

# FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)  
Cllr M Barnes Cllr C Blackmore  
Cllr P Godwin Cllr P Mackenzie  
Cllr E MacTiernan Cllr E Phennah  
Cllr C Porter Cllr G Shelton  
Cllr S Terry

Date: 3<sup>rd</sup> December 2020

## NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 9<sup>th</sup> December 2020**, commencing at **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

***Following the passing of the Coronavirus Act 2020 (c.7), Council are unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone either click on the link or go to the Zoom Website (zoom us), click 'join a meeting and enter the Meeting ID:***

<https://us02web.zoom.us/j/82202853568?pwd=eklXN0VSenlwRVBuNkZBVGY1bXZudz09>

Meeting ID: 822 0285 3568  
Passcode: 858488

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

## COUNCIL AGENDA

WEDNESDAY, 9<sup>th</sup> DECEMBER 2020 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
  - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).

*Members of the public are welcome to attend meetings and can use the link to join. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by the Chairman. During the meeting members of the public will be muted.*
  - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

**In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.**
4. **Vacancy/Co-option** – To receive application for co-option following the resignation of Mrs Bailey as a Councillor. ([Details forwarded to Members](#)). To consider and determine.
5. **Minutes of the Council Meeting that took place on 11<sup>th</sup> November 2020:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

**C/212/20 Roads & Road Safety** – A letter was forwarded to the Porsche Dealership in Tewkesbury. To receive response.

**C/212/20 Roads & Road Safety** – A response was forwarded to the resident who expressed concerns regarding what could be happening on Hardwick Bank Road.
7. **Roads & Road Safety:**
  - i. **Concerns** - To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
  - ii. **Speeds** - To receive details regarding speeding in Northway provided with the use of a handheld speed gun. To consider any action.
  - iii. **Correx Signs** – These have been approved and ordered. To receive advice on their placement and agree volunteers to undertake work. To determine.
  - iv. **Walkabout** – To receive an update relating to the planned walkabout. To determine action.
8. **Tewkesbury Borough Council Vegetation Clearance (Northway Lane opposite The Northway Centre)** – To receive an update relating to these works and consider whether any action is necessary. To determine.
9. **County Councillor's Report:**

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10. **Planning Committee:**
  - i. To receive the Minutes of the Planning Committee Meeting held on 18<sup>th</sup> November 2020. (copy circulated to Members)
  - ii. Planning for the Future White Paper - To receive report from Cllr Barnes following his attendance at a Tewkesbury Borough Council Town and Parish Council Seminar 'Planning for the Future' relating to the White Paper.
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 18<sup>th</sup> November 2020. (Copy circulated to Members)
12. **Finance Committee:** The Finance Committee meeting scheduled for November was postponed until Monday 11<sup>th</sup> January 2021. To consider:-
  - i. Any long term projects that Council wish to include and how much should be placed into either an Ear Marked Budget or the Rolling Earmarked Reserves. To determine.
  - ii. To approve the appointment of DCK Accounting Solutions for the Year End Accounts and Closedown.
13. **Borough Councillor's Report:**
14. **Close Circuit TV (CCTV)**
  - i. To receive an update relating to the installation of the CCTV.
  - ii. To determine which Committee should be responsible for ongoing CCTV matters. To determine.
  - iii. To ratify additional expenditure of a wall mounted bracket for the TV screen and a cover. To approve.
  - iii. To receive an update relating to communications with British Telecommunications and the possibility of getting a BT line installed for Broadband and ongoing costs. To consider and determine action.
  - iv. To consider further signage for the entrances to the Playing Field. To determine.
15. **Garden Town Sub Group with Ashchurch Rural Parish Council and Northway Parish:** To receive any updates since the last meeting of the Sub Group, including associated correspondence, and consider any necessary action.
16. **Waterplus** – To receive an update relating to the unearthing of the water metre. To determine any further action.
17. **Society of Local Council Clerks (SLCC)** – To approve membership due for renewal on 1<sup>st</sup> January 2021.
18. **Council Accounts:** To approve the schedule of bills paid and cheques for payment at 9<sup>th</sup> December 2020.
19. **Christmas in Northway**
  - i. To ratify purchase of post box for Christmas Letters (and for other events). To determine.
  - ii. To consider Christmas posters for Parish Noticeboards. To determine.
  - iii. Christmas Closing – The Parish Office will close at 4.00 p.m. on Thursday 23<sup>rd</sup> December 2020 and reopen on Monday, 4<sup>th</sup> January 2021.

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20. **Corona Virus (Covid-19):**
- i. **Grants** - Tewkesbury Borough Council requested information regarding how the Covid grants had been spent and whether any funds were remaining. To receive an update regarding this and consider any further action.
  - ii. **Groups** -To receive confirmation that a new group started at the Community Hub on 7<sup>th</sup> December 2020 following approval of the Risk Assessment.
  - iii. **Hirings** – It was agreed at the September Full Council Meeting (Min Ref C/176/20 refers) to review hiring of the Hub. To consider/determine any
  - iv. **Actions** - To consider whether there are any actions required at this time in relation to Covid-19 and if so to approve.
  - v. **Polling Station** – The Ray Shill Room has been booked as a Polling Station for PCC and GCC Elections on 6<sup>th</sup> May 2021. To receive update regards precautions for Covid-19 and how to ensure users are safe.
21. **Crime & Disorder** – To receive details of crime and disorder in the parish (any confidential matters to be taken under exclusion) and consider any actions.
22. **Correspondence for Action:**
- i. **Gloucestershire Association of Parish and Town Councils** – To consider attendance on any suitable courses. To determine.
  - ii. **Save our Lanes** – To receive questionnaire relating to proposed 460 houses on land North West of Fiddington. To consider and determine any response.
  - iii. **Student Survey** – To receive information relating to an online survey called 'Young People in Northway'. To receive communications from the student and consider any action.
23. **Correspondence for Information:**
- i. **Tewkesbury Borough Council:-**
    - a) Tewkesbury Borough News Winter 2020.
    - b) Press Releases:- 'Click and Collect Businesses eligible for Support Grant'  
'More financial support for businesses affected by the current lockdown'  
'More Parking Permits for Town Centre Residents'  
'Shop safely and locally this Christmas and enjoy free parking'
  - ii. **Robert Hitchins** – Press Release regarding the Designed Outlet Cotswolds.
  - iii. **Gloucestershire Association of Parish and Town Councils (GAPTC)** – Invitation to AGM (9<sup>th</sup> December 2020)
  - iv. **National Association of Local Councils (NALC):**
    - a) Chief Executives Bulletin – 20 November 2020.
    - b) Chief Executives Bulletin – 27 November 2020.
  - v. **Office of the Police & Crime Commissioner:** Press Release 'It's official, privacy law as not intended to protect law breakers'.

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23. **Correspondence for Information** (Continued)
- vi. **My Neighbourhood Plan:** Neighbourhood Planning Advisor promoting services.
  - vii. **Gloucestershire County Council** – Councils Connected Newsletter 27 November 2020.
24. **Correspondence Available in the Clerk’s Office:**
- i. **Guideposts** – An Autumn Update detailing the services offered particularly relating to anxiety and isolation.
  - ii. **Barnwood Trust** – Information relating to the ‘Let’s Be Clear’ Campaign.
  - iii. **Tewkesbury Foodbank** – Details of the ‘Christmas Blessings 2020’ scheme.
25. **Correspondence received after 3rd December 2020:**

The next meeting of the Full Council will be Wednesday, 13<sup>th</sup> January 2021