

AGENDA



To: Cllr Mrs S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr J Roberts
Cllr K Sollis Cllr C Woodward

Date 10th October 2019

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 16th October 2019** in the **Ray Shill Room, Northway Community Hub, Northway**, at approximately at 7:05pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
16TH OCTOBER 2019

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes:** Minutes of the General Purposes Committee Meeting held on the 18th September 2019 for approval and signature.

4. **Matters Arising from Previous Minutes**

GP/112/19 Northway Playing Field > Access – *Disclaimer was added to key-borrowing form warning that the Council would not accept liable for any accidents/injury incurred in opening security barrier.*

GP/112/19 Northway Playing Field > Bin Emptying – *GAB Waste have been asked to continue emptying bins on the Playing Field.*

GP/112/19 Northway Playing Field > Gate Opening – *GAB Waste have been asked to lock gate late on some nights due to hire of the Village Hall (if there is an additional charge for this it will be forwarded to the Youth Club Trustees).*

GP/118/19 Benches/Chairs – *Two benches have now been placed in the Hub grounds.*

GP/134/19 Correspondence Received After 12th September 2019 – *A response was sent to the resident asking when business signs/posters would be taken down (and the query forwarded on to Gloucestershire County Council).*

GP/134/19 Correspondence Received After 12th September 2019 – *An article was forwarded for inclusion in Tewkesbury Borough News.*

GP/99/19 Dog Fouling > Waste Bin – *A contractor has been instructed to remove a dog bin along Steward Road and replace it with the one from Hardwick Bank Road/Northway Lane junction.*

5. **Northway Playing Field**

i. **Play Inspection Reports** – To receive inspection reports relating to Northway Playing Field and approve or ratify any necessary action or repairs.

ii. **Maintenance** – To receive quotations (if available) for maintenance to the perimeter of the Playing Field (Min Ref: GP/112/19 refers). To agree action.

iii. **Tree** – To receive concerns from resident regarding a tree. To agree necessary action.

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5. **Northway Playing Field** (continued)
 - iv. **Water Tap** – To further consider suggestion that a bottle filling tap be installed at Northway Playing Field (possibly outside the Changing Rooms or Village Hall) to discourage single use plastic bottles (Min Ref: GP/112/19 refers). To agree action.
 - v. **Mosquito** – Following recent increase in vandalism, to consider whether the Council would like to re-commence discussions relating to installation of a high pitch mosquito youth dispersal device. To agree action.
 - vi. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
6. **Joan's Field**
 - i. **Maintenance** - To receive quotations (if available) for maintenance to fruit trees and brambles in Joan's Field (Min Ref: GP/113/19 refers). To agree action.
 - ii. **Bat Boxes** – To receive notice that NCV are relocating bat boxes to better locations within the field. To approve minor pruning of trees, if necessary.
 - iii. **Other Issues** – To consider or agree any other necessary action(s) relating to Joan's Field.
7. **The Park** –
 - i. **Maintenance** – To receive quotations (if available) for pruning of apple trees on The Park (Min Ref: GP/114/19 refers). To agree action.
 - ii. **Other Issues** - To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.
8. **Northway Guardians** – To receive an update on Northway Guardians - community led project (Min Ref: GP/78/19 refers). To consider or agree any action.
9. **Handyman** – To further consider whether it would be beneficial to consider employment of a handy man to undertake odd jobs and maintenance. To agree any further action.
10. **Bus Shelters** – To receive quotations for bus shelter cleaning for the next financial year. To consider or agree acceptance.
11. **Dog Waste Bin** – To consider or agree action relating to damaged dog waste bin along The Spine.
12. **Northway Community Hub Grounds**
 - i. **Smoking** – To reconsider or agree options for outdoor ash tray(s) in the Hub grounds.
 - ii. **Other Issues** – To consider or agree any necessary action(s) relating to the Hub grounds.
13. **Newsletter**
 - i. **Draft** – To approve draft copy of newsletter and consider any additions or changes.

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13. **Newsletter** (continued)
 - ii. **Youth Survey** – To consider locations for return boxes to be placed and agree any further actions.
14. **Grass Cutting**
 - i. **Tewkesbury BC/Ubico** – To receive update on the possibility of Tewkesbury BC allowing Northway PC to take on all the grass cutting in the parish (being reimbursed the cost of Ubico's three-weekly cuts). To consider or agree any action.
 - ii. **Reports/Issues** – To receive any reports relating to grass cutting in the parish and consider or agree any necessary action.
 - iii. **Response from Countrywide** – To receive response from Countrywide Grounds Maintenance regarding standard of work.
 - iv. **Exclusion of the Public and Press under Standing Order No. 1c, Viz:** - That in view of the special / confidential nature of the business about to be transacted i.e. parish assets, it is advisable in the public interest that the public and press are temporarily excluded and they are instructed to withdraw.
 - v. **Exclusion Items** – COUNCILLORS ONLY.
15. **Weed Killing** – To receive update on weed killing in the parish and consider or agree any necessary action.
16. **Noticeboard in Saxon Park** – To approve, and sign, proposed licence (from Tewkesbury Borough Council) to erect a notice board in Davey Road, Saxon Park.
17. **Parish Maintenance Contract**
 - i. **Contractors** – To review the Parish Council's current Contractors. To consider or agree any actions or alterations.
 - ii. **Emergency Contractors** - To review the Parish Council's current Emergency Contractors. To consider or agree any actions or alterations.
 - iii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.
18. **Winter Maintenance** – To consider action that the Council may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins, snow wardens, hand spreaders, etc).
19. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.
20. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

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21. **Budget for the Financial Year 2020/2021** – To discuss and agree the financial requirements of the Committee to be incorporated as part of the Council's Budget and Precept (to be tabled at the meeting).

To also consider any capital projects that the General Purposes Committee want to recommend to Council, including - Skate Park (Min Ref: GP/87/14 refers), Gym Equipment (Min Ref: GP/105/18 refers) and any other projects.

22. **Correspondence for Action**

- i. **Primary Care Supplies** – Details of glow in the dark AED location signs. To consider or agree if it would be beneficial to purchase any of these to highlight location of defibrillator(s).
- ii. **RoSPA** – Details of 2019 Play Safety Conference at Hilton Metropole Birmingham on 5th December 2019. To consider or agree attendance.
- iii. **Keep Britain Tidy** – Details of 'We're Watching You' campaign. To consider or agree purchasing a package to trial in Northway.

23. **Correspondence for Information**

- i. **Rural Services Network** – Bulletin.
- ii. **Playdale** – Details of Play Consultancy Service.

24. **Correspondence received after 10th October 2019**