

AGENDA
GENERAL PURPOSES COMMITTEE
18TH OCTOBER 2023

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council, on 12th April 2023, of the Northway Parish Council Code of Conduct, Minute Reference C/85/23 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 20th September 2023 for approval and signature (copy circulated with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

***GP/118/23 Northway Playing Field > Play Park** – Replacement cradle swing seats have been ordered.*

***C/176/23 GP Projects Working Party** – A thermometer fundraising sign has been installed next to the skate park.*

***GP/119/23 Joan's Field > Overgrowth** – SmartCut have been asked to deal with overgrowth by the bridge and path in Joan's Field.*

***GP/120/23 Platinum Park > Wild Area** – The wild area on Platinum Park has been cut.*

***GP/121/23 Dogs** – 'Problem areas' were reported to Mr Low in the hope that patrols can be undertaken in Northway. Additionally, two signs have been ordered for installation at the Play Park.*

***GP/123/23 Flower Barrels** – Details of people interested in taking on the flower barrels have been forwarded to Northway Community Volunteers.*

5. **Northway Playing Field**

i. **Northway Play Park**

- a. To receive inspection reports relating to the play park and approve or ratify any necessary action or repairs.
- b. To receive report of offensive graffiti (as well as chips) in boundary walls. To consider or agree any action.
- c. To receive quotation for replacement panels on the Play Train. To consider or agree action.
- d. To receive advice regarding the roundabout (report attached for Members). To consider or agree action.

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5. **Northway Playing Field** (continued)
 - e. To receive report that fencing around the wheelchair swing has been pulled out of the ground, to review correspondence with contractor as well as supplier and consider or agree any necessary action.
 - ii. **Northway Skatepark**
 - a. To receive inspection reports relating to the skatepark and approve or ratify any necessary action or repairs.
 - b. To receive update on the skatepark project and anything associated with this. To consider or agree any action.
 - c. To approve safeguarding policy (Min Ref: GP/118/23 refers) (copy attached for Members).
 - iii. **M.U.G.A / Outdoor Gym** – To receive inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs.
 - iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
 - v. **Other Action** – To consider or agree any other necessary actions relating to Northway Playing Field.
6. **Joan's Field** – To consider or agree any necessary actions relating to Joan's Field.
7. **Platinum Park**
 - i. **Teenage Shelter** – To receive inspection reports relating to the Teenage Shelter and agree necessary action(s).
 - ii. **Other Issues** – To consider and agree any other actions relating to Platinum Park.
8. **Northway Community Hub Grounds**
 - i. **Bushes** – To consider or agree purchases of bushes to replace two dead ones in the Hub grounds.
 - ii. **Cats** – To consider or agree ways to deal with the problem of cat faeces in the Hub grounds.
9. **No Ball Games Sign** – To receive correspondence from a local resident regarding the issue of ball games being played in Hawthorn Way. To consider or agree request for installation of a No Ball Games sign.
10. **Newsletter** – To receive draft copy of issue 32 of Northway Voice (to be tabled) and consider or agree any amendments or additions.
11. **Trees** – To receive update, if available, on whether or not the Parish Council would be permitted to plant oak trees on the green at the Kingston Road/Oak Drive junction. To agree any action.
12. **Bench** – To receive further quotations for repair of bench and consider approval.

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13. **Parish Maintenance Contract –**
- i. **Bus Shelter/Phone Box Cleaning –** To receive any updates on the service being provided as well as a quotation (if received) for cleaning the inside of the phone box.
 - ii. **TBC Grass Cutting –**
 - a. To receive contract relating to the current year's grass cutting. To approve and sign.
 - b. To receive feedback from Cllr MacTiernan following discussions at the Borough Council and consider any action relating to the grass cutting arrangements for 2023/24.
 - iii. **Parish Council Grass Cutting/Maintenance –** To receive update relating to tender of the grass cutting / maintenance contracts and agree any necessary action.
 - iv. **The Northway Centre –** To receive an update regarding ongoing maintenance of the grass at the Northway Centre and/or the tree which is causing slabs to become uneven. To agree any necessary action.
 - v. **Emergency Contractors –** To approve current emergency contractors.
 - vi. **Other Items –** To consider any other issues relating to maintenance in the parish and agree necessary action.
14. **Ashchurch Grass Cutting –** To receive a request from Ashchurch Rural Parish Council (ARPC) for contributions towards cutting of grass at St Nicholas Church ([copy attached for Members](#)). To consider or agree action/response.
15. **Iron Bridge –** To receive any updates relating to the Iron Bridge and agree any necessary action.
16. **Budget for the Financial Year 2023/2024 –** To discuss and agree the financial requirements of the Committee to be incorporated as part of the Council's Budget and Precept (to be tabled at the meeting).
- i. **Play Park –** To consider starting to budget towards replacement of the Play Park which is now over eight years old. To agree any action.
 - ii. **Embankment –** To re-consider ongoing maintenance on the embankment ahead of budget setting (Min Ref: GP/81/23 refers), it was recommended that this should take place twice yearly.
 - iii. **BMX Humps –** To consider whether the BMX humps require additional maintenance going forward. To agree any action.
17. **Drainage and Flooding**
- i. **Reports –** To receive any reports from Members on flooding and agree any action.
 - ii. **Flood Warden –** To receive report from Flood Warden on any flooding issues in the parish and consider or agree any action.
 - iii. **Annual Report –** To receive annual report (what achieved, group training, equipment or lack of, maintaining of watercourses, liaison undertaken with other agencies).

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18. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
19. **Correspondence for Information**
 - i. **RoSPA** – Confirmation that the Play Inspector is booked onto training course on 20th October 2023.
 - ii. **Acorn Thorn** – Details of drinking fountains, water bottle fillers and wash basins available.
 - iii. **Make Space for Girls** – Newsletter (Parkwatch) (forwarded to Members via email).
 - iv. **NBB Outdoors** – Catalogue.
20. **Correspondence received after 12th October 2023**