

AGENDA



To: Cllr Mrs S Terry (Committee Chairman) Cllr S Ward (Vice-Chairman)
Cllr Mrs D Bailey Cllr M Barnes
Cllr Mrs P Godwin Cllr P Mackenzie
Cllr Mrs E MacTiernan Cllr E Phennah
Cllr C Porter Cllr J Roberts
Cllr G Shelton Cllr K Sollis

Date 12th March 2020

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 18th March 2020** in the **Ray Shill Room, Northway Community Hub, Northway**, at approximately at 7:05pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
18TH MARCH 2020

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes**

- i. **19th February 2020** – Minutes of the General Purposes Committee Meeting held on the 19th February 2020 for approval and signature (copy circulated to Members with Full Council Agenda).
- ii. **9th March 2020** – Minutes of the Extraordinary General Purposes Committee Meeting held on 9th March 2020 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

GP/21/20 Tree Maintenance – *Tree and bramble maintenance quotations were accepted and all the tree work has now been done.*

GP/05/20 Community Hub Grounds – *Bird boxes are now on order and Cllr Terry's brother has built the hedgehog/insect house.*

GP/29/20 Giant Hogweed – *Cllr Roberts has been asked to carry out the GH inspections.*

GP/16/20 Keep Britain Tidy - *We are watching you dog signs have been ordered*

GP/10/20 Mosquito - *The mosquito has now been installed*

GP/31/20 Newsletter - *To receive any feedback relating to the newsletter.*

GP/35/20 Grass Cutting - *Smartcut were asked to do an earlier cut of the grass if possible. They have replied and will do an earlier cut if time permits*

EGP/09 March 2020 - Gate Keeper (Northway Playing Field) – *Confirmation that the gate keeper (NPF) has agreed to start his role early (pending training).*

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5. **Northway Playing Field**
 - i. **Play Inspection Reports** – To receive inspection reports relating to Northway Playing Field and approve or ratify any necessary action or repairs. To also consider receiving reports quarterly to reduce time at meetings, as suggested by Cllr Ward.
 - ii. **Play Inspection Training** - To further consider costs and, dates for Playground Inspection Training, if available, and to agree any necessary action.
 - iii. **Gate opening** – To consider or agree implementing a charge for the youth club / dance club for the gate opening and closing service.
 - iv. **Wheelchair Swing** - To receive an update on the wheelchair swing. To consider and agree any actions.
 - v. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
6. **Joan's Field** - To consider or agree any necessary actions relating to Joan's Field.
7. **The Park** – To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.
8. **Community Litter Picking Event** – To receive an update on planning of this event (and training with TBC – Philip Grist), and agree any necessary actions.
9. **Bins** – To receive response from Tewkesbury Council regarding the possibility of contributions towards bin replacement. To consider or agree any necessary actions.
10. **Slabs to Defibrillator in Lee Walk** – To receive quotations if available to relay the slabs and make safe. To consider or agree any necessary actions.
11. **Dog Stickers** – Confirmation that TBC have provided 70 dog stickers (FOC). To consider who will carry out applying the stickers to the existing signs.
12. **Parish Online** – To consider or agree whether NPC want to continue to subscribe to the Parish Online service.
13. **Parish Maintenance Contract**
 - i. **New Contracts** – To receive update relating to new job contracts and agree any action if necessary (litter picking/bin emptying, play inspections and gate keeper).
 - ii. **Additional Grass Cutting** – To receive contract from Tewkesbury BC, and approve and sign off. To agree any action.
 - iii. **Graffiti Wipes** – To receive prices for Graffiti wipes. To consider / agree to purchase.
 - iv. **High Visibility Vests** – To receive prices, if available for logos to be printed on either new vests, or existing ones. To consider / agree to purchase.
 - v. **Bus Shelter Cleaning** – To receive update on cleaning of the three brick bus shelters. To consider / agree further action.

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13. **Parish Maintenance Contract** (continued)
 - vi. **Weed Spraying** – To receive offer from GCC to assist with costs of weed spraying. To consider and agree instructing SmartCut to undertake a repeat of the weed spraying carried out late last year.
 - vii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.
14. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.
15. **‘Report It’** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
16. **Correspondence for Information**
 - i. Assistance offered by Sports and Play consulting Ltd on Procurement of new playground or sports facilities.
17. **Correspondence received after 12th March 2020**