

AGENDA



To: Cllr S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr M Barnes Cllr C Blackmore
Cllr P Godwin Cllr P Mackenzie
Cllr E MacTiernan Cllr E Phennah
Cllr J Roberts Cllr G Shelton
Cllr T Treacy

Date 11th February 2021

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 17th March 2021**, commencing at approximately 7.15pm, directly following a meeting of the Planning Committee.

Following the passing of the Coronavirus Act 2020 (c.7), the Council is unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone either click on the link or go to the Zoom Website (zoom us), click 'join a meeting' and enter the Meeting ID:

<https://us02web.zoom.us/j/3370902377?pwd=SzA1d3ZvaS9qSXV5Q3gxNUI0NjRzdz09>

Meeting ID: 337 090 2377
Passcode: NPC123
Phone: 0203 481 5240
0203 901 7895

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
17TH MARCH 2021

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 17th February 2021 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

***GP/28/21 Parish Maintenance > Bus Shelter Cleaning** – A price has been accepted from Golden Valley Window Cleaning for bus shelter cleaning throughout 2021/22.*

***GP/28/21 Parish Maintenance > Grass Cutting** – Tewkesbury Borough Council has been informed that the Parish Council is agreeable to the grass cutting contract.*

5. **GP Projects Working Party –**

- i. **Trim Trail / Activity Trail** – To consider or agree specifics relating to this project in order to assist with seeking a quotation (following a site meeting).
- ii. **Funding Advice** – To receive advice from Louise Gifford (Funding Officer, TBC) as well as an offer for her to meet with councillors over Zoom. To consider or agree any necessary action.
- iii. **Joan's Field Access** – To receive suggestion from Cllr Shelton regarding accessing Joan's Field, as well as associated correspondence, (current access is from Hardwick Bank Road and footpath behind Kestrel Way). To consider or agree action.
- iv. **Webinars** – Inclusive Play and Severn Trent Community Fund: To receive report from Cllr Roberts following attendance at these webinars (Min Ref: GP/21/21 refers).
- v. **Other Issues** – To consider or agree any other issues that need to be addressed before the next meeting of the GP Projects Working Party Meeting.

6. **Northway Playing Field**

i. **Northway Play Park –**

- a. To receive inspection reports relating to the Play Park and consider or agree any necessary action. To consider or agree.

AGENDA
GENERAL PURPOSES COMMITTEE
17TH MARCH 2021

6. **Northway Playing Field** (continued)

- b. To consider or agree repairing/repainting the concrete walls in the Play Park (Min Ref: GP/05/21 refers). To consider or agree.
- ii. **Northway Skate Park** – To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs.
- iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs.
- iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
- v. **Security**
 - i. **Traveller Policy** – Following attempted access onto Northway Playing Field, to consider any amendments required to the Traveller Policy (i.e. specifying a period of time after attempted access to keep gate(s) locked). To agree.
 - ii. **Access to Playing Field from the Car Park (i.e. inner gate, bollards, etc.)** – To consider whether any additional security measures are required to restrict access onto the field. To agree.
- vi. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.

7. **Trees**

- i. **Joan's Field** – To receive confirmation that work to trees in Joan's Field has now been completed (Min Ref: GP/23/21 refers).
- ii. **The Park** – To receive any updates relating to tree work on The Park (Min Ref: GP/23/21 refers). To approve any necessary action.

8. **Joan's Field** –

- i. **Giant Hogweed** – To receive report following Giant Hogweed inspection, if undertaken (Min Ref: GP/24/21 refers). To agree any necessary action.
- ii. **Other Issues** – To consider or agree any action(s) relating to Joan's Field.

9. **The Park Amenity Land**

- i. **Inspection Reports** - To receive any inspection reports relating to The Park and agree necessary action(s).
- ii. **Bollards** – To consider whether the bollards need inspecting to ensure public safety and security. To agree necessary action.
- iii. **Other Issues** – To consider or agree any other necessary actions relating to The Park.

10. **Community Litter Pick** – To consider taking part in the Great British Spring Clean (28 May – 13 June 2021). To consider or agree any action.

AGENDA
GENERAL PURPOSES COMMITTEE
17TH MARCH 2021

11. **Newsletter** – To receive any feedback that may have been received following distribution of the latest newsletter (Min Ref: GP/26/21 refers). To agree any action.
12. **Dog Issues**
 - i. **Northway Playing Field** –
 - a. To receive feedback from councillors following any visits to the Playing Field (Min Ref: GP/27/21 refers). To consider or agree any action.
 - b. To receive complaint from resident. To agree any action, if necessary.
 - c. To consider, as suggested at the previous meeting, whether signage needs to be reviewed and agree action, if necessary.
 - ii. **We're Watching You Signs** – To consider or agree deferring installation of signs until later in the year.
 - iii. **Dog Bite** – To receive report of dog bite incident and request for newsletter article reminding residents to keep dogs on a lead. To agree action.
 - iv. **Other Issues** – To consider or agree any other actions that may be required to help address dog-related issues in the parish.
12. **ParishOnline** – To consider or agree renewal of the Council's subscription to ParishOnline.
13. **Parish Maintenance Contract**
 - i. **Bins** –
 - a. To receive update, if available, following bin request to TBC (Min Ref: GP/28/21 refers). To consider or agree any necessary action.
 - b. Following removal of bin in Grange Road (Min Ref: GP/28/21 refers), to consider whether the remaining post is safe to be left in place (following concerns that have been raised). To agree action, if necessary.
 - c. To consider any other bin-related issues that may need addressing and agree action, if necessary.
 - ii. **Grass Cutting** – To consider request that the Parish Council no longer maintain a strip of land that has been purchased by a resident. To determine.
 - iii. **Strimming** – To agree risk assessment relating to Councillors undertaking strimming in the parish ([circulated to Members or to be tabled](#)).
 - iv. **Overgrowth** – To consider or agree maintenance of overgrowth by Saxon Park bus shelter/grit box.
 - v. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.

AGENDA
GENERAL PURPOSES COMMITTEE
17TH MARCH 2021

14. **Drainage and Flooding**

- i. **Reports** – To receive any reports from Members on flooding and agree any action.
- ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

15. **‘Report It’** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

16. **Correspondence for Action**

- i. **CPRE** – Details of Tree Planting Fund and invitation to March Lecture with Adam Henson on 18th March 2021. To consider or agree action or attendance.
- ii. **Gloucestershire County Council** – Details relating to Public Rights of Way – The Definitive Map and 2026 Cut-Off ([copy attached for Members](#)). To consider whether or not there are any tracks or ways in the parish that are not currently shown on the official records and agree response, if necessary.

17. **Correspondence for Information**

- i. **Countrywide Grounds Maintenance** – Correspondence.
- ii. **HAGS** – Details of the Rosenlund Collection.
- iii. **Tewkesbury Borough Council** – Fly tipping and burning case successfully prosecuted.
- iv. **CPRE** – 2021 Calendar with Gloucestershire photographs.

18. **Correspondence received after 11th March 2021**