

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr S Terry

Date: 5th November 2020

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 11th November 2020**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Following the passing of the Coronavirus Act 2020 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom us), click 'join a meeting and enter the Meeting ID:

ID: 816 8140 2157

Password: 682912

Link: <https://us02web.zoom.us/j/81881402157?pwd=a1NSL1AwVnBrMnF3eStHQTg4RlhDdz09>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 11th NOVEMBER 2020 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

Members of the public are welcome to attend meetings and can use the link to join. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Vacancy/Co-option** – To receive confirmation from Tewkesbury Borough Council that no election has been called following the disqualification of Mr Sollis and that the position will now be advertised for co-option.
5. **Minutes of the Council Meeting that took place on 14th October 2020:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

C/187/20 Notice of Vacancy – Cllr Shelton has now taken over responsibility for checking the defibrillator at The Northway Centre on a weekly basis.

C/200/20 Corona Virus (Covid-19) – To receive confirmation that Cllr Terry met with the Clerk and additions were made to the First Aid box in line with recommendations received via ACRE.
7. **Roads & Road Safety:**
 - i. **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager (including associated correspondence from a resident).
 - ii. **Correx Signs** – To receive feedback from the Local Highways Manager regarding the suitability of the signs and, if approved, consider purchase of them, where they will place and who will undertake this work. To determine.
 - iii. **Walkabout** – To receive an update relating to the planned walkabout. To determine action.
 - iv. **Road Closure** – To receive details of a temporary road closure in Northway Lane.
8. **County Councillor's Report:**
9. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 21st October 2020. ([copy circulated to Members](#))

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10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 21st October 2020. [\(Copy circulated to Members\)](#)
11. **Finance Committee:** To receive the Minutes of the Finance Committee Meeting held on 4th November 2020. (Copy to be tabled if available)
12. **Annual Governance and Accountability Return for the year ended 31 March 2020** – To receive the audited Return and consider any action (received by Finance on 4th November 2020). To determine
13. **Meeting Schedule** – To approve the meeting schedule for the first six months of 2021. To determine. [\(Copy circulated to Members\)](#)
14. **Borough Councillor's Report:**
15. **CCTV** – To receive the final recommendations of the CCTV Working Party regarding the installation of CCTV at Northway Playing Field, to include consideration of ongoing monthly costs for a networked dongle (and whether a permanent line should be investigated again). To determine action
16. **Garden Town Sub Group with Ashchurch Rural Parish Council and Northway Parish:**
 - i. To receive updated Terms of Reference and approve. [\(Copy circulated to Members\)](#).
 - ii. To receive feedback following Subgroup meeting that took place at 4.00 pm on 11th November 2020. To consider any necessary action. To determine.
17. **Development of a Road Bridge over the Mainline Railway Bristol to Birmingham Application 20/00896/FUL Bridge** – To receive any further information relating to this application and whether there is anything further the Council need to address as well as receive associated correspondence. To determine any further action.
18. **Carbon Neutral** – To consider the benefits of creating a Working Party or contracting a consultant to advise on Northway Parish Council reducing its carbon footprint. To determine action.
19. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 11th November 2020.
20. **Corona Virus (Covid-19):** To receive any updates available and consider any necessary actions. To determine.
21. **Crime & Disorder** – To receive details of crime and disorder in the parish (any confidential matters to be taken under exclusion) and consider any actions.
22. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish and Town Councils** – To consider attendance on any suitable courses. To determine.
23. **Correspondence for Information:**
 - i. **National Association of Local Councils** – Chief Executive's Bulletins 16th & 30th October 2020.
 - ii. **Gloucestershire Association of Parish & Town Councils** – information relating to Remembrance Sunday
 - iii. **The Clerk Magazine** - November 2020 Vol 51 No 6.

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23. **Correspondence for Information:**
- iv. **Gloucestershire County Council** – Copy of an Open Letter to Care Homes, residents, family and friends regarding the suspension of visiting due to Covid-19
 - v. **Clerks & Councils Direct magazine** – November 2020 Issue 132.
24. **Correspondence received after 5th November 2020:**

The next meeting of the Full Council will be Wednesday, 9th December 2020