

AGENDA



To: Cllr M Barnes (Chairman)
Cllr G Fancourt
Cllr R Godwin
Cllr E MacTiernan
Cllr K Poole
Cllr G Shelton

Cllr J Beadle (Vice Chair)
Cllr P Godwin
Cllr P Mackenzie
Cllr M Midwinter
Cllr J Roberts
Cllr S Terry

CC: Laura Stewart, Clerk's Assistant

Date: 12th September 2024

NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 18th September 2024**, commencing at 7.00pm, in the Ray Shill Room.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Consideration should be given to the impact of Council decisions on climate change and biodiversity, in line with its policies. Members should do what they can to reduce the Council's carbon footprint and environmental impact, where reasonably possible.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

AGENDA
GENERAL PURPOSES COMMITTEE
18TH SEPTEMBER 2024

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council, on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 17th July 2024 for approval and signature (copy circulated with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

GP/61/24 Northway Playing Field > Northway Play Park – Painting has taken place.

GP/97/24 Northway Playing Field > Bin – The bin at the top of the Playing Field has been moved further from residential properties.

GP/97/24 Northway Playing Field > Northway Skatepark – The liner in the bin by the skate park has been replaced.

GP/97/24 Northway Playing Field > Northway Skatepark – Skanska's offer of assistance has been declined.

GP/97/24 Northway Playing Field > Northway Play Park – The loose bolt on the Tripod Basket Swing has been tightened.

FIN/56/24 Changing Room Facility > S106 – SmartCut have been contracted to undertake pitch maintenance at Northway Playing Field.

GP/100/24 Newsletter – The latest issue of Northway Voice has been delivered.

5. **Northway Playing Field**

i. **Northway Play Park** – To receive inspection reports relating to the play park. To agree any necessary action.

ii. **Northway Skatepark**

a. To receive inspection reports relating to the skatepark. To agree any necessary action.

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5. **Northway Playing Field** (continued)

- a. Skatepark Project –
 - 1. To receive an update on funding of the skatepark project and agree any necessary action.
 - 2. To receive update on installation of the skatepark and agree any necessary action.
 - 3. To consider or agree any matters relating to the skatepark opening event, i.e potential dates, organising of food van(s) and first aiders (if necessary at the moment) or anything else.
 - 4. To reconsider holding a graffiti workshop at the skatepark (Min Ref: GP/157/23 refers) and consider or agree action (to also receive advice from Maverick regarding this).
 - 5. To consider or agree any other action relating to the skatepark project.
- iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment. To agree any necessary action.
- iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
- v. **Overhanging Trees** – To consider or agree action relating to overhanging trees at the back of the Changing Room Facility and Northway Village Hall.
- vi. **Overgrowth** – Following receipt of quotation for cutting back of overgrowth at the Playing Field, to consider other options (i.e. cutting a larger section to make it more cost effective).
- vii. **Joe's Day** – Risk assessment and Public Liability Information has been received in relation to an event that took place at Northway Playing Field.
- viii. **Other Action** – To consider or agree any other necessary actions relating to Northway Playing Field.

6. **Joan's Field**

- i. **Stile** – To ratify repairs undertaken to make the stile at the entrance to Joan's Field safe. To consider or agree any further action.
- ii. **Footpath** – To receive a price for re-compacting of the footpath into Joan's Field (Min Ref: GP/98/24 refers) and consider or agree.
- iii. **Other Issues** – To consider or agree any other necessary actions relating to Joan's Field.

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7. **Platinum Park**
 - i. **Teenage Shelter** – To receive inspection reports relating to the Teenage Shelter and agree necessary action(s).
 - ii. **Platinum Park Trees**
 - a. To receive update following submission of an application to the Coronation Community Orchard Grant Scheme, if available, and agree any associated action.
 - b. To receive update on possible replacement of dead trees on Platinum Park. To consider or agree any action.
 - c. To receive an update on condition of the Coronation Oak trees and agree any further action (Min Ref: GP/99/24 refers).
 - iii. **Bollards** – To consider or agree installing metal/galvanised bollards in place of wooden ones, going forward. To receive further information, if available.
 - iv. **Goal Posts** – Following placement of a goal post on Platinum Park, to consider or agree any action, if necessary.
 - v. **Other Issues** – To consider and agree any other actions relating to Platinum Park.
8. **Newsletter** – To consider or agree items for inclusion in the next issue of Northway Voice as well as any other action relating to the newsletter (i.e. delivery).
9. **Trees**
 - i. **Oak Drive Trees** – To receive update on tree planting in Oak Drive (Min Ref: GP/101/24 refers).
 - ii. **Free Trees** – To receive offer of two trees (Hazel and Rowan). To consider or agree.
 - iii. **Ash Dieback Project** – To consider or agree either suggesting areas for tree planting or requesting trees to plant within the parish.
10. **Flower Barrels** – To receive any response to the newsletter article regarding the flower barrels and consider any action regarding responsibility, ongoing maintenance and eventual removal/replacement of the barrels.
11. **Hawthorn Way** – To receive an update relating to Hawthorn Way and the playing of ball games there (Min Ref: GP/58/24 refers). To consider or agree any action.
12. **Safe Avon**
 - i. **Water Testing** – To receive an update on water checks that have been taking place in the parish and consider or agree any necessary action. (Cllr Fancourt offered to be the 3rd volunteer water tester following Min Ref: GP/95/24).

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12. **Safe Avon** (continued)
 - ii. **Local Talk** – To receive an offer of a local talk, including Q&A time, on river pollution. To consider or agree.
13. **Parish Maintenance Contract**
 - i. **TBC Grass Cutting** – To review grass cutting contract with Tewkesbury Borough Council and consider whether the Council wants to continue with existing arrangement. To consider any necessary actions.
 - ii. **Bus Shelter / Phone Box Cleaning** – To reconsider quotations for cleaning of the bus shelters and phone box (Min Ref: GP/102/24 refers) and agree necessary action regarding ongoing maintenance.
 - iii. **Fairway Footpath** – To consider or agree including the footpath between Fairway and Northway Lane in regular maintenance.
 - iv. **Other Issues** – To consider any other issues relating to maintenance in the parish and agree necessary action.
14. **Winter Maintenance** – To consider action that the Council may wish to take regarding winter maintenance and parish resilience in adverse weather (i.e. grit, grit bins, snow wardens, hand spreaders, etc).
15. **Drainage and Flooding**
 - i. **Reports** – To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden** – To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action.
16. **‘Report It’** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
17. **Correspondence for Action**
 - i. **Ashchurch Cemetery** – To receive correspondence relating to grass cutting at Ashchurch Cemetery. To agree any necessary action.
 - ii. **Gloucestershire Rural Community Council** –
 - a. Met office community resilience online training dates. To consider or agree attendance.
 - b. Community Consultation information session – 14th October 2024. To consider or agree attendance.
 - c. Dates of Flood Warden induction sessions for new and existing volunteers.

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18. Correspondence for Information

- i. **Skanska** – Confirmation that Skanska have cleared up the area around the Iron Bridge.
- ii. **Go Volunteer Glos** – Details of group.
- iii. **Safe Avon** – Update August 2024.
- iv. **Make Space for Girls** - Newsletter 32.
- v. **Gloucestershire Rural Community Council** - Flood Warden Meeting Minutes (June).
- vi. **Gloucestershire County Council and NHS Gloucestershire** – Information on The Care Advice Line (TCAL).
- vii. **Gloucestershire Playing Fields Association** - The Playing Field newsletter – Summer 2024 (mention is made of the grant awarded to Northway Parish Council in this issue).
- viii. **Rural Services Network** – Bulletin – 3rd September 2024.
- ix. **Groundwork UK** – September 2024 newsletter.

19. Correspondence received after 12th September 2024