

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis Cllr Mrs S Terry
Cllr C Woodward

Date: 7th November 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 13th November 2019** in the **Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received._

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 13th NOVEMBER 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Presentation:** Annette Roberts, Head of Development Services and Jonathan Dibble, Garden Town Programme Director at Tewkesbury Borough Council are coming to meet the Council and can provide a recap regarding the Garden Town and also the new 'Planning in Principal' rules that have recently been brought in. There will also be an opportunity for a short question and answer time.
5. **Minutes of the Council Meeting that took place on 9th October 2019:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

C/202/19 Presentation – Following a Presentation from Mr Woodward, Volunteer Enterprise Advisor with Gloucestershire University the Parish Council now have a student from Alderman Knight School coming to the office on Thursdays (started 7th November 2019).

C/218/19 Neighbourhood Plan/Ashchurch Concept Masterplan – An article has been placed in the current newsletter and responses from residents are awaited to determine interest.

C/215/19 Voluntary Work in the Parish (Lunch Club) – An article relating to the difficulties Luncheon Club are experiencing in recruiting new helpers has been included in the Newsletter.

C/214/19 Activity Trail – Northway Infant School has been approached for details of costs and suppliers and information has also been received from Mant Leisure.
7. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. To receive the results from the SDR box that was placed on The Park recently. ([copy circulated to Members](#)). To consider any further action.
 - iii. To consider progressing investigations into having a Vehicle Activated Sign/s in Northway via grants/Commissioners Fund/sponsors.
8. **Borough Councillors' Reports**
9. **County Councillor's Report:**

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10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 16th October 2019 (copy circulated to Members)
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 16th October 2019 (circulated to Members).
12. **Events Working Party:**
 - i. To receive notes from the Events Working Party Meeting held on 6th November 2019. (To be tabled)
 - ii. To receive any further suggestions from Councillors regarding possible events.
 - iii. To agree a list of Councillors would who be willing to help with Events (if available). To determine.
13. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 13th November 2019.
14. **Christmas Party:** To receive an update and consider any other requirements. To determine.
15. **Administration Assistant** – To receive offer from Glosjob.co.uk for a one off £33.00 advertisement to be placed on their page. To determine.
16. **Voluntary Work in Parish:** As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents. (To consider shop owner who regularly cleans and litter picks outside shops).
17. **Groundworkers Meetings** – To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
18. **Town & Parish Council Seminar** – To receive feedback from Cllr Roberts following attendance at this event on 12th November 2019.
19. **SLCC Training** – A training session was attended recently by the Clerk and Assistant in Cheltenham to receive feed back following this event.
20. **Flag Pole and Flags** – It was agreed by the Finance Committee to purchase a flag pole. To consider running a competition to create a community flag for Northway. To consider.
21. **Grounds Maintenance/Grass cutting contract** – To receive details regarding ongoing issues and a complaint that has been made. (To go into confidential session if deemed necessary). To determine any necessary action.
22. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish & Towns Councils:-**
 - a) To consider attendance on any courses. To determine.
 - ii. **Tewkesbury Borough Council**
 - a) Tewkesbury Garden Town Seminar on 27th November 2019 at the Borough Council Offices. To consider attendance (up to six representatives).
 - b) To receive adapted version of the form used by the Borough for applications for Dispensation and consider approving its adoption. To determine.
 - c) Members' Allowances – Parish Remuneration Panel – to consider whether Northway would wish to use the services of the Panel. To determine.

22 **Correspondence for Action: (Continued)**

- iii. **Gloucestershire Rural Community Council** – Decreasing Speed, Increasing Road Safety Event – 14th November in North Leach. To consider attendance.

23. **Correspondence for Information:**

- i. **Tewkesbury Foodbank** – To receive update and monthly figures.
- ii. **South Worcestershire Development Plan (SWDP)** – To receive feedback from Councillors who may have attend the consultation event at Bredon Village Hall on Monday 11th November 2019.
- iii. **Gloucestershire Constabulary Alert:**
 - a) 'How to Avoid Becoming a Victim of Cyber Fraud'.
 - b) 'Review of the Delivery of National Neighbourhood Watch Strategy'.
 - c) Burglary Alert.
- iv. **National Association of Local Councils** – Bulletin x 4.
- v. **Gloucestershire County Council** – Essential Information on Flooding.
- vi. **Society of Local Council Clerks** – General Election Special MPRS and Remembrance Commemorations.
- vii. **Gloucestershire Hospitals NHS Foundation Trust** – Details of Government's contingency planning for Brexit (if on 31st October 2019).

24. **Correspondence received after 7th November 2019**

The next meeting of the Full Council will be Wednesday, 11th December 2019