

# AGENDA



To: Cllr M Barnes  
Cllr P Godwin  
Cllr E MacTiernan  
Cllr J Roberts  
Cllr S Terry  
Cllr S Ward

Cllr C Blackmore  
Cllr P Mackenzie  
Cllr E Phennah  
Cllr G Shelton  
Cllr T Treacy

Date 13<sup>th</sup> May 2021

## NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 19<sup>th</sup> May 2021**, commencing at approximately 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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**Clerk of the Council**

**AGENDA**  
**GENERAL PURPOSES COMMITTEE**  
**19<sup>TH</sup> MAY 2021**

1. **Election of Committee Chairman for the Municipal Year**
2. **Apologies for Absence**
3. **Election of Committee Vice-Chair for the Municipal Year**
4. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

5. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 21<sup>st</sup> April 2021 for approval and signature (copy circulated to Members with Full Council Agenda).
6. **Matters Arising from Previous Minutes (FOR INFORMATION, AS READ)**

**GP/58/21 Northway Playing Field > Concrete Walls** – A contractor has been instructed to repair the concrete walls in Northway Play Park

**GP/60/21 Bollards** – A contractor has been instructed to replace bollard on The Park.

**GP/59/21 Joan's Field > Memorial Stone** – The quotation for repainting of wording on the Memorial Stone has been accepted.

**GP/58/21 Northway Playing Field > Other Issues** – Letters of thanks were circulated to some of the volunteers who helped tidy up the playing field following a vigil (contact details for one could not be found).

**GP/58/21 Northway Playing Field > Other Issues** – A statement was posted on the Parish Council's Facebook page thanking members of the community, councillors and staff for helping with the clear up (following vigil).

**GP/66/21 Correspondence for Action** – Details of available funding was forwarded to the Football Club who did not feel they met the criteria.

**GP/56/21 Parish Maintenance > Grass Cutting** – Tewkesbury Borough Council has confirmed grant of £1,000 towards cutting and maintenance of verges.

7. **GP Projects Working Party**
  - i. **Meeting on 26<sup>th</sup> April 2021 (notes circulated to Members with Full Council agenda)** – To receive any updates from and/or following this meeting and agree any necessary actions, including:

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7. **GP Projects Working Party** (continued)

- a) Update on Outdoor Gym/Fit Zone survey (copy of results emailed to Members) and submission of an Expression of Interest in S106 funds (Min Ref: GP/57/21 refers).
- b) Caloo have advised that the existing section of tarmac would need to be extended in width as well as length to allow for installation of the outdoor gym equipment, to consider options and agree any action.
- c) Update on Wheelchair Swing/Joan's Field accessibility survey and submission of application to TBC's Capital Grant Fund.
- d) Update on costs associated to signing up with SurveyMonkey (following agreement to proceed at last meeting). To ratify.
- e) To receive updates (if available) on any of the other projects and consider or agree actions required to progress - including any further consultation(s), if felt to be necessary at this time (and possible assistance of GRCC).
- f) Details of free online session being provided by Inform Gloucestershire's Data and Analysis Team who provide a useful tool in finding out key facts about the county ('which can be used for funding applications as well as planning for your community in the future'). Session will take place online on Tuesday 25<sup>th</sup> May from 10.00 – 11.00. To consider or agree attendance.
- g) To consider or agree any other issues that need to be addressed at or before the next meeting of the GP Projects Working Party meeting on 2<sup>nd</sup> June 2021 (which will be held **via Zoom**).
- h) Due to Finance Committee Meeting on evening of 2<sup>nd</sup> June, to agree time (earlier in the day) for the GP Projects Working Party to meet.

8. **Northway Playing Field**

- i. **Northway Play Park** – To receive **weekly and annual** inspection reports relating to the Play Park and consider or agree any necessary action ([information relating to RoSPA inspection attached](#)).
- ii. **Northway Skate Park** – To receive **weekly and annual** inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs ([information relating to RoSPA inspection attached](#)). To also note that the Litter Picker had to pick up used condoms from the Skate Park 3 nights running.
- iii. **M.U.G.A / Outdoor Gym**
  - a) To receive **weekly and annual** inspection reports relating to the MUGA and outdoor gym equipment and approve any necessary action or repairs ([information relating to RoSPA inspection attached](#)).
  - b) To consider or agree re-applying line markings on the MUGA surfacing.
- iv. **BMX Humps** – To receive **weekly and annual** inspection reports relating to the BMX Humps and approve any necessary action or repairs ([information relating to RoSPA inspection attached](#)).

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8. **Northway Playing Field** (continued)

- v. **Security** – To receive further quotation(s) for installation of a barrier or gate, if available, (Min Ref: GP/58/21 (v.) refers) and agree necessary action.
- vi. **Goal Post Hole Covers** – To consider purchase of covers for the goal post holes at Northway Playing Field and agree whether the Council should try and claim the cost of these from S106 funds.
- vii. **Fete** – To confirm that Members who responded to the Clerk via email were generally in favour of the NCV Fete going ahead in the summer subject to compliance with regulations and provision of a risk assessment. To ratify.
- viii. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.

9. **Joan's Field**

- i. **Giant Hogweed** – To receive confirmation that the Giant Hogweed inspection has been undertaken and no issues were found.
- ii. **Other Issues** – To consider or agree any action(s) relating to Joan's Field.

10. **The Park Amenity Land**

- i. **Inspection Reports** - To receive inspection reports relating to The Park and agree necessary action(s).
- ii. **Bollards** – To consider or agree whether the Council would like to have metal wire attached to the base of all the bollards on The Park (Min Ref: GP/60/21 refers).
- iii. **Other Issues** – To consider or agree any other necessary actions relating to The Park.

11. **Dog Issues** – A meeting of the Dog Issues Working Party has been scheduled for 7<sup>th</sup> July at 7pm and will be held **via Zoom**.

12. **Parish Maintenance Contract**

- i. **Weed Spraying** – To receive any updates (if available) (Min Ref: GP/63/21 refers) and agree any necessary action.
- ii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.

13. **Drainage and Flooding**

- i. **Reports** – To receive any reports from Members on flooding and agree any action.
- ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

14. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

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15. **Correspondence for Action**

- i. **Urban Tree Challenge Fund** – Details of this fund for urban tree planting.
- ii. **Open Spaces** – Details of Grant a Green appeal.

16. **Correspondence for Information**

- i. **Glasdon** – Product information.
- ii. **Broxap** – Correspondence from new Sales Lead Developer.
- iii. **HAGS** – ‘The Benefits of Trail Play’.

17. **Correspondence received after 13<sup>th</sup> May 2021.**