

# FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)  
Cllr Mrs D Bailey Cllr M Barnes  
Cllr Mrs P Godwin Cllr P Mackenzie  
Cllr Mrs E MacTiernan Cllr E Phennah  
Cllr C Porter Cllr G Shelton  
Cllr K Sollis Cllr Mrs S Terry  
Cllr C Woodward

Date: 5<sup>th</sup> September 2019

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 11<sup>th</sup> September 2019** in the **Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 11<sup>th</sup> SEPTEMBER 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
  - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
  - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.  
  
**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Minutes of the Council Meeting that took place on 10<sup>th</sup> July 2019:** For approval and signature ([copy circulated to Members](#)).
5. **Matters Arising from Council Minutes/Clerks Report:**  
  
*C/164/19 Play Events – To receive a report following summer play with Play Rangers and World Jungle*  
  
*C/165/19 Defibrillator – To receive an update relating to the installation of a defibrillator, provided by NCV, at The Northway Centre.*
6. **Roads & Road Safety:**
  - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
  - ii. To receive the results from use of the VAS and Speed Gun in Northway. ([Copy circulated to Members](#)). To consider any action.
  - iii. The next Road Safety Committee Meeting is currently scheduled for Wednesday 25<sup>th</sup> September 2019. To consider change of date/time. To consider items for the Agenda. (The Local Highways Manager does not attend evening meetings so will not be present).
  - iv. To receive suggestion from resident regarding signage around Kestrel Way (this has been forwarded to Tewkesbury Borough Council)
7. **Borough Councillors' Reports**
8. **County Councillor's Report:**
9. **Planning Committee:**
  - i. To receive the Minutes of the Planning Committee Meeting held on:
    - 17<sup>th</sup> July 2019 ([copy circulated to Members](#)).
    - 14<sup>th</sup> August 2019 ([copy circulated to Members](#)).
  - ii. To receive recommendation from Planning Committee that the Council progress a one policy NDP relating to Traffic/Pollution and arrange a public meeting. To determine action.

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10. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17<sup>th</sup> July 2019 (copy circulated to Members).
11. **Finance Committee:** To receive the Minutes of the Finance Committee held on 31<sup>st</sup> July 2019. (copy circulated to Members).
12. **Neighbourhood Plan Working Party:-** To receive the Notes from the meeting held on 24<sup>th</sup> July 2019 (Copy of power point presentation previously forwarded to Members)
13. **Staffing Committee –** To receive the Minutes of the Staffing Committee held on 24<sup>th</sup> July 2019. (copy circulated to Members)
14. **Budget Setting –** To consider approval for access to Budgeting Assistance from DCK Accounting Solutions if the Clerk feels it is necessary. To determine.
15. **Subscription Renewals:**
  - i. **Gloucestershire Playing Field Association** (£100 per annum). To consider whether to renew.
  - ii. **Royal Mail Returns label** (£118 per annum). To consider whether to renew.
16. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 11<sup>th</sup> September 2019.
17. **Voluntary Work in Parish –** As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
18. **Groundworkers Meetings –** To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
19. **Remembrance Sunday –** To consider donating to RBL for a wreath to be laid at the Ashchurch Memorial, to determine donation, who will lay the wreath and agree obtaining Guide wreath on their behalf. To determine.
20. **Christmas Event:-**
  - i. To receive request for Free Christmas Event to be held at the Hub on Saturday, 30<sup>th</sup> November 2019 at no cost. To determine.
  - ii. To approve Cllrs Ward, Roberts and Shelton taking responsibility for the event in their capacity of Parish Councillors (as happened last year). To determine.
  - iii. If approved to consider whether the Parish Council social should be held the same day as this Christmas Event. To determine.
21. **Antisocial behaviour –** To receive report on antisocial behaviour in Northway.
22. **Northway Parish Council Solicitors –** Following the difficulty of getting legal advice when the Travellers were on the playing field to consider using One Legal rather than the current Council Solicitors Thomson & Bancks. (Min ref C/163/19). To determine.
23. **Correspondence for Action:**
  - i. **Gloucestershire Association of Parish & Towns Councils** -To consider any courses and receive an update regarding holding a Being a Better Councillor course at the Community Hub.

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WEDNESDAY, 11<sup>th</sup> SEPTEMBER 2019 at 7.00 P.M

23 **Correspondence for Action:** (Continued)

ii. **Tewkesbury Borough Council:**

- a) **Town and Parish Seminar** to introduce the Pre-Submission Plan (Full agenda yet to be confirmed) Tuesday 24<sup>th</sup> September 5.00pm-7.00pm. To consider attendance (2 reps only).
- b) **Town and Parish Seminar** on Tuesday 12<sup>th</sup> November 2019 – Agenda not yet complete - To consider attendance (two reps only).
- c) **Code of Conduct Training** – To confirm that Cllrs MacKenzie, Barnes and Porter are attending Code of Conduct Training on Wednesday 2<sup>nd</sup> October 2019 at 6.00pm.

iii. **Gloucestershire County Council** – Information relating to the A435 Evesham Road, Gotherington to Pamington Junction resurfacing scheme.

iv. **Community Action in Gloucestershire (GRCC)** – To consider attendance to an event relating to climate changes being held on 30<sup>th</sup> October 2019 at Stroud College 1:30 pm - 4:45 pm.

v. **Society for Local Council Clerks (SLCC)** – To consider Clerk's attendance at a Training Event taking place on 30<sup>th</sup> October 2019. To determine.

vi. **SK Refrigeration Heating & Cooling** – To receive a quotation for a replacement PIR Activator. To consider action.

vii. **Complaints** – To receive two noise complaints following a hire on Friday 30<sup>th</sup> August 2019. To consider any necessary action.

24. **Correspondence for Information:**

i. **The Gloucestershire Charter** – Agenda for Meeting on 5<sup>th</sup> September 2019.

ii. **National Association of Local Councils (NALC)** - Chief Executives Bulletin x 6.

iii. **Tewkesbury Borough Council:**

- a) **Parish Matters** Newsletter Summer 2019 (forwarded to Members)
- b) **Community Funding** - Details of Community Funding Surgeries being held at TBC.
- c) **Tewkesbury Borough News** – Summer 2019

iv. **Gloucestershire Constabulary:-**

- a) **Open Day at the Waterwells Headquarters** – Saturday 14<sup>th</sup> September 2019 between 10:00am and 3:00pm.
- b) **Community Alerts:-**
  - Courier Fraud Alert – Bank Cards
  - How to Avoid Becoming a Victim of Mandate Fraud
  - Fraudsters Targeting Social Media Influencers

v. **Worcestershire County Council** – Minerals Local Plan Consultation.

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24. **Correspondence for Information:**

vi. **Home Start Northway and West Gloucestershire:-**

- a) This charity is starting a 'Mothers in Mind' Free drop in service to be held at Northway Community Hub starting in September 2019.
- b) Home Start are looking for volunteers – Training starts on 19<sup>th</sup> September 2019.

25. **Correspondence received after 5<sup>th</sup> September 2019**

The next meeting of the Full Council will be Wednesday, 9<sup>th</sup> October 2019