the Council

Mrs L Stewart, Clerk's Assistant

C/101/22 Election of Chairman

Cllr Ward PROPOSED that Cllr Roberts was elected as Chairman for the forthcoming Municipal year. Cllr Roberts accepted the nomination. Cllr MacTiernan SECONDED.

As no further nominations were forthcoming, a vote was taken.

FOR: UNANIMOUS

C/102/22 Chairman's Declaration of Acceptance of Office

The incoming Chairman, Cllr Roberts, signed a Declaration of Acceptance of Office.

C/103/22 Apologies

Apologies for absence had been received from Cllrs Phennah, Mackenzie and Treacy.

C/104/22 Election of Vice-Chairman

Cllr MacTiernan PROPOSED that Cllr Ward was elected as Vice-Chairman for the coming year. Cllr Ward accepted the nomination. Cllr Barnes SECONDED.

As no further nominations were forthcoming a vote was taken.

FOR: UNANIMOUS

C/105/22 Appointment of Committees and Working Parties

Members considered which Parish Council Committees and Working Parties they wished to stand on (the Chairman and the Vice-Chairman being ex-officio Members of all Committees and Working Parties).

a. Finance Committee

Cllr Roberts Cllr Ward
Cllr Godwin Cllr MacTiernan

Cllr Terry

C/105/22 Appointment of Committees and Working Parties (continued)

b. Planning Committee

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Beadle
Cllr Blackmore Cllr Godwin
Cllr Shelton Cllr Terry

c. General Purposes Committee

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Beadle
Cllr Blackmore Cllr Godwin
Cllr MacTiernan Cllr Shelton

Cllr Terry

d. GP Projects Working Party

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Beadle
Cllr Godwin Cllr Terry

e. Road Safety Committee

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Beadle

f. Staffing/Personnel/HR Committee

Cllr Roberts Cllr Ward

Cllr Terry

g. Carbon Neutral Working Party

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Godwin

Cllr MacTiernan

h. Standing Orders/Financial Regulations Working Party

Cllr Roberts Cllr Ward
Cllr Blackmore Cllr Shelton

i. Emergency Planning Working Party/Winter Maintenance

Cllr Roberts Cllr Ward
Cllr Blackmore Cllr Godwin
Cllr Shelton Cllr Terry

j. Community Event Working Party

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Beadle
Cllr Blackmore Cllr Godwin
Cllr Shelton Cllr MacTiernan

Cllr Terry

C/105/22 Appointment of Committees and Working Parties (continued)

k. General Data Protection Regulations Working Party

Cllr Roberts Cllr Ward
Cllr Barnes Cllr Blackmore

Dog Issues Working Party

Cllr Roberts Cllr Ward
Cllr Blackmore Cllr Godwin

C/106/22 Appointment of Representatives on Outside Bodies

a. Northway Community Volunteers (Northway Area Residents and Homeowners Association)

Cllr Godwin

b. Parish Council Association

Cllr Roberts and Cllr Barnes

C/107/22 Health and Safety

NFU had recently provided a report on Health and Safety as part of their contract with the Parish Council,

C/108/22 Standing Orders and Financial Regulations

Cllr Terry PROPOSED approval of the existing Standing Orders (adopted by NPC in June 2014 (Min Ref: C/157/14 refers)) and Financial Regulations (adopted by NPC in February 2016). Cllr Shelton SECONDED.

FOR: UNANIMOUS

C/109/22 <u>Meeting Schedule</u>

Cllr MacTiernan PROPOSED that the draft Meeting Schedule for the second half of the year (which had been circulated with the agenda) should be approved. Cllr Ward SECONDED.

FOR: UNANIMOUS

C/110/22 Notice Boards

It was AGREED that the notice board arrangements should be as follows:

Hardwick Bank Road – Cllr Blackmore offered to take on this notice board. The Spine (The Park) – Cllr Shelton
Northway Centre – Cllr Terry
Lee Road – Cllr Ward
Northway Playing Field – Cllr Godwin
Ashchurch Station – Not useable
Saxon Park – Cllr Roberts

C/111/22 **Defibrillators**

It was AGREED that responsibility for various defibrillators in the parish should be as follows:

Northway Playing Field – Cllr Godwin Northway Community Hub – Office staff Hardwick Bank Road – Cllr Phennah Northway Centre – Cllr Shelton / Cllr Ward (alternating)

7.10 p.m. – As there was no other business the meeting concluded.