

**Minutes of the Extraordinary Council Meeting held on
Wednesday, 26th January 2022
at Northway Community Hub, Northway, commencing at 7:00 p.m.**

Present: Cllr J Roberts (Chairman) Cllr S Ward (Vice-Chairman)
Cllr M Barnes Cllr P Godwin
Cllr P Mackenzie Cllr E MacTiernan
Cllr E Phennah Cllr G Shelton
Cllr S Terry Cllr T Treacy

In Attendance: Mrs C Woodward, Clerk of the Council
Mrs L Stewart, Clerk's Assistant

C/28/22 **Apologies for Absence**

Apologies had been received from Cllr Blackmore.

C/29/22 **Declarations of Interest**

No declarations of interest were made as required by the Code of Conduct adopted by the Parish Council on 11th July 2012 (Minute Ref C/159/12), including paragraph 12(2).

C/30/22 **Platinum Jubilee Working Party**

- a. **Notes** – Members had been circulated the Notes from the Platinum Jubilee Working Party Meeting that took place on 14th January 2022.
- b. **Event** – Cllr Treacy explained that the Working Party had agreed a picnic on the Playing Field would be the most appropriate type of event to hold in celebration of the Platinum Jubilee, the date of this would be Sunday, 5th June 2022. It was felt that it would be sensible to hold only one major event in the year, therefore, the Jubilee picnic would be in place of the annual fete. The local youth worker/organiser of the 2021 fete, Ms Fowler, had attended the last Working Party Meeting with a view to being involved, she had suggested that the event should last between six or seven hours with a number of food stalls and entertainment provided.

Cllr Ward queried whether the event was being organised by the Parish Council or Ms Fowler, Cllr Terry clarified that it would be a joint effort, Ms Fowler had some useful contacts that she could bring to the table.

Cllr Roberts PROPOSED approval of a picnic on the Playing Field event on 5th June 2022, with timings to be confirmed following further discussions between Ms Fowler and the Working Party.

FOR: UNANIMOUS

- c. **Plaque(s)** – Cllr Ward suggested that further discussions needed to be had as to whether a time capsule would be buried on The Park before wording on the plaque(s) was considered.

The Clerk confirmed that the local schools had been written to about being 'guardians' of the Oak trees and the idea of a time capsule had also been mentioned.

Cllr Terry PROPOSED that consideration of wording for the plaque(s) was deferred. Cllr Ward SECONDED.

NORTHWAY PARISH COUNCIL

C/30/22 **Platinum Jubilee Working Party** (continued)

FOR: UNANIMOUS

- d. **Naming Ceremony** – Members considered when it would be best to hold a renaming ceremony on The Park. Members wondered whether the local schools would like to be involved in the ceremony and, if so, term time might be better. Wednesday 1st June and Friday 3rd June were suggested. It was AGREED that the date should be provisionally set for 1st June 2022, subject to feedback from the schools.
- e. **Walking Pageant** - The suggestion of a walking pageant had been made at the Working Party Meeting. The idea was for local children, and their families, to get dressed up and walk from the Community Hub to the Playing Field before the picnic. Cllr Terry explained that, although this was a nice idea, it would be a lot of work and there were many risks involved.

Cllr Treacy PROPOSED that the Council did not arrange a walking pageant. Cllr Ward SECONDED.

FOR: UNANIMOUS

- f. **Sponsorship/Donations** – Member considered the Working Party's suggestion that local businesses be approached for sponsorship or donations towards the Jubilee celebration event. Cllr Ward recalled that Cllr Blackmore was applying for grants towards the cost of the event, Cllr Terry pointed out that the grants were not guaranteed.

Cllr MacTiernan felt that the Working Party needed to decide what businesses to contact and the wording of the letters. It was AGREED that local businesses should be approached with hand delivered letters but with as little impact on the Clerk and Clerk's Assistant workload as possible..

- g. **Funding** – Members considered how much funding the Council should put towards the Jubilee picnic event. Cllr Treacy explained that the Working Party was still awaiting confirmation on what stalls were attending and so it was not possible to establish how much the event might cost to run.

Cllr Roberts asked the Clerk how much money was in budget, the Clerk said that there would be £1,700 in the events budget heading as of April 2022. Cllr MacTiernan felt that the Council should try and put a good amount towards the event as it was a very important occasion. Cllr Treacy reminded Members that there was the prospect of some grant funding being awarded which would lessen the financial impact on the Council.

Cllr MacTiernan PROPOSED that the Council should allocate £1,500 towards the event. Cllr Terry SECONDED.

FOR: UNANIMOUS

- h. **Portaloos** – Cllr Terry said that Ms Fowler had felt that, as there had been problems in organising use of the Village Hall/Changing Room toilets for the fete, Portaloos would be a better option.

Cllr Ward recalled that locks had been installed at the Changing Rooms to allow use of the toilets without and risk of damage to equipment. He also worried that Portaloos could be vandalised if left on site.

Cllr Terry PROPOSED that the Working Party should seek quotations for supply of Portaloos (and establish how long they would be left on site) and the Football Club and Youth Club Trustees should also be asked about possible use of the toilets in the Village Hall and Changing Rooms. Cllr MacTiernan SECONDED.

FOR: UNANIMOUS

Cllr Treacy said that the portaloos would cost £25 per unit and asked whether an agreement could be put in place to provisionally book them depending on the response received from the Youth Club Trustees and Football Club.

NORTHWAY PARISH COUNCIL

C/30/22 Platinum Jubilee Working Party (continued)

Cllr Ward PROPOSED that prices should be sought and put to the next Full Council Meeting. No vote was taken.

Cllr Roberts PROPOSED that the Council should agree, subject to outcome of discussions with the Youth Club Trustees and Football Club, to provisional booking of the Portaloos. No vote was taken.

- i. **Staging** – It was noted that Ms Fowler had thought staging should be hired for the event. Members generally felt that this was not necessary and considered it to be 'overkill'. It was also noted that the entertainment had not yet been confirmed and there may be an issue with power supply.

Cllr MacTiernan suggested that the Working Party establish cost and size of the staging, where it would be located and whether electricity supply was required before bringing it back to Full Council.

Cllr Terry asked Members what type of entertainment they would like to see at the event. Suggestions of live music or a DJ, local dancers and/or the town band (if available) were made, and all were in approval of these options. It was noted that further enquiries needed to be made about prices and availability.

- j. **Gifts for Children** – It was noted that, although this had been previously discussed (Min Ref: C/10/22) there had been no agreement made.

Cllr Terry PROPOSED that the Council did not progress giving commemorative gifts to the local children. Cllr Ward SECONDED.

FOR: UNANIMOUS

It was suggested that balloons or flags with the Jubilee emblem could be handed out at the picnic event.

- k. **Other Matters** – It was noted that the government were encouraging people to apply for temporary road closures ahead of planned street parties.

Members were asked who would be available to attend or help on the day of the picnic event. Cllrs Shelton, Godwin, Barnes, Mackenzie, Terry, Treacy and MacTiernan hoped to be about but Cllrs Roberts and Ward would potentially be away.

C/31/22 Correspondence received after 20th January 2022

None received.

As there was no other business the meeting concluded at 7:47 p.m.