

AGENDA



To: Cllr M Barnes (Chairman)
Cllr G Fancourt
Cllr P Mackenzie
Cllr K Poole
Cllr G Shelton

Cllr J Beadle
Cllr P Godwin
Cllr E MacTiernan
Cllr J Roberts
Cllr S Terry

CC: Laura Stewart, Clerk's Assistant

Date: 9th May 2024

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 15th May 2024**, commencing at approximately 7.05pm, in the Ray Shill Room following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and biodiversity, in line with its policies. Members should do what they can to reduce the Council's carbon footprint and environmental impact, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
15TH MAY 2024

1. **Election of Committee Chairman for the Municipal Year**
2. **Apologies for Absence**
3. **Election of Committee Vice-Chair for the Municipal Year**
4. **Declarations of Interest**

Pursuant to the adoption by the Council, on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

5. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 17th April 2024 for approval and signature (copy circulated with Full Council Agenda).
6. **Matters Arising from Previous Minutes**

GP/36/24 Joan's Field > Fencing – Repairs to the wooden fencing have been completed.

GP/38/24 Parish Maintenance Contract – The rusted dog bin along the Spine has been removed.

GP/47/24 Joan's Field > Other Issues – Smart Cut have been asked to plant hedgerow whips later in the year.

GP/49/24 Policies – The Joan's Field policy was amended, as agreed.

GP/50/24 Parish Maintenance Contract – The box hedge at Northway Community Hub has now been sprayed with insecticide.

7. **Northway Playing Field**
 - i. **Northway Play Park** – To receive inspection reports relating to the play park and approve or ratify any necessary action or repairs. To include RoSPA annual report (copy of Summary attached for Members).
 - ii. **Northway Skatepark**
 - a. To receive inspection reports relating to the skatepark and approve or ratify any necessary action or repairs. To include RoSPA annual report (copy of Summary attached for Members).

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15TH MAY 2024

7. **Northway Playing Field** (continued)
- b. 1. To approve acceptance of a grant (totalling £143,300) from The National Lottery's Community Fund towards installation of a concrete skatepark in Northway (Min Ref: FIN/34/24 refers) and agree any other actions.
 - 2. To receive an update regarding further funding that is required before the skatepark project can commence and consider or agree any necessary action.
 - 3. To consider or agree any further action relating to the skatepark project and agree any action (including consideration of holding a Working Party meeting).
- iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs. To include RoSPA annual report (copy of Summary attached for Members).
- iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs. To include RoSPA annual report (copy of Summary attached for Members).
- v. **Gate Opening** – Following the passing of Brian Trenfield, the Gate Keeper, to consider or agree arrangements for locking and unlocking the Playing Field gate and whether any changes to the role should be considered at this time. To determine.
- vi. **Other Action** – To consider or agree any other necessary actions relating to Northway Playing Field.
8. **Joan's Field**
- i. **Giant Hogweed** – The next inspection for Giant Hogweed is due to take place at the end of May, to agree arrangements for this.
 - ii. **Other Issues** – To consider or agree any other necessary actions relating to Joan's Field.
9. **Platinum Park**
- i. **Teenage Shelter** – To receive inspection reports relating to the Teenage Shelter and agree necessary action(s).
 - ii. **Other Issues** – To consider and agree any other actions relating to Platinum Park.
10. **Northway Community Hub**
- i. **Bench** – To consider options and possible locations for a bench in the Hub Grounds, following discussions that took place at the Full Council Meeting on 8th May. To agree action.
 - ii. **Other Issues** – To consider or agree any other issues relating to

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11. **Newsletter** – To consider or agree any actions relating to the next issue of Northway Voice, including suggestions of articles for inclusion. To also take into consideration how the next issue will be delivered following the passing of Brian Trenfield (also Gate Keeper) who previously distributed the newsletter around the parish.
12. **Ball Games** – To receive additional information in relation to request for No Ball Games sign in Hawthorn Way (copy attached for Members). To consider or agree necessary action.
13. **Tree Maintenance Schedule** – Confirmation that tree inspections are due to take place in June (GP/35/20). To consider/agree who will undertake.
14. **Coronation Community Orchard Funding** – To consider or agree applying for a grant of up to £5,000 towards creation or expansion of a community orchard.
15. **NCV Flower Barrels** – To consider what will happen to flower barrels around the parish if/when NCV stop maintaining them. To agree necessary action.
16. **Parish Maintenance Contract**
 - i. **Litter Picking** – To approve purchase of a new trolley to assist the Litter Picker in her role.
 - ii. **Emergency Contractor** – One of the Council's Emergency Contractor's has passed away. To consider or agree any action, if necessary.
 - iii. **Other Issues** – To consider any other issues relating to maintenance in the parish and agree necessary action.
17. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action.
18. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
19. **Correspondence for Action**
 - i. **Ashchurch Cemetery** – To receive correspondence regarding grass cutting at Ashchurch Cemetery. To consider or agree response.
20. **Correspondence for Information**
 - i. **Parish Online** – Confirmation that the Council's subscription to Parish Online mapping software has been renewed.
21. **Correspondence received after 9th May 2024**