

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis Cllr Mrs S Terry

Date: 5th March 2020

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 11th March 2020 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 11th MARCH 2020 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Resignation** – Following the resignation of Colin Woodward Co-option adverts have been displayed, no applications have been received to date
5. **Minutes of the Council Meeting that took place on 12th February 2020:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

C/51/20 Council and Public Share Event – This event took place on 4th March 2020. A Public event exhibiting the same information is due to take place on Monday 16th March between 1.00pm and 7.00 pm at Northway Community Hub. To receive details as to whether the Council is expected to complete a feedback form.

C/52/20 Trustees of Northway Youth Club – The Trustees have been informed of the Councils' response to installing a cooker at the Village Hall and cookery classes at the Hub.

C/48/20 Hiring of the Hub – To receive feedback from hirer regarding timings and costings for future hirers.
7. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. To receive update relating to progression of purchase of a Vehicle Activated Sign. To consider further action
8. **Borough Councillors' Reports**
9. **County Councillor's Report:**
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 19th February 2020 ([copy circulated to Members](#))

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11. **General Purposes Committee:**
 - i. To receive the Minutes of the General Purposes Committee Meeting held on 19th February 2020. [\(Copy circulated to Members\)](#)
 - ii. To receive the Minutes of the Extraordinary General Purposes Committee held on 9th March 2020. (To be tabled if available).
12. **Events Working Party** – To receive the Notes from the Events Working Party Meeting held on 9th March 2020 (To be tabled if available).
13. **IT Working Party**
 - i. To receive the Notes from the IT Working Part Meeting held on 10th February 2020 [\(Copy circulated to Members\)](#).
 - ii. To receive the Notes from the IT Working Party Meeting held on 2nd March 2020 [\(Copy circulated to Members\)](#).
14. **Staffing Committee** – To receive the Notes from the Staffing Committee Meeting held on 4th March 2020 (To be tabled if available).
15. **General Data Protection Regulations Working Party (GDPR)** – To receive the Notes from the General Data Protection Regulations Working Party (GDPR) that was held on 5th February 2020. [\(Copy circulated to Members\)](#)
16. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 11th March 2020. (To be tabled).
17. **Defibrillators:** To receive an update from South Western Ambulance Service relating to the Hub Defibrillator (Min Ref C/13/20 refers) (if received). To consider any further action.
18. **Luncheon Club** – To receive update relating to the Luncheon Club i.e. samples of paperwork, meeting with RVS representative. To determine any further action.
19. **Parish Assembly** – To receive response from Mr Dibble to giving a presentation at the Assembly. To consider any other action relating to the Parish Assembly.
20. **Groundworkers Meeting** – To receive report from Cllr Terry regarding the latest Groundworkers Meetings.
21. **Emergency Precautions** – To receive any relevant information relating to the Coronavirus and consider any contingency plans the Parish Council may need to put in place. To determine.
22. **Voluntary Work in Parish:** As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
23. **Correspondence for Action:**
 - i. **Tewkesbury Borough Council** - To receive invitation to the Civic Ball. To consider attendance.
 - ii. **Gloucestershire Association of Parish & Town Councils** – To consider attendance on any courses.

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24. **Correspondence for Information:**

i. **Tewkesbury Borough Council:**

- a) Press Release – Funding for community groups in Tewkesbury and Badgeworth.
- b) Press Release – Successful Prosecution for burning Waste in Badgeworth.
- c) Press Release – Financial support for flooded homes.
- d) Details of the County Council Gloucestershire Digital Innovation Fund (£200,000) providing grants to community groups and organisations to help adults live full and independent lives through the power of technology.

ii. **Gloucestershire County Council:**

- a) Road Works Bulletin for 14th - 23rd February, 28th February - 8th March.
- b) Chartered Parish & Town Council Meeting Agenda (04.03.20)
- c) Councils Connected (forwarded to Members by email)

iii. **National Association of Local Councils (NALC):**

- a) Chief Executive's Bulletin 14.02.20, 21.02.20, 28.02.20
- b) Details of Spring Conference.
- c) Details of Study Tours later in the year.

iv. **Society of Local Council Clerks (SLCC):**

- a) Councils & Clerks Direct March 2020 Issue 128.
- b) Details of AGC (05.03.20)

25. **Correspondence Available In Clerk's Office**

- i. **Care Choices** – Copy of the Gloucestershire Care and Support Guide 2020.
- ii. **ATDRPG** – Details of meetings held on 6th March and Newsletter February 2020 Issue 19.

26. **Correspondence received after 5th March 2020**

The next meeting of the Full Council will be Wednesday, 8th April 2020