

# FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)  
Cllr M Barnes Cllr Mrs P Godwin  
Cllr P Mackenzie Cllr Mrs E MacTiernan  
Cllr E Phennah Cllr C Porter  
Cllr G Shelton Cllr K Sollis  
Cllr Mrs S Terry

Date: 2<sup>nd</sup> July 2020

## NOTICE OF MEETING

You are summoned to a of the Council that will be held on **WEDNESDAY, 8<sup>th</sup> July 2020**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

***Following the passing of the Coronavirus Act 2020 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom us), click 'join a meeting and enter the Meeting ID:***

***ID: 841 5959 8828***  
***Password: 682912***

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

.....  
Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> JULY 2020 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
  - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

***Members of the public are welcome to attend meetings and can use the link to join. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.***

- ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**

4. **Councillor Resignation/Vacancy: -**
  - i. **Resignation:**
    - a) A Notice of Vacancy has been received from Tewkesbury Borough Council and displayed online.
    - b) To receive a letter of thanks from Diana Bailey. (A letter and flowers were sent as well as a thank you on social media. The Clerk contacted Robin Jenkins from Reach who placed an on Gloucestershire Live).
  - ii. **Vacancy** - No applications have been received for the position for co-option.

5. **Minutes of the Council Meeting that took place on 10<sup>th</sup> June 2020:** For approval and signature ([copy circulated to Members](#))

6. **Matters Arising from Council Minutes/Clerks Report:**

***C/127/20 Annual Governance Return and Accounts for the Financial Year 1 April 2019 to 31 March 2020 – Exercise of Electors Rights – This will be taking place for the 30 working days from 8<sup>th</sup> July 2020.***

***C/129/20 Corona Virus (Covid-19) Local Nomination – To receive a letter of thanks from Amanda Prout upon receipt of a Certificate of Appreciation and bouquet of flowers (nomination made by Jamie Beadle and approved by the Council). Amanda also emailed to say she would be stepping back from the Northway Community Response from 30<sup>th</sup> June 2020.***

***C/129/20 Corona Virus (Covid-19) Government Nomination – As agreed, details of Freda Smith from Luncheon Club and Amanda Prout from Northway Community Response were forwarded to the Government office for consideration of an honours in relation to their Covid-19 work. Acknowledgements were received for both and further correspondence has been received relating to Amanda Prout.***

***C/130/20 Crime and Disorder – Tewkesbury Borough Council have been contacted regarding the land between Northway Lane and Grange Road. An initial response was received with a promise of further communication. A further incidence of graffiti on the memorial has been reported (Cllr Ward used graffiti wipes and a brush to remove – Police took the spray paint tin for evidence purposes).***

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> JULY 2020 at 7.00 P.M.

7. **Roads & Road Safety:**
  - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager (including emails from Cllrs Shelton and Mackenzie and response from the local PCSO).
  - ii. To receive updates from the Local Highways Manager relating to:-
    - Northway Lane Roundabout
    - 30 mph Corex signs
    - Northway Lane (between Saxon Park and Apple Tree Court)
    - Vehicle Activation Sign (VAS)
  - iii. Road Safety Committee Meeting – This is due to take place on 23<sup>rd</sup> September 2020. To consider any items not addressed at the monthly Council meeting that should be included on the Agenda. To determine.
  - iv. Gloucestershire County Council – Weekly StreetWorks showing proposed works for Kestrel Way, Northway Lane and The Sandfield. Lots
8. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 17<sup>th</sup> June 2020 ([copy circulated to Members](#))
9. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 17<sup>th</sup> June 2020. ([Copy circulated to Members](#))
10. **Staffing Committee:** To receive the Minutes of the Staffing Committee Meeting held on 3<sup>rd</sup> June 2020. ([Copy circulated to Members](#))
12. **County Councillor's Report**
13. **Borough Councillor's Report**
14. **Northway Village Hall** – To be advised that the drainage pipes were smashed on the village hall. These have now been replaced by Cllr Ward to include metal covers to prevent further damage. To ratify cost of repairs.
15. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 8<sup>th</sup> July 2020. (To be tabled)
16. **Corona Virus (Covid-19)**
  - i. **Opening Community Hub:**
    - a) To receive recommendations from the Working Party (Staffing Committee, Caretaker, Admin Assistant and Clerk) that met on 1<sup>st</sup> July 2020, to include risk assessments and necessary purchases. To consider and determine actions.
    - b) To receive a Statement and information regarding holding Physical Council Meetings. To consider any necessary actions.
  - ii. **Opening Play Park** – To receive recommendations from the Working Party (Staffing Committee, Play Area Inspector, Admin Assistant and Clerk) to include risk assessments and details of necessary expenditure. To consider and determine actions.

## COUNCIL AGENDA

WEDNESDAY, 8<sup>th</sup> JULY 2020 at 7.00 P.M.

16. **Corona Virus (Covid-19)** (Continued)
  - iii. **Further Actions** - To consider any other necessary actions relating to the Corona Virus and determine.
17. **Ashchurch/Northway Bridge Project:**
  - i. **Tewkesbury Borough Council Press Release** – ‘Council welcomes investment in MOD base’ To receive.
  - ii. **Garden Town/Parish Meeting** - To receive feedback from Cllr Ward following virtual attendance of a meeting with the Tewkesbury Garden Town Team (and others). To also consider associated correspondence (including Bredon Parish Council, Ashchurch Rural Parish Council and resident). To consider information provided and determine any necessary action.
18. **Meeting Schedule:** To receive Meeting Schedule for the second half of the year. To consider and approve.
19. **Changing Room / Northway Village Hall** (Min ref C/135/20 refers).
  - i. Following confusion relating to the storage of equipment and erection of a lean-to behind the village hall to receive response from the Chairman of Northway Community Volunteers (NCV) and acknowledgement that the items were removed immediately.
  - ii. To receive request from NCV that they be allowed to install a metal shed in the space behind the Village Hall and a gate in the palisade fence. (The Clerk has made initial enquiries with Tewkesbury Borough Council (TBC) as to whether permission would be required). To consider and determine action.
20. **Crime & Disorder** – To receive details of any crime and disorder in the parish (any confidential matters to be taken under exclusion) and consider any actions.
21. **Correspondence for Action:**
  - i. **Gloucestershire Association of Parish & Town Councils (GAPTC)** – To receive details of courses and consider attendance. (Cllr Mackenzie has expressed an interest in attending and has been booked in). To ratify.
  - ii. **National Association of Local Councils (NALC)** – New Model Code of Conduct Consultation. To consider responding as the Council. To determine.
22. **Correspondence for Information:**
  - i. **Gloucestershire Rural Community Council (GRCC)** Going the Extra Mile (GEM) - To receive email from the GEM navigator developer for the Tewkesbury Area regarding the project.
  - ii. **Society of Local Council Clerks (SLCC)** – Newsletter date 26<sup>th</sup> June 2020.
  - iii. **National Association of Local Councils (NALC)** – Chief Executive’s Bulletins 19<sup>th</sup> June 2020. 26<sup>th</sup> June 2020.
  - iv. **Midcounties Co-op** – To receive a request for volunteers. This information has been forwarded to Councillors, Northway Community Response and Gloucestershire Hub (via TBC)
23. **Correspondence received after 2<sup>nd</sup> July 2020**

The next meeting of the Full Council will be Wednesday, 9<sup>th</sup> September 2020