

# FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)  
Cllr M Barnes Cllr Mrs P Godwin  
Cllr P Mackenzie Cllr Mrs E MacTiernan  
Cllr E Phennah Cllr C Porter  
Cllr G Shelton Cllr Mrs S Terry

Date: 8<sup>th</sup> October 2020

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 14<sup>th</sup> October 2020**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

***Following the passing of the Coronavirus Act 2020 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom us), click 'join a meeting and enter the Meeting ID:***

**ID:** 816 4126 3728

**Password:** 682912

**Link:** <https://us02web.zoom.us/j/81641263728?pwd=TG40UzRQZzhxZ0dDTGdxd241U3gwZz09>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 14<sup>th</sup> OCTOBER 2020 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
  - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

*Members of the public are welcome to attend meetings and can use the link to join. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.*
  - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Notice of Vacancy:** - To receive notice that Kevin Sollis has been disqualified from the Council due to non-attendance. Tewkesbury Borough Council have been informed and a Notice of Vacancy has been displayed online. To consider any further action necessary at this time. To determine.
5. **Co-option** – Following an uncontested election following the resignations of ex Councillors Woodward and Bailey. To receive applications for co-option ([details circulated to Members](#)). To determine and consider any further action.
6. **Minutes of the Council Meeting that took place on 9<sup>th</sup> September 2020:** For approval and signature ([copy circulated to Members](#))
7. **Matters Arising from Council Minutes/Clerks Report:**

**C/172/20 Tewkesbury Christmas Lights** – A donation of £250.00 has been made towards the Tewkesbury Christmas Lights.

**C/174/20 Remembrance Sunday** – Wreaths have been ordered for the Parish Council and the Brownies.

**C/178/20 Changing Room Lease Renewal** – Adverts relating to the disposal of land on public space have been placed in the papers. No objections have been received.
8. **Roads & Road Safety:**
  - i. **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
  - ii. **Minutes of the Road Safety Committee Meeting that took place on 23<sup>rd</sup> September 2020:** For approval and signature, due to infrequency of meetings ([copy circulated to Members](#)) (Committee Members only).

**Minutes of the Road Safety Committee Meeting that took place on 2<sup>nd</sup> May 2018:** For approval and signature (meetings have not been quorate for signing off only Cllrs Ward, Roberts and Terry).

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WEDNESDAY, 14<sup>th</sup> OCTOBER 2020 at 7.00 P.M.

8. **Roads & Road Safety:** (Continued)
  - iii. **Updates** – Following the Road Safety Committee Meeting of the 23<sup>rd</sup> September to receive updates relating to queries raised including details of the proposed Northway Lane cycle way ([copy circulated to Members](#)), details of scheduled walkabout with County Cllr Smith and the Local Highways Manager and the Vehicle Activation sign (VAS). To determine action.
  - iv. **Gloucestershire County Council** – Following offer from County Cllr Smith for the Parish Council to provide input for the GCC Highways M5 Junction 9 & A46 (Ashchurch) Transport Scheme Proposal and agreement that this was reviewed by the Road Safety Committee. To receive feedback relating to the proposals and agree what the Council should submit to the County Council.
9. **County Councillor's Report:**
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 16<sup>th</sup> September 2020. ([copy circulated to Members](#))
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 16<sup>th</sup> September 2020. ([Copy circulated to Members](#))
12. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 7<sup>th</sup> October 2020 (if available).
13. **IT Working Party:**
  - i) To receive the Notes of the IT Working Party held on 21<sup>st</sup> September 2020. ([Copy circulated to Members](#)).
  - ii) Website Accessibility Regulations – To review and approve the new web site (link to be forwarded). To determine any further action.
14. **CCTV Working Party:**
  - i) To receive the Notes of the CCTV Working Party held on 30<sup>th</sup> September 2020. ([Copy circulated to Members](#)).
  - ii) To approve principle of having CCTV cameras at the Playing Field and agree to use funds from the Ear Marked Rolling Capital Fund. To determine.
  - iii) To consider any further information, if available, or agree a date for a further Working Party Meeting. To determine.
15. **Borough Councillor's Report:**
16. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 14<sup>th</sup> October 2020.
17. **Corona Virus (Covid-19):**
  - i) To receive an update relating to Corona Virus and the impact on the Parish Council (i.e. Hub / First Aid Box / Amenities / Staff / Hirers / Village Hall / Changing Room / Risk Assessments). To review any new regulations and how to implement, if necessary, and approve any required actions.
  - ii) Policy relating to Remote Meetings – To receive, amend and approve a policy relating to remote meetings. ([Copy circulated to Members](#))
18. **Crime & Disorder** – To receive details of crime and disorder in the parish (any confidential matters to be taken under exclusion) and consider any actions.

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19. **Correspondence for Action:**

- i) **Gloucestershire Association of Parish & Town Councils (GAPTC)** - Newsletter and details of courses.

20. **Correspondence for Information:**

- i) **Environment Agency** – Update on Permit Variation Application – Hinkley Point.
- ii) **Society of Local Council Clerks (SLCC)** – News Bulletin 24<sup>th</sup> September 2020.
- iii) **South Worcestershire Development Plan** – Parish and Town Council Briefing – To receive feedback from Cllr Barnes following virtual attendance of this briefing.
- iv) **National Association of Local Councils (NALC)** – Chief Executive’s Bulletins 11<sup>th</sup> September 2020, 25<sup>th</sup> September 2020.
- v) **Play Gloucestershire** – An update from Play Gloucestershire reporting that they have secured fundings from the Lottery for the next six months.

21. **Correspondence Available in the Clerk’s Office:**

- i) Neighbourhood Watch - Newsletter October 2020 Edition.
- ii) Know Your Patch – Minutes for the meeting that took place on 23<sup>rd</sup> September 2020.

22. **Correspondence received after 8<sup>th</sup> October 2020:**

The next meeting of the Full Council will be Wednesday, 11<sup>th</sup> November 2020