

AGENDA



To: Cllr Mrs S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr J Roberts
Cllr K Sollis Cllr C Woodward

Date 11th July 2019

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 17th July 2019** in the **Ray Shill Room, Northway Community Hub, Northway**, at approximately at 7:05pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
17TH JULY 2019

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes:** Minutes of the General Purposes Committee Meeting held on the 26th June 2019 for approval and signature.

4. **Matters Arising from Previous Minutes**

GP/49/19 & GP/61/19 Notice Board – *The notice board for Saxon Park has been delivered but can not be installed until a licence is issued by Tewkesbury BC.*

GP/63/19 Northway Playing Field > Skate Park – *Cllr Ward filled small holes in the wave ramp (as raised in ROSPA report).*

GP/79/19 Northway Playing Field > Bin Emptying – *GAB Waste have been instructed to empty bins on the Playing Field for a trial period of three months. It was also reported that the dog bin was not being shut properly.*

GP/79/19 Northway Playing Field > Other Issues – *Confirmation that Cllr Mackenzie visited the field to look for incidents relating to dog walking (aggressive/roaming dogs, owners not picking up mess) but encountered none.*

GP/79/19 Northway Playing Field > Other Issues – *Tewkesbury Town FC have been given permission to install a sign at the junction of Kingston Road with old Northway Lane.*

GP/84/19 Giant Hogweed – *A letter of thanks was sent to Mr Dunn for his help with inspecting for Giant Hogweed. Mr Dunn confirmed that he has undertaken a further inspection (to receive report if available).*

GP/85/19 Newsletter – *The latest issue of Northway Voice is in the process of being delivered.*

GP/86/19 Parish Maintenance > Area Outside Lee Road Shops – *A letter has been sent to shop owner regarding litter outside the Lee Road shops.*

GP/86/19 Parish Maintenance > Other Issues – *A response was sent to the resident wanting to help in Joan's Field.*

GP/88/19 Dog Waste Bin – *Cllr Mackenzie has confirmed that this bin is firmly fixed and accessible (grass been cut since last meeting).*

AGENDA
GENERAL PURPOSES COMMITTEE
17TH JULY 2019

5. **Local Community Initiative** – To receive an update following Mr Yardy’s initial proposals for a community led project (Min Ref: GP/78/19 refers). To consider or agree any action.
6. **Northway Playing Field**
 - i. **Play Inspection Reports** – To receive inspection reports relating to Northway Playing Field and approve or ratify any necessary action or repairs.
 - ii. **Security Barrier**
 - a. To receive report of damage to the barrier. To consider or agree any necessary action.
 - b. To receive quotation for palisade fencing (Min Ref: GP/79/19 refers). To consider or agree action.
 - iii. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
7. **NCV Fete**
 - i. **Risk Assessment/PLI** – To receive copy of risk assessment and public liability insurance information from NCV, if available. To consider any action.
 - ii. **Council Table** – To consider whether the Council wants to request a table at the NCV Fete and, if agreed, arrange finer details.
8. **Dog Fouling**
 - i. **Waste Bin** – To consider removing/replacing a damaged dog bin opposite Sycamore Road junction. To agree action.
 - ii. **Stickers** – To approve donating £1 for each dog fouling sticker that Tewkesbury BC provides the parish with in the future.
9. **Anti-social Behaviour**
 - i. **Reports/Updates** – To receive any reports/updates on anti-social behaviour and consider or agree action, if necessary.
 - ii. **Graffiti Removal** – To consider/agree quotation for removal of graffiti in the parish (Min Ref: GP/81/19 refers) and reconsider suggestion of ‘policy’.
10. **The Park**
 - i. **Ash Path** – To receive quotation, if available, for maintenance of this path and agree action.
 - ii. **Other Issues** – To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.

AGENDA
GENERAL PURPOSES COMMITTEE
17TH JULY 2019

11. Parish Maintenance Contract

i. Grass Cutting

- a. To receive update on the possibility of Tewkesbury BC allowing Northway PC to take on all the grass cutting in the parish (being reimbursed the cost of Ubico's three weekly cuts). To consider or agree any action.
- b. To receive any reports relating to grass cutting in the parish and consider or agree any necessary action.

ii. Trees

- a. To receive quotation(s), if available, for cutting back overgrowth from a verge along Northway Lane (Min Ref: GP/86/19 refers). To consider or agree acceptance.
- b. To receive any reports relating to trees and/or overgrowth, or relating to the tree maintenance strategy, and agree any necessary action.

iii. Weed Killing – To receive further response from County Cllr Smith relating to part-funding weed killing in the area. To consider or agree any necessary action.

iv. Other Issues – To consider any other issues relating to maintenance in the parish and agree necessary action.

12. Drainage and Flooding

i. Reports – To receive any reports from Members on flooding and agree any action.

ii. Flood Warden – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

13. 'Report It' - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

14. Correspondence for Information

i. Creative Play – Booklet.

15. Correspondence received after 11th July 2019