

AGENDA



To: Cllr S Ward (Chairman)
Cllr M Barnes
Cllr C Blackmore
Cllr P Godwin
Cllr E MacTiernan
Cllr G Shelton

Cllr S Terry (Vice Chair)
Cllr J Beadle
Cllr T Fowler
Cllr P Mackenzie
Cllr J Roberts

Date 5th October 2022

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 12th October 2022**, commencing at approximately 7.05pm, in the Ray Shill Room following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Council's carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
12TH OCTOBER 2022

1. **Apologies for Absence**
2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 20th July 2022 for approval and signature (copy circulated to Members with Full Council Agenda).
4. **Matters Arising from Previous Minutes**

GP/116/22 Newsletter – *Issue 28 of Northway Voice has been delivered throughout Northway.*

GP/117/22 Trees – *Trees overhanging Lee Walk from the Community Hub grounds were trimmed back following a resident's complaint.*

GP/119/22 Parish Maintenance Contract > Bin – *A new bin has been installed in Gould Drive.*

GP/116/22 Newsletter – *Cllr Blackmore spoke to the farmer about cutting the fields backing Sinderberry Drive.*

GP/94/22 Memorial Tree – *An apple tree will be planted in Platinum Park during October in memory of Mr Clapham.*

GP/112/22 Joan's Field – *A 'no access' sign has been installed at the recently cleared opening into Joan's Field.*

GP/31/22 Parish Maintenance > Grass Cutting Contract – *The annual grass cutting report has been submitted to Tewkesbury Borough Council.*

GP/75/22 Northway Playing Field > Northway Play Park – *The roundabout has been serviced, bolts tightened/replaced on the tri-swing and multiplay unit, grass matting secured and a swing seat raised.*

GP/99/22 Event Flag – *The tear drop event flag that was ordered has now been delivered.*

GP/92/22 Northway Playing Field > Concrete Cover – *A damaged concrete cover that the Council agreed to repair is the responsibility of Severn Trent, they have been notified.*

GP/75/22 Northway Playing Field > Young Gloucestershire – *Young Gloucestershire have provided a report following the camps they held at Northway during the summer holidays.*

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5. **Northway Playing Field**

i. **Northway Play Park**

- a. To receive inspection reports relating to the Play Park and consider or agree any necessary actions.
- b. To consider or agree purchase of replacement parts for the aerial runway (following RoSPA report (Min Ref: GP/75/22 refers)).
- c. To receive risk assessment (copy attached for members) relating to installation of bird spikes on the swing frame(s) (Min Ref: GP/111/22 refers) and further consider or agree action.
- d. To receive update relating to installation of the wheelchair swing (Min Ref: GP/111/22 refers), including RoSPA report, and agree any necessary action.
- e. To reconsider painting/repair of the concrete seats/walls (GP/111/22 refers). To agree necessary action.

ii. **Northway Skate Park**

- a. To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs.
- b. To receive update on the skatepark project and agree any necessary action.

iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs.

iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.

v. **Main Entrance**

- a. To receive update following damage to palisade fencing at the entrance into the Playing Field and ratify actions taken since. To agree any further action.
- b. To consider undertaking regular inspections of the barrier and agree any necessary action.

vi. **Footpath** – To consider or agree action relating to cracks in the footpath at the Playing Field.

vii. **Other Issues** – To consider or agree any other necessary actions relating to Northway Playing Field.

6. **Joan's Field**

i. **Bridge/Access** – To receive quotations for installation of a new bridge and path into Joan's Field. To consider or agree acceptance, as well as any other necessary action, including approval of funds to make up the difference.

ii. **Other Issues** – To consider or agree any other necessary actions relating to Joan's Field.

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7. **Platinum Park**
 - i. **Teenage Shelter** – To receive inspection reports relating to the Teenage Shelter and agree necessary action(s).
 - ii. **Wild Area** – To consider or agree ongoing maintenance (if any) of wild area (contractors previously recommended that wild areas are flailed occasionally to encourage return of wildflowers).
 - iii. **Bulb Planting** – To consider or agree allocating funds toward planting of bulbs in Platinum Park.
 - iv. **Overgrowth** – To reconsider maintenance of overgrowth/brambles and agree action.
 - v. **Bollards** – To receive suggestion from Cllr Shelton that the Council install additional bollards on the verge near Harriers Walk to stop cars parking there. To consider or agree.
 - vi. **Other Issues** – To consider or agree any other actions relating to Platinum Park.
8. **Circus** – To receive feedback following James Richards Circus visit on 2nd-4th September 2022 and consider whether they should be permitted/invited to visit again. To also consider use of donated funds. To determine action.
9. **Policies** – To consider adopting policies relating to:
 - i. Dumping of garden waste and possible issuing of a fine.
 - ii. Flying of drones
 - iii. Use of verges during building work.
10. **Dogs**
 - i. To receive correspondence from a resident requesting an enclosed dog walking area. To consider or agree any action.
 - ii. To receive information relating to recent dog bites / attacks in Northway.
11. **Iron Bridge** – To receive update on possible clearance work/painting at the iron bridge site. To consider or agree any action.
12. **Trees** –
 - i. **GCC Tree Warden Scheme** – Confirmation that the Council's application for free trees has been accepted. To also receive update on supply/planting of further trees (Min Ref: GP/95/22 refers). To consider or agree any necessary action.
 - ii. **Kingston Road Tree** – To receive complaint of tree branches resting on a telephone line in Kingston Road, to agree action, if necessary.
 - iii. **TPO's** – To consider or agree applying for TPO's on any trees in the parish.
13. **Scarecrow Competition** – To receive feedback following the Sycamore Chapel scarecrow competition. To consider or agree any action.

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14. **Bins** – To receive a request that the Council install bins in Alexandra Way (if permitted). To consider or agree.
15. **Newsletter** – To consider articles for inclusion in the next issue of Northway Voice.
16. **Gloucestershire Playing Fields Association (GPFA)** – To consider/agree renewal of subscription to this organisation.
17. **Budget for the Financial Year 2023/2024** – To discuss and agree the financial requirements of the Committee to be incorporated as part of the Council’s Budget and Precept (to be tabled at the meeting).
18. **Parish Maintenance Contract** –
 - i. **Grass Cutting** – To review grass cutting and consider whether the Council wants to continue with existing arrangements. If so, to consider any necessary actions. To determine and agree any necessary actions.
 - ii. **Ongoing Contracts** – To consider review or tendering of any parish maintenance contracts. If agreed, to consider setting up a Working Party to oversee this.
 - iii. **Emergency Contractors** – To approve current emergency contractors.
 - iv. **Area Opposite the Northway Centre** – To receive an update regarding ongoing maintenance of this area. To agree any necessary action.
 - v. **Other Items** – To consider any other issues relating to maintenance in the parish and agree necessary action.
19. **Winter Maintenance** – To consider action that the Council may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins, snow wardens, hand spreaders, etc).
20. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action.
 - iii. **Annual Report** – To receive annual report (what achieved, group training, equipment or lack of, maintaining of watercourses, liaison undertaken with other agencies).
21. **‘Report It’** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
22. **Correspondence for Action**
 - i. **Young Gloucestershire** – Invitation to Theory of Change Event (Holiday’s, Activities and Food Programme) on 14th October 2022 11am – 2pm. To consider or agree attendance.

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23. **Correspondence for Information**

i. **Gloucestershire Playing Field Association**

a. The Playing Field newsletter – Summer 2022.

b. Pitch advice for sports clubs and parish/town councils.

ii. **Keep Britain Tidy** – A call for action on disposable BBQ's, sky lanterns and street glass.

iii. **Tree Warden Meeting** – Details of meetings (which were both subsequently cancelled).

iv. **Ash Road** – Copy of correspondence between a resident and various organisations regarding maintenance at a property.

24. **Correspondence received after 6th October 2022**