

AGENDA



To: Cllr S Ward (Chairman)
Cllr M Barnes
Cllr P Godwin
Cllr E MacTiernan
Cllr G Shelton

Cllr S Terry (Vice Chair)
Cllr C Blackmore
Cllr P Mackenzie
Cllr J Roberts
Cllr T Treacy

Date 9th September 2021

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 15th September 2021**, commencing at approximately 7.10pm, following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and, in line with its policy, Members should do what they can to reduce the Council's carbon footprint, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

.....
Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
15TH SEPTEMBER 2021

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 21st July 2021 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes (FOR INFORMATION, AS READ)**

GP/109/21 Dog Control and Welfare Working Party – Signs at the Playing Field are in the process of being amended to ask that dogs be kept ‘under control’ instead of on a lead.

GP/96/21 & GP/107/21 Litter Picking Event – Litter picking equipment has been delivered to the office following TBC’s induction.

GP/117/21 Parish Maintenance Contract – Weeds along Hardwick Bank Road (and in drains along Thistle Downs) were reported to GCC for inclusion in the maintenance list.

GP/76/21 Northway Playing Field > Skate Park – Welds on ramps have been repaired.

GP/80/21 Parish Maintenance – GCC has paid its contribution towards the cost of weed killing in Northway.

GP/28/21 Parish Maintenance – The annual grass cutting report has been submitted to Tewkesbury Borough Council

GP/78/21 The Park – Wire mesh is now installed on all of the bollards along the perimeter of The Park.

5. **GP Projects Working Party**

i. **Previous Meeting** – Notes of the GP Projects Working Party Meeting that took place on 1st September 2021 ([circulated to Members with General Purposes Committee Agenda](#)).

ii. **Outdoor Gym Area/Fit Zone** – To receive any updates and agree any necessary action.

iii. **Joan’s Field Access** – To receive any updates and agree any necessary action.

AGENDA
GENERAL PURPOSES COMMITTEE
15TH SEPTEMBER 2021

5. **GP Projects Working Party** (continued)

iv. **Wheelchair Swing**

a. **Quotation** – Following an increase in the quotation for installation of a wheelchair swing, to receive recommendation from GPPWP that the Council accept this price (Min Ref: GP/37/21 refers). To consider or agree.

b. **DFG** – To receive an update, if available, following the Council's application to the Disabled Facilities Grant (DFG). If unsuccessful, to consider recommendation from the GPPWP that the Council fund installation of the wheelchair swing itself (Min GP/37/21 refers).

v. **Skate Park Project** – To receive any updates relating to upgrading the Skatepark and creation of a Project Group. To also receive recommendations from the Working Party (Min Ref: GP/39/21 refers) and agree any necessary action:

a. The Council aims to replace or remove the existing facility by 2024/25.

b. The Council installs a banner or signage at the existing facility (to receive prices, if available).

c. Spoil from the work should be used to improve the BMX track.

vi. **Other Projects** – To receive any updates relating to any other projects and/or available funding. To agree any necessary action.

vii. **Online Sessions** – To receive reports following attendance at online sessions (Gloucestershire Community Foundation, Inform Gloucestershire) and consider attendance at any other upcoming sessions.

viii. **Next Meeting** – No future Working Party Meeting's are currently scheduled.

6. **Northway Playing Field**

i. **Northway Play Park**

a. **Inspection Reports** – To receive inspection reports relating to the Play Park and consider or agree any necessary action.

b. **Seesaw** – Following vandalism of the seesaw, to consider or agree necessary action.

ii. **Northway Skate Park** – To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs.

iii. **M.U.G.A / Outdoor Gym** - To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs.

iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.

AGENDA
GENERAL PURPOSES COMMITTEE
15TH SEPTEMBER 2021

6. **Northway Playing Field** (continued)
 - v. **Fete**
 - a. **Update/Feedback** – To receive update/feedback following the Northway Fete and the Parish Council's stall. To consider or agree any action (including suggestion that a letter of thanks is sent to the organiser).
 - b. **Gazebo** – To consider purchasing a gazebo for the Council to use at future fetes.
 - vi. **Security** – To receive concerns regarding the gap between inner gate and bollard. To agree any necessary action.
 - vii. **Palisade Fencing** – Emergency action was undertaken to repair fencing at the top of the Playing Field. To ratify.
 - viii. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
7. **Joan's Field** – To consider or agree any action(s) relating to Joan's Field.
8. **The Park Amenity Land**
 - i. **Inspection Reports** - To receive inspection reports relating to The Park and agree necessary action(s).
 - ii. **Other Issues** – To consider or agree any other necessary actions relating to The Park.
9. **Trees**
 - i. **Saplings** – To receive advice relating to saplings at the entrance to Northway Playing Field, if available). To consider or agree any action.
 - ii. **Pruning** – To consider/agree whether to contract pruning of cherry/plum trees.
 - iii. **Virginia Close** – To receive update on tree by Virginia Close/Court (Min Ref: GP/98/21 refers) and agree any necessary action.
 - iv. **The Queen's Green Canopy** – To reconsider getting involved in this tree planting scheme (Min Ref: GP/93/21 and GP/97/21 refer) (information previously circulated with July GP Agenda but more can be found at www.queensgreencanopy.org). To agree any action.
 - v. **Other Action** – To consider any other action relating to trees in the parish.
10. **Bins** – Following removal of bin liner and damage to bin, to receive update, ratify emergency action and consider any further action that may be required.
11. **Newsletter** – To consider or agree items for inclusion in the next issue of Northway Voice (issue 26, due Nov 2021).
12. **Memorial Bench** – To consider or agree adopting a policy on memorials (Min Ref: GP/114/21 refers) ([amended copy attached, with cllrs' suggestions included](#)).

AGENDA
GENERAL PURPOSES COMMITTEE
15TH SEPTEMBER 2021

13. **Circus** – To receive request for a circus event to take place in Northway (Summer 2022) (information attached for Members). To consider or agree.
14. **Bus Shelter** – Emergency action was undertaken to repair a broken drain pipe on one of the bus shelters (a blockage was also cleared at Northway Village Hall at the same time). To ratify.
15. **Parish Maintenance Contract**
 - i. **Grass Cutting** – To consider any issues relating to grass cutting and agree any necessary action.
 - ii. **Area Opposite the Northway Centre** – To receive response from Tewkesbury Borough Council regarding ongoing maintenance of this area (Min Ref: GP/117/21 refers) and agree action, if necessary.
 - iii. **Weedkilling** – To consider or agree arranging for weedkilling to take place earlier in the year (Min Ref: GP/117/21 refers). To consider any other areas that should be included i.e. around skate park equipment and/or bus shelters. To agree.
 - iv. **Ongoing Contracts** – To consider reviewing or tendering of any parish maintenance contracts.
 - v. **Alleyways** – To review alleyways being maintained and consider/agree addition of any changes.
 - vi. **Other Issues** – To consider any other issues relating to maintenance in the parish and agree necessary action.
16. **Winter Maintenance** – To consider action that the Council may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins, snow wardens, hand spreaders, etc).
17. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action. *Note: Cllr Treacy has volunteered to act as stand in Flood Warden whilst Cllr Mackenzie is away.*
18. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
19. **Correspondence for Action**
 - i. **Tesco Community Grants** – Information.
20. **Correspondence received after 9th September 2021.**