

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis Cllr Mrs S Terry
Cllr C Woodward

Date: 5th December 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 11th December 2019** in the **Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 11th DECEMBER 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Minutes of the Council Meeting that took place on 13th November 2019:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**

C/221/19 Presentation – A letter of thanks was sent to Annette Roberts and Jonathan Dibble for attending the last meeting with their presentations.

C/241/19 Correspondence for Action – Being a Better Councillor Course – To receive feedback from Councillors who attend this course hosted by Northway Parish Council.

C/241/19 Correspondence for Action – Tewkesbury Garden Town Seminar – To receive feedback from Councillors who attended this event on 27th November 2019.

C/235/19 Voluntary Work in the Parish – A letter of thanks was sent to Northway Stores following reports that the owners regularly pick up litter in front of the shop.
6. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. Road Closure – Grange Road 2nd February to 3rd February 2020 from 23.00 to 5.00 for barrier maintenance works.
 - iii. Temporary Traffic Order incorporating Shannon Way and Northway Lane.
 - iv. Wales & West Utilities- To receive dates of potential works in Northway.
 - v. To receive response from GCC relating to parking on verges in Northway.
 - vi. To receive update relating to complaints made regarding the condition of the surfacing in Ash Road.
 - vii. To receive update relating to progression of purchase of a Vehicle Activated Sign. To consider further action.
7. **Borough Councillors' Reports**

COUNCIL AGENDA

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8. **County Councillor's Report:**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 20th November 2019 (copy circulated to Members)
10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 20th November 2019 (circulated to Members).
11. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 30th October 2019 (circulated to Members with November Agenda).
12. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 23rd October 2019 (Circulated to Members with October Agenda)
13. **Information Technology Working Party** – To receive the Notes of the Information Technology Working Party held on 4th December 2019.(Copy circulated to Members)
14. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 11th December 2019.
15. **Meeting Schedule:** To approve the first half year Meeting Schedule 2020. (Copy circulated to Members)
16. **Christmas Community Event and Party:**
 - i. To receive an update relating to the events that took place on Saturday 30th November 2019. To receive feedback and consider any other action.
 - ii. To approve next years Christmas Event to take place on Saturday 5th December with Cllrs Ward, Shelton and Roberts taking the lead.
17. **Defibrillators** – To receive an update from South Western Ambulance Service relating to the Hub Defibrillator. To consider any further action.
18. **War Memorial** – To consider the possibility of installing a War Memorial at The Hub and if progressed what type/design? To determine
19. **Voluntary Work in Parish:** As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
20. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish & Towns Councils:-**
 - a) To consider attendance on any courses. To determine.
21. **Correspondence for Information:**
 - i. **National Association of Local Councils** -Chief Executive's bulletin 15th and 22nd November 2019
 - ii. **Tewkesbury Borough Council** – Press Release 'Your rubbish, your responsibility'.
 - iii. **Tewkesbury Town Council** – To receive an invitation to the Tewkesbury Town Carol Service on Thursday 12th December 2019.
 - iv. **The Clerk Magazine** - November 2019 Vol 50 No 6.

COUNCIL AGENDA

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22. **Correspondence Available In:**
 - i. Gloucestershire Constabulary – How to Avoid Becoming a Victim of Christmas Fraud.
23. **Correspondence received after 7th November 2019**

The next meeting of the Full Council will be Wednesday, 8th January 2019