

FULL COUNCIL AGENDA



To: Cllr S Ward (Chairman) Cllr J Roberts (Vice Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis Cllr Mrs S Terry
Cllr C Woodward

Date: 3rd October 2019

NOTICE OF MEETING

You are summoned to a meeting of the Council that will be held on **WEDNESDAY, 9th October 2019 in the Ray Shill Room, at Northway Community Hub, Northway**, commencing at approx. **7.00 p.m.** to include a period of public participation directly after 'Apologies' have been received.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime & Disorder (Section 17), Health & Safety and Human Rights

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings will be available online or by written request to the Clerk.

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Clerk of the Council

COUNCIL AGENDA

WEDNESDAY, 9th OCTOBER 2019 at 7.00 P.M.

1. **Apologies for absence:** To receive apologies for absence.
2. **Public Participation:**
 - i. To approve adjournment of meeting to allow for any public participation (up to a maximum of 10 minutes in total, and a maximum of 3 minutes per person).
 - ii. To approve re-convening of meeting.
3. **Declarations of Interest:** Following adoption by the Council on 11 July 2012, of the Northway Parish Council Code of Conduct, Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies. Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.
4. **Presentation:** To receive a presentation from a Member of the Strategic Employment Support (Gloucestershire County Council) asking the Council to consider taking a placement from Alderman Knights School ([details circulated to Members](#)). To determine any action.
5. **Minutes of the Council Meeting that took place on 11th September 2019:** For approval and signature ([copy circulated to Members](#)).
6. **Matters Arising from Council Minutes/Clerks Report:**

C/178/19 Matters Arising / Defibrillator – To receive confirmation that the Defibrillator at The Northway Centre went live on Monday 31st September 2019.

C/196/19 Correspondence for Action / Town and Parish Seminar – To receive report from Cllr Ward following his attendance at the Town and Parish Seminar on Tuesday, 24th September 2019.
7. **Roads & Road Safety:**
 - i. To discuss any issues of concern that require attention before the next Road Safety Committee Meeting or that are not the responsibility of the Stakeholder Manager.
 - ii. Gloucestershire County Council – details of road closures.
8. **Borough Councillors' Reports**
9. **County Councillor's Report:**
10. **Planning Committee:** To receive the Minutes of the Planning Committee Meeting held on 18th September 2019 ([copy circulated to Members](#))
11. **General Purposes Committee:** To receive the Minutes of the General Purposes Committee Meeting held on 18th September ([To be tabled](#)).
12. **Notice of Conclusion of Audit:** To receive the External Auditor Report and Certificate for 2018/19. To consider report and consider any necessary action. A Notice has been placed on line and in the parish noticeboards. ([copy circulate to Members](#)).

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13. **Council Accounts:** To approve the Schedule of bills paid and cheques for payment at 9th October 2019.
14. **The Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018.** To consider whether the IT Working Party should be responsible for looking at this new legislation. To determine.
15. **Neighbourhood Plan/Ashchurch Concept Master Plan;-**
 - i. GRCC have been updated that an article relating to a Plan is being placed in the Council's next newsletter to gauge interest.
 - ii. To receive information from Tewkesbury Borough Council regarding the designation.
 - iii. Atkins – To receive a copy letter send to residents in Sinderberry Drive be advised of ground assessments.
 - iv. Neighbourhood Plan Writing Specialist – Details of complimentary planning services.
16. **Activity Trail** – To consider how to progress the concept of an Activity Trail. To determine.
17. **Voluntary Work in Parish:-**
 - i. As agreed under Min Ref C/15/16, to receive reports of voluntary work undertaken by residents.
 - ii. Lunch Club - To consider ways in which the Parish Council can help/promote the need for people to help with the Club. To further consider the viability of employing help.
18. **Groundworkers Meetings** – To receive any feedback from Cllr Terry regarding Groundworkers Meeting.
19. **Correspondence for Action:**
 - i. **Gloucestershire Association of Parish & Towns Councils:-**
 - a) To consider any courses and receive an update regarding holding a Being a Better Councillor course at the Community Hub.
 - b) Information relating to installation of ANPR cameras and the powers Parish Councils have to do so.
 - c) Following the elections in May and the Executive Committee meeting on 26th September, GAPTC are looking for representatives to sit on its Executive Committee. To determine interest and consider any necessary action. There are 5/6 meetings a year and the AGM. Regular meetings last no more than 2 hours in the afternoon at a venue which is advised nearer the time.
20. **Correspondence for Information:**
 - i. **Hall Usage** – To receive letter of thanks for the use of the Community Hub for a coffee morning held in aid of Macmillan Cancer Support.
 - ii. **Tewkesbury Borough Council:-**
 - a) Press release about a Consultation regarding Financial Support with Council Tax.
 - b) Press release regarding £2m funding government funding 'High Streets Heritage Action Zone'

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20. **Correspondence for Information:** (Continued)
- iii. **National Association of Local Councils** – New Audit Code of Practice Part II. Consultation
 - iv. **Gloucestershire County Council** – Minutes from the Chartered Parish 5th September 2019.
 - v. **Gloucestershire Constabulary** – How to avoid Becoming a Victim of Identity Fraud
21. **Correspondence received after 3rd October 2019**

The next meeting of the Full Council will be Wednesday, 13th November 2019