

Minutes of the Council Meeting held on Wednesday, 9th December 2020

Following the passing of the Coronavirus Act 2020 (c.7), Councils were unable to meet in person during the COVID emergency. This meeting was therefore held via a Zoom link, with Councillors connecting remotely. The meeting began at 7:00 p.m.

Present: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin (from Min Ref: C/237/20) Cllr E MacTiernan
Cllr E Phennah (until/from Min Ref: C/238/20) Cllr G Shelton
Cllr S Terry Cllr T Treacy

In Attendance: County Cllr Smith, (from Min Ref: C/233/20 until C/238/20)
Mrs C Woodward, Clerk of the Council
Mrs L Stewart, Clerk's Assistant

C/230/20 Apologies for Absence

Apologies for absence had been received from Cllrs Mackenzie and Porter.

C/231/20 Public Participation

- i. **Invitation for Members of the Public to Address the Council** – Cllr Ward PROPOSED that the meeting should be adjourned to allow for any public participation.

FOR: UNANIMOUS

Cllr Roberts mentioned how nice it looked opposite the Northway Pub since Tewkesbury Borough Council had undertaken maintenance there.

- ii. **Reconvening of Meeting** – Cllr Ward PROPOSED re-convening of the meeting.

FOR: UNANIMOUS

C/232/20 Declarations of Interest

As required by the Code of Conduct adopted by the Parish Council on 11th July 2012 (Minute Ref C/159/12), including paragraph 12(2). No declarations of interest were made at this meeting.

C/233/20 Vacancy/Co-option

The Council had received an application for Co-Option from Mr Treacy following the resignation of Mrs Bailey as a Councillor. It was noted that copies of Mr Treacy's application had been attached to Members' Full Council agenda.

Cllr Phennah PROPOSED the Co-option of Mr Treacy. Cllr Roberts SECONDED.

FOR: UNANIMOUS

7.06pm – County Cllr Smith joined the meeting.

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C/234/20 Minutes of the Council Meeting the took place on 11th November 2020

Cllr Shelton PROPOSED that the Minutes of the Council Meeting that took place on 11th November 2020 should be approved as a true and accurate record. Cllr Terry SECONDED.

FOR:	Cllr Shelton	Cllr Terry
	Cllr Barnes	Cllr Blackmore
	Cllr Godwin	Cllr MacTiernan
	Cllr Phennah	Cllr Roberts
	Cllr Ward	

ABSTENTIONS: Cllr Treacy

C/235/20 Matters Arising from Council Minutes/Clerks Report

C/212/20 Roads & Road Safety – A letter had been forwarded to the Porsche Dealership in Tewkesbury about cars being test driven at speed through the parish. A response had been received advising that the Council's concerns had been passed on to the team asking that they be respectful of the neighbourhood. It was also pointed out that for things to be taken further specific details and evidence would be required.

C/212/20 Roads & Road Safety – The Clerk had responded to a resident who expressed concerns regarding what could be happening on Hardwick Bank Road. A further response had been received which was read to Members.

C/236/20 Roads & Road Safety

- i **Concerns** – It was confirmed that utility stasis relating to the railway roundabout had been received (Min Ref: C/191/20 refers), these would be forwarded on to the contractor to enable works to take place there.

A request had been submitted to Gloucestershire County Council following complaints from residents relating to the condition of The Spine (footpath between The Park and Hardwick Bank Road). This was something that the Parish Council had highlighted before and there had been a couple of accidents – one being an elderly woman who fell and, even though her injury was not life threatening, she went to hospital, developed pneumonia and died. The Local Highways Manager had agreed to resurfacing of the footpath, with County Cllr Smith's backing.

It was noted that two signs had been installed either end of Lee Walk footway asking cyclists to dismount.

The Clerk had spoken to the Local Highways Manager about the VAS (Vehicle Activated Sign), in his opinion he felt it would be beneficial to have a VAS in the area but, since it did not meet the official criteria, senior management would not give it the go-ahead. As a result of this he, and County Cllr Smith were asking for a policy change at Gloucestershire County Council. County Cllr Smith went on to explain further that the policy change needed to go to Cabinet on 16th December 2020, if backed then the process could start moving forward.

- ii. **Speeds** – Members had been circulated a copy of an independent speed survey undertaken by Cllr Mackenzie (as a private resident). He had used a velocity speed gun to monitor 500 vehicles at three of the roads coming into Northway (Northway Lane (M5 bridge), The Park/Hardwick Bank Road (M5 bridge), and Northway Lane (humpback bridge)) and recorded the results.

Cllr Ward noted that this report recorded more vehicles speeding than the Council's results from the year before, other Members agreed. Cllr Shelton suggested that this might have been because Councillors had been required to wear hi-visibility jackets which would have caused more drivers to slow down. Cllr Ward said that he had sat in his car, without hi-vis when using the VAS previously, although he realised the reason that you were supposed to wear hi-vis was so that it was not deemed as entrapment.

Cllr Ward believed that Cllr Mackenzie was forwarding this to relevant bodies himself and so there was need for further action from the Council.

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C/236/20 Roads & Road Safety (continued)

Cllr Roberts felt that it was probably useful that County Cllr Smith was now aware of this and it might be helpful background for what he was trying to achieve for the Council. The Council could also keep this on file for any future reference.

Cllr Ward mentioned a new portable device that the Police were using locally which, if people were speeding, would result in the generation of a ticket. He asked whether the Council felt it might be useful to invite the Police to use the new device in Northway which at the same time would highlight any speeding issues and, ideally, get the Police on side.

Cllr Treacy mentioned a Porsche car that he had witnessed speeding, he had followed the vehicle out of Northway and towards Bredon and had also noted the registration number and the time. The seats had temporary plastic covers/sheeting over them which could suggest that it was a car being serviced by the local Porsche garage.

Cllr Roberts PROPOSED that the Council should approach Tewkesbury Police with a request that they use their new device to do a speed check through Northway. Cllr Terry SECONDED.

FOR: UNANIMOUS

Cllr Ward PROPOSED that the Clerk should forward details of the speeding vehicle to the Porsche dealership.

FOR: UNANIMOUS

- iii. **Correx Signs** – The Clerk confirmed that the approved Correx signs had been delivered. She also passed on advice from Craig Freeman (Local Highways Manager) that the Council did not place the signs close to any junctions and moved them every few weeks.

It was suggested that a team of councillors should take responsibility for erecting and moving the signs every few weeks (perhaps on a rota basis). Cllrs Shelton, Phennah, Roberts, Treacy and Ward volunteered.

- iv. **Walkabout** – There was no update relating to the planned walkabout (Min Ref: C/211/20 refers).

C/237/20 Vegetation Clearance (Northway Lane Opposite The Northway Centre)

7.23pm – Cllr Godwin joined the meeting.

The Clerk reminded Members of the history regarding rubbish, vandalism and antisocial behaviour in the area opposite The Northway Centre. This information had been passed on to Tewkesbury Borough Council (TBC) via the Parish Council, residents and the Police over a couple of years. As a result of these complaints, TBC had contracted Ubico to clear a large amount of vegetation from the area which had, in turn, resulted in a resident making several complaints. Cllr Ward had met the resident and talked with her about her concerns. To clarify, Cllr Ward explained that the resident felt that the Council was not doing anything to protect the environment, wildlife and trees and that outreach should be used to deter the children from drinking and taking drugs there

Cllr MacTiernan mentioned that the same resident had also contacted her and asked that she go and look at the work which had been undertaken. Whilst there, Cllr MacTiernan came across two gentlemen (one of whom happened to be a tree surgeon) and they identified a tree as being dangerous. The TBC Asset Manager went out the day after, with Ubico, and TBCI had since agreed to cut down the tree and plant a replacement, as is policy.

It was noted that, as well as complaints, a lot of positive comments had been received about the maintenance that was undertaken. Photographs of the work were shown on the screen.

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C/237/20 Vegetation Clearance (Northway Lane Opposite The Northway Centre) (Continued)

Discussion moved on to the supposed origin of the monument on the land opposite The Northway Centre and the Clerk passed on some of the research that a local historian had obtained which suggested that it may have been in honour of a family pet (possibly a dog or a horse).

C/238/20 County Councillor's Report

County Cllr Smith said he was disappointed to report that, after much work surveying, designing, etc. the consultation on the M5 Junction 9 had been halted because an agreement could not be reached between the various stakeholders. Highways England had said that they would sit neutral with the consultation but, after seeing the various proposals, they refused to support the project unless Junction 9 was closed. The Council had considered taking the paper to Cabinet on 16th December 2020 but it was wary of running the risk of spending £2 million on a consultation which could be vetoed because all of the options kept Junction 9 open which was why the Chief Executive had made the decision to stop it.

County Cllr Smith went on to explain that the County Council had been bidding into the Local Large Majors fund which was only open until March 2021, without this consultation the County would miss the funding opportunity. The off-road solution had been estimated at around £300 million. Other funding would not be allocated until 2026 and with the government anticipating having to pay a lot of money back due to the pandemic it left things looking very tight. Without funding or a consultation, and with no off-road solution, when roads were already at saturation point, plans for the proposed Garden Town were left without the necessary infrastructure to make it viable so he did not know where things stood with this. Even more concerning was where this left plans for the proposed Ashchurch bridge which was linked to 'infrastructure' in the application.

Cllr Smith advised that he had a meeting scheduled with Laurence Robertson (MP) and the Department for Transport (DfT) the following day to go through the 'Levelling Up' fund which the County might be able to bid into, although this funding would still be 2-3 years away.

7.37 pm – Cllr Phennah left the meeting.

Cllr Smith went on to say that everyone was working hard trying to find a solution but, effectively, plans had come to a complete halt, which was very frustrating, especially considering the vast amount of work that had been done through the A46 Partnership to get to this point. He hoped that they would be able to come to some solution with the roads minister the following week, but it meant that anything would be a few years away.

7.38 pm – Cllr Phennah re-joined the meeting.

Cllr Smith assured Members that he would continue to keep the Parish Council informed of any updates and asked whether Members had any questions.

Cllr Ward raised his concerns regarding the situation, bearing in mind the proposals for a large garden centre, shops, and the MOOG development with the A46 already being at saturation point. County Cllr Smith agreed that he had the same concerns and would raise them with Laurence Robertson (MP) at his meeting.

Cllr MacTiernan mentioned that Homes England had been very involved with the Garden Town and asked whether they had been consulted regarding Highways England's stance. Cllr Smith confirmed that Homes England supported the County Council's position, some aspects of discussions were still confidential, but routes had been narrowed down and they were just starting to look at them. Homes England were trying to push them with extra funding to go towards this 'Levelling Up' fund which was a northern fund but, because the A46 ended up in Hull, the Department of Transport was saying the County Council could bid into it, however, the problem was it would all take a long time.

Cllr MacTiernan pointed out that the Department for Transport (DfT) was above Highways England so, if they were in support of the County, she wondered why they could not overrule the decision. County Cllr Smith said

C/238/20 **County Councillor's Report** (continued)

that this is what they were asking DfT but he explained that all they wanted were schemes that were deliverable and as soon as Highways England highlighted a concern and an agreement could not be reached the DfT called for the consultation to be stopped. Also, although Highways England was a Quango and underneath DfT, if the DfT asked Highways England their view they would go with their advice as they were the so-called experts. This was why the County needed their MP's to go to the Highways Minister and say that the Quango was making the wrong decision.

Cllr Phennah asked whether Highways England were using the argument that you could not have two junctions too close together, like with the M25 problem where you got in and off traffic causing problems. County Cllr Smith explained that there was a policy that if a new junction was opened the old one should be closed off. However, the way the County Council had looked at the options they believed they could make this work without closing Junction 9.

Cllr Phennah enquired what was happening at Junction 11, Cllr Ward said he believed that the bridge decks were being re-done. County Cllr Smith confirmed he believed this to be the case too. Cllr Phennah said that the bridge deck had been done not long before and asked what had gone wrong. Cllr Ward mentioned that several other bridge-decks were being re-done in the area and he vaguely recalled being told by a contractor that there had been an issue with the concrete. County Cllr Smith advised Cllr Phennah to direct his query to Highways England who were responsible for the work that was taking place.

County Cllr Smith mentioned that he would let the Council know what decision was reached by Cabinet regarding the VAS after 16th December 2020 (Min Ref: C/236/20 refers).

7.44 pm – County Cllr Smith left the meeting.

C/239/20 **Planning Committee**

- i. **Minutes** - Members received the Minutes of the Planning Committee Meeting that took place on 18th November 2020.
- ii. **Planning for the Future White Paper** – Cllr Barnes gave a short report following his attendance at Tewkesbury Borough Council Town and Parish Council Seminar 'Planning for the Future' relating to the White Paper. A copy of the presentation had been forwarded to the Council Office and the Clerk offered to forward this to Members for information.

C/240/20 **General Purposes Committee**

Members received the Minutes of the General Purposes Committee Meeting that took place on 18th November 2020.

C/241/20 **Finance Committee**

The Finance Committee meeting scheduled for November had been postponed until 11th January 2020. Members considered:

- i. **Long term projects that the Council wished to include and how much should be placed into either an Ear Marked Budget or the Rolling Ear Marked Reserves –**

The Clerk reminded Members of an agreement made by the General Purposes Committee (in June 2020) to start a Working Party to look at the possibility of a wheelchair swing, skate park upgrade and/or activity trail. It was noted that the plan for the trim trail was on the land owned by Tewkesbury Borough Council and was also a hot spot area for dog fouling. In the first instance confirmation needed to be obtained that TBC would allow the use of its land for this purpose.

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C/241/20 **Finance Committee** (continued)

Cllr MacTiernan was concerned that the Council was looking at too many new projects when it really needed to ensure there was enough money in budget to look after the assets it already had.

The Clerk reminded Members that the Council had put aside £19,000 into the unmarked Rolling Programme which could be dipped into as/when projects arose. Overall the Council had over £40,598 ringfenced for projects.

With regard to projects moving forward and any new ideas it was felt that this was something the Working Party should look at as well as any prices, funding opportunities, pro's and con's, viability and possible routes.

Cllr Roberts PROPOSED that the Council should agree a preliminary figure of £10,000 to put into the unmarked Reserves. Cllr Ward SECONDED.

FOR:	Cllr Roberts	Cllr Ward
	Cllr Barnes	Cllr Blackmore
	Cllr Godwin	Cllr Phennah
	Cllr Shelton	Cllr Terry
	Cllr Treacy	

AGAINST: Cllr MacTiernan

- ii. **Year End Accounts and Closedown** - Cllr Shelton PROPOSED approval of the appointment of DCK Accounting Solutions for the Year End Accounts and Closedown. Cllr Terry SECONDED.

FOR: UNANIMOUS

C/242/20 **Borough Councillor's Report**

Cllr MacTiernan went on from County Cllr Smith's report, specifically regarding the proposed bridge. A Garden Town Meeting had been scheduled at the Borough Council but this had since been cancelled, the proposed bridge project was due to be considered at a Planning Committee Meeting the following Tuesday but had not been included on the agenda. The Clerk wondered whether this had been to do with the fact that a new application had come through regarding the bridge (due to a mistake having been made on the original application). Cllr MacTiernan explained that, regardless of this, any application needed to go to the Planning Committee, but this development was not on the agenda for consideration. Her biggest concern was, if the bridge was to go ahead (without any roads being provided for it), this would open the floodgates for developers to submit applications for hundreds of houses, especially in light of what had happened with Highways England and Gloucestershire County Council. With this in mind, any plans for the Garden Town, and what it was hoped to look like, she felt were fast going out of the window. Even if it were to go ahead, development would not start for a few years leaving land available to developers.

Cllr MacTiernan also mentioned how the Borough Council had included numbers from the new Barleyfields development (in Ashchurch) in the Garden Town but, she had pointed out during meetings, this development had none of the principals of a Garden Town.

Tewkesbury Town Council had installed hand sanitisers along the High Street, she had asked if these were vandal-proof but they were not. Tewkesbury Borough Council would be providing the sanitiser and Tewkesbury Town Council would refill the machines.

Tewkesbury Town Regeneration Partnership (TTRP) was trying to move forwards, Healings Mill was still a big issue, there were developers wanting to move forward with things, but it was proving a very difficult path. She hoped that one day the Mill and the derelict buildings opposite would amount to something.

Cllr Phennah asked what was happening with The Black Bear and The White Bear pubs in the town. Cllr MacTiernan also provided an update on The Black Bear which was in private ownership. Due to it being a listed

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C/242/20 Borough Councillor's Report (continued)

building the owners were taking a great deal of care in renovating it. It was hoped that the Pub would be re-open by Summer 2021, but there was no guarantee.

Cllr Roberts provided a report on The White Bear saying that the leaseholder had left in the summer. Inferno Brewery had been operating from a marquee at the back of the pub until the weather prevented this. Now there was a firm selling takeaway from an outbuilding on Fridays and Saturdays. It was expected that the establishment would go on the market in a few months' time.

C/243/20 Closed Circuit TV (CCTV)

- i. **Update** – The Clerk confirmed that CCTV had been installed at the Playing Field between 26-27 November 2020 (Min Ref: C/220/20 refers). It was suggested that it might be beneficial to organise another CCTV Working Party meeting to go over some of the necessary requirements i.e. that the Council needed to evidence it had followed the correct processes associated to having CCTV and filming members of the public. Cllr Blackmore mentioned that she had experience in dealing with things like this, as such, she volunteered to assist the Clerk in getting everything put in place. All Members were happy with this arrangement which was, therefore, AGREED and Cllr Blackmore was thanked.

Cllr MacTiernan asked whether the CCTV had night vision, which was confirmed. She mentioned that there had been some antisocial activity taking place several nights before. Cllr Ward encouraged anyone hearing or seeing anything illegal taking place to report it to the Police.

Cllr Blackmore mentioned a resident had pointed out to her that current CCTV signage at the Playing Field was not GDPR compliant. The Clerk confirmed that she had the same concerns and that it did need improving and this was up for discussion under item (v.).

- ii. **Ongoing Matters** – Cllr Terry PROPOSED that the Finance Committee should be responsible for ongoing matters relating to the CCTV. Cllr Godwin SECONDED.

FOR: UNANIMOUS

- iii. **Expenditure** – Pictures were shown of a bracket and cover that had been purchased for the TV screen and CCTV equipment in the storeroom. Cllr Roberts PROPOSED that these expenditures be ratified. Cllr Terry SECONDED.

FOR: UNANIMOUS

- iv. **Broadband** – The Clerk mentioned that she had been investigating the installation of broadband at the Playing Field. When this had been investigated previously, it seemed that installation would be a problem and very expensive, however, this time BT did not seem to think it would cost more than £125 to install (an initial survey would confirm this) and afterwards an ongoing cost of £25 a month.

Cllr Phennah PROPOSED that the Council should progress installation of broadband based on these costings and the ongoing £25.00 direct debit. Cllr Shelton SECONDED.

FOR: UNANIMOUS

- v. **Signage** – Cllr Blackmore offered to assist the Clerk in arranging necessary signage for the Playing Field following installation of the CCTV. The Clerk felt that this matter was quite urgent and all of the accesses, as well as the Play Area, needed signage advising users that they were being filmed.

Cllr Phennah PROPOSED a budget of £300 to allow for signage. Cllr Roberts SECONDED.

FOR: UNANIMOUS

It was AGREED that prior to the correct signage and documentation in place that the CCTV should be temporarily turned off to ensure it does not breach regulations.

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C/244/20 Garden Town Sub Group with Ashchurch Rural Parish Council and Northway Parish

Cllr Ward gave an update on discussions he had had with Mr Davies from Ashchurch Rural PC regarding the Garden Town proposals. Initially Ashchurch Rural were asking if Northway Parish Council would be interested in moving forwards with a communication group to keep everyone in the loop (this would be made up of Ashchurch, Northway, Bredon and other neighbouring Parish Council's). They were also planning to do a leaflet drop to every house in Ashchurch to get an idea of how residents felt about the proposals.

Cllr Roberts asked whether Ashchurch Rural Parish Council were wanting a financial contribution. Cllr Ward confirmed this was the case, but they would not know how much this should be until all the interested groups had met together.

Cllr MacTiernan PROPOSED that Northway Parish Council agreed, in principle, that it was a good idea to form an association with neighbouring parishes but could not commit to anything financially until specific figures had been made available. Cllr Terry SECONDED.

FOR: UNANIMOUS

C/245/20 WaterPlus

The Clerk gave an update on her correspondence with Water Plus relating to the whereabouts of a meter that the Council had were receiving invoices for. Water Plus claimed that Gallagher's (working on behalf of Severn Trent) had been unable to access the meter due to a fence and the garden of 40 The Fairway. The Clerk had contacted Bromford regarding this to see if they could locate the meter. This had also been unsuccessful.

Cllr Roberts PROPOSED that the Council should take this issue to Ofwat and possibly Laurence Robertson (Local MP) to see if they could help resolve this. Cllr Terry SECONDED.

FOR: UNANIMOUS

C/246/20 Society of Local Council Clerks (SLCC)

Cllr Terry PROPOSED renewal of the Parish Council's subscription to SLCC in the sum of £262.00. Cllr Phennah SECONDED.

FOR: UNANIMOUS

C/247/20 Council Accounts

Cllr Shelton PROPOSED that the schedule of bills paid and cheques for payment at 9th December 2020, totalling £12,425.66, be approved. Cllr Godwin SECONDED.

FOR: UNANIMOUS

C/248/20 Christmas in Northway

i. **Post Box** – Cllr Terry PROPOSED that purchase of a post box for Christmas letters to Santa be ratified. Cllr MacTiernan SECONDED.

FOR: UNANIMOUS

ii. **Posters** – Members approved Christmas posters to be displayed in the notice boards.

iii. **Office Closing** – It was noted that the Office would be closed from 4pm on 23rd December 2020 until 4th January 2021.

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C/249/20 Corona Virus (Covid-19)

- i. **Grants** – The Clerk reported that Tewkesbury Borough Council had asked for information relating to Covid grants that had been awarded earlier in the year (i.e. how they had been spent, how much was left). The Clerk reminded Members that one of the grants had been used towards purchase of hand sanitisers and other items for the Community Hub as well as the Play Area to make it Covid-19 secure. The other grant had funded distribution of a leaflet and there was still £600 remaining. The Clerk had queried with Tewkesbury Borough Council whether some of the remainder of this grant could possibly have funded purchase of the Christmas Post Box (Min Ref: C/248/20 refers) as the aim of it was to bring a little joy to local children after a difficult year, however Tewkesbury Borough would not allow this.

Members considered other ways in which the remainder of the grant could be used that might fit the criteria, including purchase of products to donate to the Foodbank, however it was noted that there was no guarantee the food would benefit Northway residents (a stipulation of the grant). Another idea was food packages or gifts for elderly or vulnerable people in the parish. Members were unsure how they would know who these people were.

Alternatively, earmarking the money to support the Luncheon Club when it was able to restart (although it was noted that this was not Covid-related) or enquiring with local schools as to whether there were any Northway families with any particular needs.

It was noted that if the Council could not find a way to spend the money that it would just have to be returned.

Cllr Terry PROPOSED no further action at this time. Cllr Phennah SECONDED.

FOR: UNANIMOUS

- ii. **Groups** – The Clerk confirmed that AA had started meeting at the Community Hub earlier in the month. They had been offered use of the facility for free but were unable to accept. Therefore, they had been charged the rate of the Ray Shill Room instead. Cllr Roberts PROPOSED agreement to this. Cllr Terry SECONDED.

FOR: UNANIMOUS

- iii. **Hirings** – It had been previously agreed (Min Ref: C/176/20) to review hiring of the Hub. As there was nothing to discuss regarding this it was AGREED to continue including the matter on future agendas.
- iv. **Actions** – There were no further actions to consider relating to Covid-19.
- v. **Polling Station** – The Ray Shill Room had been booked as a Polling Station for Police and Crime Commissioner and Gloucestershire County Council elections on 6th May 2021. It was noted that Slimming World would be using the Main Hall and this might cause some conflict if there were still Covid-19 issues, however, Slimming World would consider moving to another session as a one-off. It was AGREED to monitor this but that the Council should allow the use of the building as a Polling Station.

C/250/20 Crime and Disorder

The Clerk gave an update on vandalism to a bin in Kingston Road and how, although there had been a witness, they were not able to provide details of the person who did the damage, therefore the case had been closed.

C/251/20 Correspondence for Action

- i. **Gloucestershire Association of Parish & Town Councils (GAPTC)** – The Clerk reported that Cllr Blackmore had been booked to attend a Being A Better Councillor course in the new year. Cllr Treacy was also interested in attending this course, so the Clerk was asked to check availability and arrange.

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C/251/20 Correspondence for Action (Continued)

- ii. **Save Our Lanes** – Members received correspondence relating to the proposed 460 houses on land North West of Fiddington, along with a questionnaire from Save Our Lanes. It was AGREED that Members wanting to respond to these questions did so as individuals via the webpage.
- iii. **Student Survey** – An online survey entitled ‘Young People in Northway’ had been circulating via Facebook. The Clerk had contacted the student who was undertaking the survey and asked if she would be willing to share her findings once the results had been collated, which she agreed to do.

C/252/20 Correspondence for Information

- i. **Tewkesbury Borough Council**
 - a. Tewkesbury Borough News Winter 2020
 - b. Press Releases:-
 - ‘Click and Collect Businesses eligible for Support Grant’
 - ‘More financial support for businesses effected by current lockdown’
 - ‘More parking permits for Town Centre residents’
 - ‘Shop safely and locally this Christmas and enjoy free parking’
- ii. **Robert Hitchens** – Press Release regarding the Designer Outlet Cotswolds.
- iii. **Gloucestershire Association of Parish and Town Councils (NALC)** – Invitation to AGM on 9th December 2020.
- iv. **National Association of Local Councils (NALC)** – Chief Executives Bulletin (20 November 2020 & 27 November 2020)
- v. **Office of the Police & Crime Commissioner** – Press Release ‘It’s official, privacy law as not intended to protect law breakers’.
- vi. **My Neighbourhood Plan** – Neighbourhood Planning Advisor promoting services.
- vii. **Gloucestershire County Council** – Council’s Connected newsletter 27 November 2020.

C/253/20 Correspondence Available in the Clerk’s Office

- i. **Guideposts** – An Autumn Update detailing the services offered, particularly relating to anxiety and isolation.
- ii. **Barnwood Trust** – Information relating to the ‘Let’s Be Clear’ campaign.
- iii. **Tewkesbury Foodbank** – Details of the ‘Christmas Blessings 2020’ scheme.

C/254/20 Correspondence received after 3rd December 2020

- i. **M5 Junction 9 & A46** – Correspondence.
- ii. **Gloucestershire Association of Parish and Town Councils (GAPTC)** – Various articles and information on census taking place next year.
- iii. **Nightingale Court** – Information on reopening in Cirencester.

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C/254/20 **Correspondence received after 3rd December 2020** (Continued)

- iv. **Data Protection** – Training briefs and details on the amended Model Standing Orders.
- v. **Age UK** – Grapevine newsletter.
- vi. **National Association of Local Councils (NALC)** – Newsletter and Chief Executive Bulletin.
- v. **Gloucestershire Police** – Neighbourhood Alerts regarding fake Police scams and improving your Cyber Security.
- vi. **Gloucestershire Association of Parish and Town Councils** – Details of AGM.
- vii. **CHS Healthcare** – Details of services and brochure.
- viii **Tewkesbury Borough Council**
 - a. Details of Christmas bin collections and tree recycling (it was suggested that this be advertised in the Parish Council notice boards and on the web page)
 - b. Press release – ‘Community Spirit on Show Once Again’ and ‘Reopening of Tewkesbury Leisure Centre’.
 - c. Register of Electors request form (already submitted by Clerk).
- ix. **Society of Local Council Clerks (SLCC)** – Newsletter.
- x. **Gloucestershire County Council** – Newsletter with information on Tier 2.

As there was no further business, the meeting concluded at 9.06 p.m.