

# AGENDA



To: Cllr S Terry (Committee Chairman)                      Cllr S Ward (Vice-Chairman)  
Cllr M Barnes    Cllr C Blackmore  
Cllr P Godwin    Cllr P Mackenzie  
Cllr E MacTiernan    Cllr E Phennah  
Cllr C Porter    Cllr J Roberts  
Cllr G Shelton    Cllr T Treacy

Date      14<sup>th</sup> January 2021

## NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 20<sup>th</sup> January 2021**, commencing at approximately 7.15pm, directly following a meeting of the Planning Committee.

***Following the passing of the Coronavirus Act 2020 (c.7), the Council is unable to meet in person during the COVID emergency. This meeting will, therefore, be held online via the Zoom video conferencing system. To view the meeting from a computer, tablet or smartphone either click on the link or go to the Zoom Website (zoom.us), click 'join a meeting' and enter the Meeting ID:***

<https://us02web.zoom.us/j/84563321245?pwd=M0hMUmFWSi9pM2xJU0dvRDIIZU5tUT09>

Meeting ID: 845 6332 1245

Passcode: 581292

Phone: 0131 460 1196 / 0203 051 2874 / 0203 481 5237 / 0203 481 5240 / 0203 901 7895

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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Clerk of the Council

**AGENDA**  
**GENERAL PURPOSES COMMITTEE**  
**20<sup>TH</sup> JANUARY 2021**

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes** – Minutes of the General Purposes Committee Meeting held on the 16<sup>th</sup> December 2020 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

**GP/141/20 Bird Boxes for Hub Grounds** – *Following the previous meeting, Cllr Terry has managed to source bird boxes.*

**GP/143/20 Parish Maintenance > Grass Cutting** – *Tewkesbury Borough Council has been notified that the Parish is agreeable to renewal of its contract relating to Northway grass cutting.*

**GP/137/20 GP Projects Working Party** – *A meeting of this Working Party has been scheduled for 3<sup>rd</sup> February 2021 at 7:00pm. Cllrs Ward, Treacy, Roberts, Godwin and Barnes previously expressed their interest on standing on this WP.*

5. **Northway Playing Field**

i. **Northway Play Park** – To receive inspection reports relating to the Play Park and consider or agree any necessary action.

ii. **Northway Skate Park** – To receive inspection reports relating to the Skate Park and approve or ratify any necessary action or repairs.

iii. **M.U.G.A / Outdoor Gym**

a. **Inspection Reports** – To receive inspection reports relating to the MUGA and outdoor gym equipment.

b. **COVID-19 Restrictions** – Sports England have circulated advice on the new lockdown restrictions which stipulate that, although play parks can remain open: *“Sports facilities must close during the national restrictions. This applies to all indoor and outdoor sports facilities and includes indoor gyms, leisure centres, swimming pools (indoor and outdoor), sports courts, fitness and dance studios, climbing walls, **outdoor sports courts, outdoor gyms**, skateparks, golf courses, archery/driving/shooting ranges and riding arenas at riding centres.”*  
To consider or agree any action the Council might need to take regarding this.

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5. **Northway Playing Field** (continued)
  - iv. **BMX Humps** – To receive inspection reports relating to the BMX Humps and approve any necessary action or repairs.
  - v. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.
6. **Trees**
  - i. **Joan's Field** – To receive any updates relating to tree work in Joan's Field (Min Ref: GP/138/20 refers). To approve any necessary action.
  - ii. **The Park** – To receive any updates relating to tree work on The Park (Min Ref: GP/138/20 refers). To approve any necessary action.
  - iii. **Ash Dieback** – To receive information relating to the 'Ash Dieback Project'. To consider or agree action.
  - iv. **Orchards** – To receive suggestion from Cllr Shelton and consider or agree action.
7. **Joan's Field**
  - i. **Strimming** – To receive recommendation from SmartCut regarding the best time to trim in Joan's Field (Min Ref: GP/127/20 refers). To consider or agree action.
  - ii. **Policy** – To review how Joan's Field is currently maintained and consider or agree whether the policy needs updating. To consider getting residents' input and agreed any actions. ([Current policy circulated to Members](#))
  - iii. **Other Issues** - To consider or agree any necessary actions relating to Joan's Field.
8. **The Park Amenity Land**
  - i. **Inspection Reports** - To receive any inspection reports relating to The Park and agree necessary action(s).
  - ii. **Teenage Shelter** – To receive notice of vandalism (graffiti) to the Teenage Shelter. To consider or agree any necessary action relating to this piece of equipment.
  - iii. **Other Issues** – To consider or agree any other necessary actions relating to The Park.
9. **Dog Fouling** – To receive complaints about dog fouling in the parish and agree action. To also consider when and where the 'We're Watching You' signs should be installed (Min Ref: GP/43/20 refers).
10. **Newsletter** – To consider articles for inclusion in the next issue of Northway Voice and agree any further details.
11. **Parish Maintenance Contract**
  - i. **Bins** – To receive report of any damaged bins from Cllrs Ward and Roberts following walkabout (Min Ref: GP/142/20). To consider or agree any necessary action.

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11. **Parish Maintenance Contract** (continued)
  - ii. **Bus Shelter Cleaning** – To consider quotation(s) for bus shelter cleaning during 2021/22 (if available). To consider or agree action.
  - iii. **Land Opposite The Northway Centre** – To receive correspondence from a local resident as to ongoing maintenance of this area. To consider or agree action/response.
  - iv. **Emergency Contractors** – To review emergency contractors and agree action/changes, if necessary.
  - v. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.
12. **Drainage and Flooding**
  - i. **Reports** – To receive any reports from Members on flooding and agree any action (including update on progress of gully cleaning at The Park, Northway Lane and Hardwick Bank Road (Min Ref: GP/130/20 refers)).
  - ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.
13. **'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.
14. **Correspondence for Action**
  - i. **Keep Britain Tidy** – Great British Spring Clean – To consider taking part in this and, if so, agree actions (e.g., arranging use of equipment from Ubico/councillors undertaking litter picker training).
  - ii. **Gloucestershire Playing Field Association (GPFA)** – COVID-19 National Lockdown from 5<sup>th</sup> January 2021 – Implications for outdoor sport and play. A web link to details of latest information and restrictions (as referred to under agenda item 5. iii.). To consider action, if necessary.
15. **Correspondence for Information**
  - i. **Rural Services Network** – The Rural Bulletin – 5<sup>th</sup> January 2021.
  - ii. **Rubbish** – Correspondence relating to smelling bags of rubbish.
  - iii. **Gloucestershire Playing Fields Association (GPFA)** – Annual Report 2019/20.
  - iv. **HAGS** – The NRG from HAGS
  - v. **Street Snooker** – Leaflet advertising street size 'Street Snooker' boards.
  - vi. **Westcotec** – Flyer advertising vehicle activated signs.
  - vii. **KOMPAN** – Play equipment flyer.
16. **Correspondence received after 14<sup>th</sup> January 2021**