

AGENDA



To: Cllr Mrs S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr M Barnes Cllr J Roberts
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr G Shelton
Cllr K Sollis

Date 11th June 2020

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 17th June 2020**, commencing at approximately 7.05pm, directly following a meeting of the Planning Committee.

Following the passing of the Coronavirus Act 2020 (c.7), the Council is unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone go to the Zoom Website (zoom.us), click 'join a meeting' and enter the Meeting ID:

ID: 337 090 2377 Password: NPC123

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE

17th JUNE 2020

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 20th May 2020 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

GP/05/20 Community Hub Grounds – *Bird boxes are on order, but a delivery date is still not known.*

GP/44/20 (i) Cross Trainer Removal – *A decision had been made to have the seized Cross Trainer removed, and the ground made good. This work has been assigned to Contractor Hartell NB Construction, based on their original quote of £248.00 (GP/112/19 refers).*

GP/44/20 (iv) Wheelchair Swing – *The Clerk's Assistant had circulated a summary of costs relating to the provision and installation of a Wheelchair Swing.*

GP/48/20 Bins – *There are three bins still to be replaced, and these are on record with Tewkesbury Borough Council (TBC) and will be replaced when new stock becomes available.*

GP/49/20 Slabs to Defibrillator – *As with the Cross Trainer, and following a recent accident, where The Clerk tripped on the uneven slabs, a decision had been made to have the slabs relayed as a matter of urgency, on Health and Safety grounds. Contractor J Williams Contracting has been asked to carry out the work as soon as possible, based on his earlier quotation of £375.00. The work is due to be done on Saturday 13th June 2020.*

GP/50/20 Dog Sign Stickers – *All of the remaining dog sign stickers, outlining the new legislation, have now been fitted. The Clerk's Assistant has advised The Clerk of the various locations where he had fitted them.*

GP/52/20 Graffiti Wipes – *Following earlier cost investigations, Cllr Ward had ordered and received a batch of graffiti wipes.*

GP/61/20 Replacement Matting for the Cableway – *The Clerk's Assistant is investigating costs for replacement matting at the Cableway with the original supplier.*

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5. **Northway Playing Field**

- i. **Northway Play Park** – To receive inspection reports relating to the Play Park and consider or agree any necessary action.
 - ii. **Northway Skate Park** – The minutes of 26th June 2019 record that a UNANIMOUS decision was made to defer progression of an upgrade to the Skate Park for one year. At the time, there was also interest in investing in an Activity Trail for Northway. To consider and agree any further actions.
 - iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment. To consider or agree any necessary action.
 - iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
 - v. **RoSPA Play Area Inspection Reports** – To receive updates from Members in relation to the summary of RoSPA Play Area Inspection reports, previously circulated, and consider whether any further actions are necessary.
 - vi. **Wheelchair Swing** - To receive updates from Members on the summary costings provided by the Clerk's Assistant. To consider and agree any actions.
 - vii. **Crime and Disorder** - To receive any updates relating to the two fires that were started at the Playing Field. To consider any actions that Parish Council should take i.e. re-consider security cameras / dummies. To determine.
- vii. **Other Issues:**
- a) Gloucestershire Playing Fields Association (GPFA) have forwarded a selection of the latest graphics produced by the UK government. The graphics relate to the safe use of parks and outdoor spaces and may be of use in the Council's own posters or leaflets.
 - b) To consider how to reopen the Play Park when Government allows including provision of a 'deep clean'. To consider options.
 - c) Following reports that the footpath that runs from the car park, adjacent to the play areas is cracking. To review and consider any necessary actions. To determine.

6. **Joan's Field** - To consider or agree any necessary actions relating to Joan's Field.

7. **The Park:**

- i. To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.
- ii. Teenage Shelter – The Clerk's Assistant had been asked to obtain quotes and to nominate a suitable contractor to carry out visual inspections and minor maintenance, as necessary. To receive update and approve any necessary action. (GP/63/20 refers)

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8. **Parish Maintenance Contract**

i. **Grass Cutting:**

- a) **Tewkesbury Borough Council (TBC) Contract** – To receive update relating to the sign off of the Contract between Tewkesbury Borough Council and Northway Parish Council for ongoing grass cutting in the Parish. It had previously been agreed that Tewkesbury Borough Council will accept a signed hard copy of the contract from Northway Parish Council.
- b) **Grass Cutting Contractors** – To consider any feedback received, to date, regarding the new grass cutting regime and contractors. To determine any necessary action.

- ii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.

9. **Drainage and Flooding**

- i. **Reports** – To receive any reports from Members on flooding and agree any action.
- ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

10. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

11. **Correspondence for Information**

- i. The Rural Bulletin – Newsletter dated 1st June 2020.
- ii. Gloucestershire Playing Fields Association (GPFA) – Newsletter Spring 2020.

12. **Correspondence received after 11th June 2020**