

AGENDA



To: Cllr S Ward (Chairman)
Cllr Mrs D Bailey
Cllr Mrs F Castle
Cllr E Phennah
Cllr J Roberts

Cllr Godwin (Vice Chairman)
Cllr D Birch
Cllr Mrs E MacTiernan
Cllr C Porter
Cllr Mrs S Terry

Date 11th April 2019

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 17th April 2019** in the **Ray Shill Room, Northway Community Hub, Northway**, at approximately at 7:10pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE

17TH APRIL 2019

1. **Apologies for absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes:** Minutes of the General Purposes Committee Meeting held on the 20th March 2019 for approval and signature.

4. **Matters Arising from Previous Minutes**

GP/35/19 Northway Playing Field > Northway Play Park – Yellow paint was purchased for boundary walls (and concrete bollards).

GP/36/19 Parish Maintenance Contract > Flood Warden – Cllr Shelton was thanked for acting as Flood Warden for Northway (following his resignation from this role).

GP/125/18 Road Signs – Confirmation that road signs have now been installed at various entrances into the parish (County Council funded).

5. **Northway Playing Field**

i. **Northway Play Park** –

a. **Inspection Reports** – To receive inspection reports relating to the Play Park and consider or agree any necessary action.

b. **Self Closing Gate** – To receive any updates relating to the self closing gate (Min Ref: GP/35/19 refers) and agree any necessary action.

ii. **Northway Skate Park** – To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs.

iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and consider or agree any necessary action (i.e. removal or replacement of the gym equipment).

iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.

v. **Footpath** – To receive any updates relating to resurfacing of the footpath and consider or agree any necessary action (Min Ref: GP/33/19 refers).

vi. **Bin Liner** – To consider or agree sourcing a replacement bin liner for litter bin at the top of the playing field (by Warren Road entrance).

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5. **Northway Playing Field** (continued)
 - vii. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
6. **The Park** – To receive inspection reports relating to the Teenage Shelter (if available) and agree any necessary actions or repairs.
7. **Joan's Field:**
 - i. To receive request from local resident for permission to plant trees in Joan's Field. To consider or agree action.
 - ii. To receive response from the Chairman of NCV (if available) regarding the ongoing maintenance of the field and whether there are any changes necessary the
8. **Giant Hogweed** – To receive a report from Cllr Roberts following inspection for Giant Hogweed (if undertaken). To consider or agree any necessary action.
9. **Dog Fouling**
 - i. **Signs** – To receive update (if available) regarding purchase of dog fouling signs (Min Ref: GP/34/19 refers). To consider or agree any necessary action.
 - ii. **Bins** – To receive update (if available) regarding installation of dog bin in Sinderberry Drive (Min Ref: GP/34/19 refers). To consider or agree any necessary action.
10. **Notice Board** – Following approval for installation of a notice board in Saxon Park, to consider or agree suitable location.
11. **Parish Maintenance Contract**
 - i. **Grass Cutting** – To receive details of necessary amendments to the grass cutting contract (following updates from TBC regarding ownership). To consider or agree any necessary action.
 - ii. **Northway Community Hub Grounds** – Cllr Terry met with volunteers who wish to undertake maintenance of the shrub areas at NCH (GP/143/18 refers) - to receive updates and approve necessary actions. To review and approve risk assessment, 'to do' list and guidance notes for the volunteers ([copies attached for Members](#)).
 - iii. **Parish Online** – To receive notification that the Clerk's Assistant has taken advantage of a free trial of this mapping software. To consider or agree whether it would be beneficial for the Council to fully subscribe to ParishOnline.
 - iv. **Bus Shelter Cleaning** – To review current arrangement for bus shelter cleaning and consider or agree any necessary action.
 - v. **Tree Management Strategy** – To receive update on progress of a tree management strategy (if available) and consider or agree any necessary action.
 - vi. **Other Issues** – To consider or agree any other actions or alterations that need to be addressed as a result of any changes in circumstances or dissatisfaction of work undertaken. To determine.

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12. **Emergency Planning** – To receive request from Emergency Planning Committee that funds be allocated towards the purchase of items for emergency boxes and defibrillator boxes. To ratify.
13. **‘Report It’** - To receive list of issues reported to the Tewkesbury Borough Council, Gloucestershire County Council or Gloucestershire Constabulary over the past month. To consider any action that may be required.
14. **Correspondence for Information**
 - i. **Open Spaces** – Latest news from OSS.
 - ii. **Parking on the Grass** – Correspondence with local resident regarding the ongoing issue of parking on grass verges.
 - iii. **Campaign to Protect Rural England (CPRE)** – Invitation AGM on 11th April (already passed).
15. **Correspondence received after 11th April 2019**