

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis Cllr Mrs S Terry
Cllr C Woodward

Date: 6th June 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 10th July 2019 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 10th JULY 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Minutes of the Council Meeting that took place on 12th June 2019:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

C/143/19 Youth Club Trustees/Council Informal Meeting – The response from the Trustees of the Youth Club to the suggestions raised by CMAS were passed on to them, for information.

C/148/19 Annual Governance Return and Accounts for the Financial Year 1 April 2018 to 31 March 2019 – The Annual Governance Return has now been forwarded to the External Auditors PJF Littlejohn.
6. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. The Parish Council currently has responsibility for the Vehicle Activation Sign – to receive an up date from those that already have used it and consider making further use of it before it is returned to GCC.
 - ii. The next Road Safety Committee Meeting is currently scheduled for Wednesday 25th September 2019. To consider items for the Agenda. To determine.
 - ii. To receive information relating to a one way system outside Northway Infants School. To consider progressing the initial steps as offered by GCC. To determine.
7. **Borough Councillors' Reports**
8. **County Councillor's Report:**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on: 26th June 2019 ([copy circulated to Members](#)).
10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 26th June 2019 ([copy circulated to Members](#)).

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11. **Finance Committee:** To receive the Minutes of the Finance Committee held on 29th May 2019. (circulated with June Full Council Agenda).
12. **Notes from Informal Meeting with Trustees of Northway Youth Club:** To receive the Notes from Informal Meeting held with the Trustees of Northway Youth Club. (copy circulated to Members)
13. **Staffing Committee** – To receive the Minutes from the Staffing Committee Meeting held on 24th June 2019. (copy circulated to Members)
14. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 10th July 2019.
15. **Play Events:** To approve payment for hire of Northway Village Hall whilst World Jungle are putting on an event during the week of 12th August 2019.
16. **Defibrillator:** To receive an update and consider any necessary action.
17. **Citizens Advice** – To receive update on how this service is being received and consider any necessary actions.
18. **Neighbourhood Planning** – A meeting has been set up (as agreed under Min Ref P/39/19) where a representative will provide a presentation relating to Neighbourhood Planning. This will take place on Wednesday 24th July 2019, at 7.00 p.m. at Northway Community Hub.
19. **Voluntary Work in Parish** – As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
20. **Groundworkers Meetings** – To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
21. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish & Towns Councils:-**
 - a) To consider attendance on any relevant courses. To determine.
 - b) To receive response regarding the possibility of a 'Being a Better Councillor' course being held at Northway Community Hub. To determine.
 - c) To receive Agenda for the Annual General Meeting taking Place on Saturday, 20th July 2019 and consider attendance. To determine
22. **Correspondence for Information:**
 - i. **National Association of Local Councils** – Chief Executive's Bulletin/Newsletter x 5
 - ii. **Gloucestershire Constabulary** – How to Avoid Becoming a Victim of Advance Fee Fraud.
 - iii. **Gloucestershire County Council (GCC):-**
 - a) Update on new mobile library.
 - b) Chartered Parish and Town Council Meeting regarding non-attendance.
 - iv. **Clerks & Councils Direct** – July 2019
 - v. **Caring for Communities & People (CCP) Newsletter** – July 2019.
 - vi. **Gloucestershire Rural Community Council (GRCC)** – Details of a grant available for Village Hall Improvements.

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22. **Correspondence for Information:** (Continued)
 - vii. **Gloucestershire Environmental Trust** – The Final Report 1997-2019
23. **Correspondence Available in the Clerk's Office:**
 - i. **Office of the Police & Crime Commissioner (OPCC)** – Keep Safe Newsletter Summer 2019.
24. **Correspondence received after 4th July 2019**

The next meeting of the Full Council will be Wednesday, 11th September 2019