

AGENDA



To: Cllr Mrs S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr M Barnes Cllr Mrs P Godwin
Cllr P Mackenzie Cllr Mrs E MacTiernan
Cllr E Phennah Cllr C Porter
Cllr J Roberts Cllr G Shelton
Cllr K Sollis

Date 10th September 2020

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 16th September 2020**, commencing at approximately 7.20pm, directly following a meeting of the Planning Committee.

Following the passing of the Coronavirus Act 2020 (c.7), the Council is unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom.us), click 'join a meeting' and enter the Meeting ID:

ID: 868 4006 3324

Password: 682912

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

A handwritten signature in cursive script, appearing to read 'C. M. Woodrow', is written over a dotted line.

Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
16th SEPTEMBER 2020

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 15th July 2020 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

GP/86/20 (vi) Emergency Plan – To receive an update in relation to the provision of additional PPE in the Emergency Plan boxes.

GP/89/20 (ii) Tree Undergrowth – To receive an update in relation to the removal of excess undergrowth from three trees, as previously identified.

GP/44/20 (i) – Removal of Cross Trainer – To receive update in relation to the removal of the Cross Trainer from the outdoor gym.

5. **Northway Playing Field**

i. **Northway Play Park -**

- a. To receive inspection reports relating to the Play Park and consider or agree any necessary action.
- b. To receive update relating to Roundabout service that took place on 17th July in the Play Park.

ii. **Northway Skate Park -**

- a. To receive inspection reports relating to the Play Park and consider or agree any necessary action.
- b. To receive update relating to Roundabout service that took place on 17th July in the Play Park.

iii. **M.U.G.A / Outdoor Gym –**

- a. To receive inspection reports relating to the MUGA and outdoor gym equipment. To consider or agree any necessary action.

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5. **Northway Playing Field** – (continued)
- b. To ratify repairs to the MUGA fencing at Northway Playing Field. It was recorded in the inspection report that some metal fencing had been bent and may have exposed sharp edges. The fencing had been straightened again and made safe. The combined cost to make good the issues at the BMX humps and the MUGA was £35.
- iv. **BMX Humps** –
- a. To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
 - b. To ratify emergency works to the BMX humps. It was recorded in the inspection report that a large red brick had become exposed at ground level and was presenting a risk to users. The brick had been removed and the ground made good.
- v. **Crime and Disorder** - To receive an update in relation to the provision of CCTV cameras at the Village Hall and consider or agree any actions.
- vi. **Other Issues:** To consider or agree any other necessary action(s) relating to Northway Playing Field.
6. **Joan's Field** - To consider or agree any necessary actions relating to Joan's Field.
- i. To ratify emergency repairs to the stile in Joan's field. It was reported that the stile at the entrance to the field was no longer secured at ground level, and the horizontal step had rotted and was at risk of breaking away. Job cost - £78.00.
 - ii. To receive update relating to the condition of some apple tree in Joan's Field and determine any necessary action.
7. **The Park:**
- i. To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.
 - ii. Teenage Shelter – To consider and agree any necessary actions and/or receive any inspection reports relating to Teenage Shelter
 - iii. To ratify emergency action taken to replace fallen bollard securing a loose one.
8. **Parish Maintenance Contract**
- i. **Grass Cutting:**
 - a) **Tewkesbury Borough Council (TBC) Contract** – To receive update relating to the three-monthly progress report required by TBC as part of the contract, as well as an update regarding any payment received. To consider any necessary action.
 - b) **Praise for Grounds Maintenance Teams** – From a resident in Gould Drive, Northway, via TBC Customer Services:

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8. **Parish Maintenance Contract** - (continued)
- ii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.
 - a) Praise for Litter Picker – From a local resident.
 - b) To consider arranging employee / Contract cover when the Litter Picker is on annual leave, or off sick. To determine.
 - c) **Winter Maintenance** – To consider action that the Committee may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins, snow wardens, hand spreaders, etc).
 - d) **Tenders** – To consider whether the Committee think it is necessary to go to tender on any of its current contracts. To determine.
 - e) **Dog Bins** – To receive updates relating to missing / damaged dog bins.
9. **Drainage and Flooding**
- i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.
10. **Newsletter** – To consider items for the newsletter and agree dates for production and delivery. (It was agreed to include C/112/20 Bridge details, C/142/20 dropped kerbs and considerate parking, C/116/20 long service of ex Councillor Diana Bailey). To determine action.
11. **'Report It'** – To receive a list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
12. **Correspondence for Information**
- i. The Rural Bulletin – Newsletters dated 21st, 28th July, 4th, 25th August 2020.
 - ii. The Rural Funding Digest – August 202 Edition.
 - iii. RoSPA Playsafety Routine Training Course. Charlotte had been booked on this course, which was now scheduled for 27th October, from 24th September, due to COVID-19
 - iv. Gloucestershire Playing Fields Association – COVID19 related guidance on reopening sports facilities.
 - v. Guidance for gardeners on ash-dieback disease.
 - vi. Keep Britain Tidy – Great British September Clean, 11th – 27th September.
13. **Correspondence received after 10th September 2020**