

# AGENDA



To: Cllr Mrs S Terry (Committee Chairman)      Cllr S Ward (Vice-Chairman)  
Cllr Mrs D Bailey      Cllr M Barnes  
Cllr Mrs P Godwin      Cllr P Mackenzie  
Cllr Mrs E MacTiernan      Cllr E Phennah  
Cllr C Porter      Cllr J Roberts  
Cllr K Sollis      Cllr C Woodward

Date 14<sup>th</sup> November 2019

## NOTICE OF MEETING

You are invited to a meeting of the General Purposes Committee that will take place on **Wednesday, 20<sup>th</sup> November 2019** in the **Ray Shill Room, Northway Community Hub, Northway**, at approximately at 7:05pm, directly following a meeting of the Planning Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions; Equal Opportunity (age, race, gender, sexual orientation, faith, marital status and any disability), Crime and Disorder (Section 17), Health and Safety and Human Rights.

Members are also reminded that **photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is now permitted under the Openness of Local Government Bodies Regulations 2014.**

The records of these meetings are available to view, by written request to the Clerk.

The meeting Agenda follows for your information.

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**Clerk of the Council**

**AGENDA**  
**GENERAL PURPOSES COMMITTEE**  
**20<sup>TH</sup> NOVEMBER 2019**

1. **Apologies for Absence**

2. **Declarations of Interest**

Pursuant to the adoption by the Council on 11th July 2012, of the Northway Parish Council Code of Conduct, Minute Reference C/159/12 including paragraph 12(2), Members are invited to declare any interest they may have in the business set on the Agenda to which the approved Code of Practice applies.

Members are reminded that they should, at all times, observe the Code in carrying out their duties and that they signed such an undertaking in their Declaration of Acceptance of Office.

In addition, Members are reminded to declare any new Interests or notify the Monitoring Officer of any changes to their existing Register of Interests.

3. **Previous Minutes:** Minutes of the General Purposes Committee Meeting held on the 16<sup>th</sup> October 2019 for approval and signature (copy circulated to Members with Full Council Agenda).

4. **Matters Arising from Previous Minutes**

**GP/99/19 Dog Fouling > Waste Bin** – *The damaged dog bin from along Northway Lane (opp Sycamore Road entrance) has been replaced with the dog bin from Hardwick Bank Road/Northway Lane junction.*

**GP/150/19 Notice Board in Saxon Park** – *The final agreement for installation of a notice board in Saxon Park has been received.*

**GP/145/19 Dog Waste Bin** – *The damaged dog bin from along the Spine has been removed. Several residents have contacted the office to ask if it would be replaced as they used it regularly.*

**GP/147/19 Newsletter** – *The latest issue of Northway Voice is in the process of being delivered. This issue included a youth survey for residents to complete and a response box has been placed at the local fish and chip shop.*

**GP/149/19 Weed Killing** – *Weed killing has now taken place throughout the parish.*

**GP/151/19 Parish Maintenance Contract > Other Issues** – *A letter was sent to the resident who cut back the hedge between Lee Walk and the Community Hub.*

**GP/140/19 Joan's Field > Other Issues** – *Confirmation that free trees have arrived from Woodland Trust.*

**GP/140/19 Joan's Field > Bat Boxes** – *NCV were advised that the Council had no objections to minor tree pruning in Joan's Field (with moving of bat boxes).*

**GP/144/19 Bus Shelters** – *Quotations for bi-monthly bus shelter cleaning from GAB Waste and Blue Moon Window Cleaning were accepted (starting April 2020).*

5. **Community Hub Grounds** – To receive suggestions from Cllr Shelton for improvements /introduction of a wildlife area in the Hub grounds. To consider or agree any actions.

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6. **Northway Playing Field**

- i. **Play Inspection Reports** – To receive inspection reports relating to Northway Playing Field and approve or ratify any necessary action or repairs.
- ii. **Maintenance**
  - a. To receive quotations (if available) for maintenance to the perimeter of the Playing Field (Min Ref: GP/112/19 refers). To agree action.
  - b. To receive an update on maintenance to tree overhanging resident's garden. (Min Ref: GP/139/19 refers). To agree necessary action.
  - c. To consider whether maintenance is necessary to conifer at entrance to the Playing Field car park. To agree necessary action.
- iii. **Mosquito** – To receive further information regarding purchase and installation of a mosquito youth dispersal device. To agree action.
- iv. **Dog Issues** – To receive complaints relating to dogs being allowed to roam on the field and a dog that was groomed on the field. To agree action.
- v. **Other Issues** – To consider or agree any other necessary action(s) relating to Northway Playing Field.

7. **Joan's Field**

- i. **Maintenance** - To receive quotations (if available) for maintenance to fruit trees and brambles in Joan's Field (Min Ref: GP/113/19 refers). To agree action.
- ii. **Damage to Trees** – To receive concerns from a resident relating to damaged trees in Joan's Field. To consider or agree action.
- iii. **Other Issues** – To consider or agree any other necessary action(s) relating to Joan's Field.

8. **The Park –**

- i. **Maintenance** – To receive quotations (if available) for pruning of apple trees on The Park (Min Ref: GP/114/19 refers). To agree action.
- ii. **Teenage Shelter** – Following offensive graffiti on the teenage shelter, to receive update. To consider or agree any further action.
- iii. **Other Issues** - To consider or agree any necessary actions and/or receive any inspection reports relating to The Park.

9. **Bus Shelters** – To agree purchase of extra paint for the Steward Road brick shelters following agreement under Min Ref: GP/117/19.

10. **Grass Cutting** – To receive update on the possibility of Tewkesbury BC allowing Northway PC to take on all the grass cutting in the parish (Min Ref: GP/148/19 refers). To consider or agree any action.

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**11. Parish Maintenance Contract**

- i. **Contractors** – To review the Parish Council's current Contractors. To consider or agree any actions or alterations.
- ii. **Emergency Contractors** - To review the Parish Council's current Emergency Contractors. To consider or agree any actions or alterations.
- iii. **Other Issues** - To consider any other issues relating to maintenance in the parish and agree necessary action.

**12. Drainage and Flooding**

- i. **Reports** – To receive any reports from Members on flooding and agree any action.
- ii. **Flood Warden** – To receive report from Cllr Mackenzie regarding any flooding issues in the parish and consider or agree any action.

**13. 'Report It'** - To receive list of issues reported to authorities (including TBC, GCC or Glos Constabulary) over the past month. To consider any action that may be required.

**14. Correspondence for Information**

- i. **War Memorials Trust** – Bulletin
- ii. **Tree/Hedge Matters** – Copy of letter to resident re. overgrowth.
- iii. **Tewkesbury Borough Council** – Street cleansing review – Request for input.

**15. Correspondence received after 14<sup>th</sup> November 2019**